



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

NOTICE OF STEP INCREMENT

June 15, 2011

Mr. Jaime B. Berondo

CFNR, VSU

Visca, Baybay, Leyte

Sir :

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Circular No. 1, s. 1990 implementing (Section 13 (c) of RA. No. 6758, your salary as **Forest Ranger SG 4** is hereby adjusted effective **July 16, 2011** as shown below.

Basic Monthly Salary

As of July 15, 2011

Php 11,189.00 (134,268.00)) S7

Salary Adjustment

a) Merit ()step/s)

b) Length of Service(1)step/s)

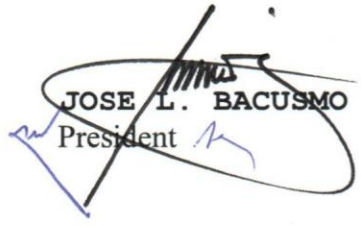
Adjusted Basic Monthly Salary

Effective July 16, 2011.....

Php 11,335.00 (136,020.00) S8

The step increment/s is/are subject to review and post-audit by the Department of Budget and Management and subject to readjustment and refund if found not in order.

Very truly yours,


JOSE L. BACUSMO
President

cc: Records
ODAHRD
PRPEO
Payroll