


Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Vincent Paul C. Asilom  
has assumed the duties and responsibilities as Administrative Aide  
I                      of                      Motor Pool Services /PPO                      effective  
July 1, 2019.

This certification is issued in connection with the issuance of the  
appointment of Ms./Mr.                     Asilom                     as  
Administrative Aide I.

Done this 25th day of June 2019 in Baybay City Leyte

  
MARLON G. BURLAS  
Head of Office/Department/Unit

Date: June 25, 2019

Attested by:

  
HONEY SOFIA V. COLIS  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*