

## SONAL DATA SHE

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes [ ] and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1 CS ID No (Do not fill up. For CSC use only) 2. SURNAME SACRO NAME EXTENSION (JR., SR) N/A FIRST NAME **CELSO** MIDDLE NAME FRADES 3. DATE OF BIRTH 05/28/1972 16. CITIZENSHIP (mm/dd/yyyy) **☑** Filipino Dual Citizenship by birth by naturalization 4. PLACE OF BIRTH CALOOCAN CITY If holder of dual citizenship Pls. indicate country: please indicate the details. 5. SEX ✓ Male Female Single ✓ Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS Zone 4 ☐ Widowed ☐ Separated House/Block/Lot No Street Other/s: GUADAL UPF Subdivision/Village Barangay 7. HEIGHT (m) 1.78 m BAYBAY LEYTE City/Municipality Province 8. WEIGHT (kg) 80 ZIP CODE 6521 18 PERMANENT ADDRESS 9. BLOOD TYPE Zone 4 House/Block/Lot No Street GUADALUPE 10. GSIS ID NO. 2001712872 Subdivision/Village Barangay BAYBAY 11. PAG-IBIG ID NO 170000272711 LEYTE City/Municipality Province 12. PHILHEALTH NO. 19-000815363-2 ZIP CODE 6521 13. SSS NO. 06-1757412-3-000 19. TELEPHONE NO. 053-563-7295 14. TIN NO 917-640-617 20. MOBILE NO. 09272734501 15. AGENCY EMPLOYEE NO. V000459 21. E-MAIL ADDRESS (if any) cfsacro@yahoo.com FAMILY BACKGROUND MUAÑA 22. SPOUSE'S SURNAME 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) AME EXTENSION (JR., SR) FIRST NAME CORINA XANDER AIDAN MUAÑA SACRO 2006-10-24 XYLEENA MUAÑA SACRO MIDDLE NAME MONTILLANO 2010-12-23 OCCUPATION **TEACHER** EMPLOYER/BUSINESS NAME **VFES** BUSINESS ADDRESS VSU Campus, Visca, Baybay Leyte TELEPHONE NO 563-7190 24. FATHER'S SURNAME SACRO FIRST NAME REYNALDO MIDDLE NAME BITOY 25. MOTHER'S MAIDEN NAME SURNAME FRADES FIRST NAME **ORTENCIA** MIDDLE NAME **FUENTES** (Continue on separate sheet if necessary) **EDUCATIONAL BACKGROUND** SCHOLARSHIP HIGHEST LEVEL NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE PERIOD OF ATTENDANCE LEVEL YEAR ACADEMIC UNITS EARNED (Write in full) (Write in full) GRADUATED HONORS (if not graduated) From To RECEIVED ELEMENTARY **GAAS COMMUNITY SCHOOL ELEMENTARY** 1979 1985 1985 W/HONOR SECONDARY **BAYBAY NATIONAL HIGH SCHOOL** HIGH SCHOOL 1985 1989 1989 VOCATIONAL / FRANCISCAN COLLEGE OF THE ASSOCIATE IN COMPUTER SCIENCE 1994 1996 TRADE COURSE 1996 IMMACULATE CONCEPTION FRANCISCAN COLLEGE OF THE COLLEGE BS in COMMERCE Major in Accounting **IMMACULATE CONCEPTION** 1989 1993 1993 **GRADUATE STUDIES** N/A N/A SIGNATURE DATE

27. CAR		80 (BOARD/ BAR) UNDER	RATING DATE OF		AVIOR OT			LICENSE (if	applicable
	SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE  (If Ap.		(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMI			Www.ee	Dat Vali
CAREER SERVICE SUB-PROFESSIONAL ELIGIBILITY			80.85%	2001-04-01	ST. JOSEPH COLLEGE, MAASIN CITY			N/A	N.
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clude priv	EXPERIENCE ate employment. USIVE DATES	Start from your recent w	Parkaga <del>Parkaga</del>	ontinue on separate sheet if ne		d Work Exper	Color		
	m/dd/yyyy) To	POSITION TITE (Write in full/Do not ab		DEPARTMENT / AGENC		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV SERVI
2019-01-01	PRESENT	ADMINISTRATIVE	AIDE III	CASH OFFICE, STATE UNIVERSITY	VISAYAS	12,756.00	- TO SEMENT	PERMANENT	Y
2018-01-01	2018-12-31	ADMINISTRATIVE	AIDE III	CASH OFFICE, STATE UNIVERSITY	VISAYAS	12,112.00		PERMANENT	Y
017-01-01	2017-12-31	ADMINISTRATIVE	AIDE III	CASH OFFICE,	VISAYAS	11,589.00	STRUCT	PERMANENT	Y
016-05-10	2016-12-31	ADMINISTRATIVE	AIDE III	STATE UNIVERSITY CASH OFFICE,	VISAYAS	11,089.00	FLECKEDAJ		
016-01-01	2016-05-09	ADMINISTRATIVE		CASH OFFICE,	VISAYAS		E 2014	PERMANENT	Y
013-03-25	2015-12-31	ADMINISTRATIVE		STATE UNIVERSITY CASH OFFICE,	VISAYAS	10,985.00	7-0801506	PERMANENT	Y
012-06-01	2013-03-24			STATE UNIVERSITY CASH OFFICE,	VISAYAS	10,505.00	000-8-31072	PERMANENT	Y
		ADMINISTRATIVE		STATE UNIVERSITY FINANCE OFFICE,	VISAYAS	10,401.00	718-646	PERMANENT	Υ
011-06-01	2012-05-31	ADMINISTRATIVE		STATE UNIVERSITY FINANCE OFFICE,	VISAYAS	9,628.00	(3)	PERMANENT	Y
010-06-24	2011-05-31	ADMINISTRATIVE		STATE UNIVERSITY		8,854.00		PERMANENT	Υ
010-03-25	2010-06-23	ADMINISTRATIVE	AIDE III	FINANCE OFFICE, STATE UNIVERSITY	VISAYAS	8,080.00	AH	PERMANENT	Υ
008-07-01	2010-03-24	ADMINISTRATIVE A	AIDE III	ACCOUNTING DIVISION STATE UNIVERSITY		418.36/DAY	PAVI	CASUAL	Υ
008-01-01	06/30/208	ADMINISTRATIVE A		ACCOUNTING DIVISION STATE UNIVERSITY	VISAYAS	380.32/DAY	0 11	CASUAL	Υ
007-07-01	2007-12-31	ADMINISTRATIVE A		ACCOUNTING DIVISION STATE UNIVERSITY	VISAYAS	301.95/DAY		CASUAL	Υ
004-03-01	2007-06-30	ADMINISTRATIVE A	AIDE III	ACCOUNTING DIVISION STATE UNIVERSITY	LEYTE	274.50/DAY	Cannous Vis	CASUAL	Υ
001-07-01	2004-02-29	CLERK I		ACCOUNTING DIVISION STATE COLLEGE OF AC	*10/11/10	274.50/DAY	061	CASUAL	Υ
000-01-01	2001-06-30	CLERK I		ACCOUNTING DIVISION VISAYAS STATE COLLEGE OF AGRICULTURE		261.41/DAY	00,14	CASUAL	Υ
999-12-01	1999-12-31	CLERK I		ACCOUNTING DIVISION STATE COLLEGE OF AC		237.64/DAY		CASUAL	Υ
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II. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC A. GOVER. 29. NAME & ADDRESS OF ORGANIZATION	INCLUS	VE DATES		Antoles	et ilw uru memerantanadi ki belek bi
(Write in full)	(mm/	(mm/dd/yyyy) From To			POSITION / NATURE OF WORK
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South Ban Fil			ve offense?	n administra	a, Pave you ever been boung guilty of an
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II. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAI		ENDED			
tart from the most recent L&D/training program and include only the relevant L&D/traini		ars for Division C	hief Executive/Manag		
TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROG (Write in full)	RAMS ATTE	ATTENDANCE (mm/dd/yyyy)		Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
RONTLINE AND CUSTOMER SERVICE	09-24-2019	09-27-2019	32		POAP, INC
16 REGIONAL ORIENTATION ON THE EDUCATION SERVICE CONTRACTING ROGRAM AND ESC INFORMATION MANAGEMENT SYSTEM	(ESC) 100 04/21/2016	04/22/2016	16 16	olina listi. Hisin	PRIVATE DUCATION ASSISTANCE COMMITTED
IILHEALTH EMPLOYER'S ENGAGEMENT REPRESENTATIVE (PEER) SUMMIT	04/30/2013	04/30/2013	8		PHILHEALTH REGION VIII
MIS WEB-BASED APPLICATION SYSTEM	10/29/2012	10/30/2012	olbria 16	en service o tenditore t	VSU, VISCA
MINAR WORKSHOP ON AGAP-EV AND PICPA-EVR 2nd GOVERNMENT FORU	JM 05/06/2009	05/08/2009	24	neg ta m Yy	PICPA REGION VIII
MINAR ON COMPUTER MAINTENANCE SECURITY AND APPRECIATION ON OURCE APPLICATION	OPEN 3/18/2009	3/18/2009	8		VSU-ICTU
IS-OPES WORKSHOP	7/26/2008	7/26/2008	8	and many or the copy	VSU FINANCE
THE TRAINING ON THE PREPARATION ON AGENCY REMITTANCE	9/27/2006	9/27/2006	**************************************	(1.86.44) of 2000 (PA	GSIS REGION VIII
REINTATION/BRIEFING OF DISKETTE TO DISKETTE COLLECTIONS/REMITTA AG-IBIG FUND PREMIUMS & LOANS	NCE OF 9/19/2006	9/19/2006	8	1.00	PAG-IBIG FUND REGION VIII
ETWORKING PRODUCTIVITY TOOLS UTILIZATION	6/10/2003	6/11/2003	16		LSU-ICTU Middenb niw worse as upor sho
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VIII. OTHER INFORMATION	(Continue on separate	sheet if necessar	ry)		The second second second second
	NON-ACADEMIC DIST		GNITION		MEMBERSHIP IN ASSOCIATION/ORGANIZATI
31. SPECIAL SKILLS and HOBBIES 32.		te in full)			(Write in full)
roubleshoot and diagnose computer problem		N/A			SECULAR FRANCISCAN ALLIANCE
deformat personal computer	ERRICOMODA DISAT	DESHEVOR DISTRICT OF THE	September 1980 And September 198		
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	(Continue on separate		ry)		1 -
SIGNATURE	E		D	ATE	11/28/19

34.	Are you related by consanguinity or affinity to the chief of bureau or office or to the person who has immedia			1		
	Bureau or Department where you will be apppointed,			Age of the control of		
	a. within the third degree?     b. within the fourth degree (for Local Government Unit - Co	☐ YES ☑ NO ☐ YES ☑ NO If YES, give details:				
35.	a. Have you ever been found guilty of any administrative of	offense?	✓ YES			
	b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details:     Date Filed:     Status of Case/s:				
26	Have you ever been convicted of any crime or violation of	any law decree ordinance or regulation by			4 - 100	
30.	any court or tribunal?	YES  NO  If YES, give details:				
37.	Have you ever been separated from the service in any of a retirement, dropped from the rolls, dismissal, termination, a (abolition) in the public or private sector?	YES  NO If YES, give details:				
38.	a. Have you ever been a candidate in a national or local e Barangay election)?	☐ YES ☑ NO If YES, give details:				
	b. Have you resigned from the government service during election to promote/actively campaign for a national or loc	YES ✓ NO If YES, give details:				
39.	Have you acquired the status of an immigrant or permane	☐ YES ☑ NO If YES, give details (country):				
40. i.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) M 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972 Are you a member of any indigenous group?		YES	☑ NO		
).	Are you a person with disability?	If YES, please specify:  ☐ YES				
	Are you a solo parent?					
41.	REFERENCES (Person not related by consanguinity or affinity to applicar	nt /appointee)	and the second second second			
	NAME	ADDRESS	TEL. NO.			
OF	RAZON U. NUEVO	ML QUEZON ST., BAYBAY CITY	0917-3108-067	1 (1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	-	
1AF	RIA A. NUÑEZ	VSU-CASH OFFICE, BAYBAY LEYTE	053-563-7274			
OL	JELLA C. AMPAC	VSU-FINANCE OFFICE, BAYBAY LEYTE	053-563-7189			
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertiperation. I authorize the agency head/authorized repressagree that any misrepresentation made in this document	inent laws, rules and regulations of the sentative to verify/validate the contents state	Republic of the ed herein.	CELSO FISACRO PHOTO		
	overnment Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  LEASE INDICATE ID Number and Date of Issuance					
H	overnment Issued ID: COMPANY ID	and the second second				
ID	/License/Passport No.: V000459	Signature (Sign inside the bo	ox)			
Da	ate/Place of Issuance: VSU, VISCA, BAYBAY CITY, LEYTE	Date Accomplished	19	Right Thumbmark	rine o la	
The state of the s	SUBSCRIBED AND SWORN to before me this	DEC 2019 , affiant exhibiting	g his/her validly issued	d government ID as indicated above.		
		ATTY. RYSAN C. GUII VSUI EGAL OFFICER	NOCOIÉ			
- American	Mark and the second of the sec	Person Administering Oatl	1			