

Republic of the Philippines  
Visayas State University  
Baybay City, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Department/Div.: ITE

Source of Funds: A.III.B.1  
Date Prepared by ODHRD: 07/01/2014

Name of Appointee/s	Position	Level	SG	Daily Wage/ Salary	Period of Employment		If renewal (include date of previous employment)
					From	To	
ALKUINO , NOEL M.	Administrative Aide III	1	3	P 472.77	Jan. 1, 2015	June 30, 2015	July 1, 2014 - Dec. 31, 2014

The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

This is to certify that all the requirements are pursuant to CSC MC NO 40, s.1998 as amended, have been complied with, reviewed and found in order.

APPROVED:

  
LOURDES B. CANO  
Director JDAHRD  
01/01/2015

  
JOSE L. BACUSMO  
Appointing Authority  
01/01/2015

Pinagtibay alinsunod sa resolusyon ng Komisyon ng Serbisyo Sibil Blg.93-58-42 na may petsa Enero 1, 1994.

THIS IS TO CERTIFY THAT THE POSITIONS STATED HEREIN WHERE PUBLISHED ON 11/28/2014 IN CSC BULLETIN PURSUANT TO CSC MC NO 20 S. 2002

  
LOURDES B. CANO  
Dir. JDAHRD

VERIFIED BY: