RE	EPUBLIC OF THE PHILIPPINES	NAME OF EMPLOYEE
	BC-CSC Form No. 1	MILLA NORBERTO ESPEJO
	(Position Description Form)	(Family Name) (Given Name) (Middle Name)
2. DEPARTMEN	T, CORPORATION OR AGENCY/LOCAL	3. BUREAU OR OFFICE
GOVERNMEN	IT	
		VISAYAS STATE UNIVERSITY
Visaya	s State University	
4. DEPT./BRANC	CH/DIVISION	5. WORK STATION/PLACE OF WORK
DMPS,	VSU	VISAYAS STATE UNIVERSITY
6a. PRES. APPR		7a. SALARY P.A.: P 165,612.00
ACT/	ACT/	
BOARD RES		7b. OTHER COMPENSATION:
ORD. NO.		
ITEM NO.	ORD. NO. VISCAB-INST3-40	2004
		3.4
8. OFFICIAL DES	SIGNATION OF POSITION	9. WORKING PROPOSED TITLE
		o. Working the Gold the
Instructor	III	Instructor III
	SSIFICATION OF THIS POSITION	11. OCCUPATION GROUP TITLE
		(leave blank)
		(isavo siariit)
12. FOR LOCAL	GOVERNMENT POSITION, CLER GOVERNM	IENT UNIT AND UNIT'S CLASS
MUNICIPAL		PROVINCE []
		, , , , , , , , , , , , , , , , , , , ,
1st	2nd 3rd 4th 5th	6th
[]		
40 CTATEMENT	OF DUTIES AND DESPONSIBILITIES IS	
	OF DUTIES AND RESPONSIBILITIES. If mo	re space is needed, please attached additional
sheets.		
Percent of	D	UTIES
Working Time		
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80%	Teaches mathematics and statistics courses	
20%	Does related works.	
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	TITLE OF NEXT HIGHER SUPERVISOR
POSITION TITLE OF IMMEDIATE SU	IPERVISOR 15. POSITION TITLE OF NEXT HIGHER SUPERVISOR
ANTONIA TO FROM	
Department Head	then (7) list only by their item nos, and
NAMES, TITLES AND ITEM NOS. OF THE	OSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and
es)	
	to the in performance of work
MACHINES, EQUIPMENT, TOOLS, e	tc. used regularly in performance of work.
Books, chalk, eraser, hando	uts, calculator, computer etc.
. CONTRACT	19. WORKING CONDITION
Occasional	Equipment Normal Working Condition [/]
General Public []	[/] Field Work
Other Agencies [/]	Field Trips
0 11.0. 1.9	Exposed to Varied Weather []
Supervisors [] Management [/]	Others (Specify)
Other (Specify)	
). I CERTIFY that the above answers a	re accurate and complete.
5/23/08	NORBERTO E. MILLA
5 27 68 Date	Signature of Employee
Describe briefly the general function of	of the Unit or Section
1 Describe orienty the delicial idiotion.	tion and extension
1. Describe briefly the general functions	tion and extension.
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