

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

I. PERSONAL INFORMATION

2. SURNAME		ESPINOSA		1. CSID No.		(Do not fill up. For CSC use only)	
FIRST NAME		ELIZA		NAME EXTENSION (JR., SR)		None	
MIDDLE NAME		DADOLE					
3. DATE OF BIRTH (mm/dd/yyyy)		7/7/1968		16. CITIZENSHIP		<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH		NAAWAN, MISAMIS ORIENTAL		If holder of dual citizenship, please indicate the details.			
5. SEX		<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female					
6. CIVIL STATUS		<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		17. RESIDENTIAL ADDRESS			
7. HEIGHT (m)		5'1		3559-B National Highway House/Block/Lot No. Street 0164 Bulacan Subdivision/Village Barangay Hindang Leyte City/Municipality Province ZIP CODE 6523			
8. WEIGHT (kg)		56 kg					
9. BLOOD TYPE		O		18. PERMANENT ADDRESS			
10. GSIS ID NO.		006 0071 3379 6		3559-B National Highway House/Block/Lot No. Street 0164 Bulacan Subdivision/Village Barangay Hindang Leyte City/Municipality Province ZIP CODE 6523			
11. PAG-IBIG ID NO.		913199016644					
12. PHILHEALTH NO.		13 000093150 1		19. TELEPHONE NO.			
13. SSS NO.		None		None			
14. TIN NO.		166 550 748		20. MOBILE NO.			
15. AGENCY EMPLOYEE NO.		V00600		21. E-MAIL ADDRESS (if any)			
				eliza.espinosa@vsu.edu.ph			

II. FAMILY BACKGROUND

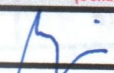
22. SPOUSE'S SURNAME		ESPINOSA		23. NAME of CHILDREN (Write full name and list all)		DATE OF BIRTH (mm/dd/yyyy)	
FIRST NAME		EDGAR		EDGE DADOLE ESPINOSA		2/17/2009	
MIDDLE NAME		DELO SANTOS					
OCCUPATION		ADMINISTRATIVE AIDE VI					
EMPLOYER/BUSINESS NAME		LGU INOPACAN, LEYTE					
BUSINESS ADDRESS		INOPACAN, LEYTE					
TELEPHONE NO.		None					
24. FATHER'S SURNAME		DADOLE					
FIRST NAME		LILIO					
MIDDLE NAME		DACOCO					
25. MOTHER'S MAIDEN NAME							
SURNAME		LABIS					
FIRST NAME		ROSARIO					
MIDDLE NAME		CABELES					

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP, ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	NAAWAN CENTRAL SCHOOL	PRIMARY EDUCATION	1975	1980	GRADUATED	1980	None
SECONDARY	MINDANAO STATE UNIVERSITY-NAAWAN FISHERIES HIGH SCHOOL	HIGH SCHOOL	1981	1984	GRADUATED	1984	None
VOCATIONAL / TRADE COURSE	None	None	None	None	None	None	None
COLLEGE	MINDANAO STATE UNIVERSITY-SCHOOL OF MARINE FISHERIES AND TECHNOLOGY, NAAWAN, MISAMIS ORIENTAL	BACHELOR OF SCIENCE IN MARINE BIOLOGY	1985	1993	GRADUATED	1993	None
GRADUATE STUDIES	UNIVERSITY OF SAN CARLOS, TALAMBAN, CEBU CITY	MASTER OF SCIENCE IN MARINE BIOLOGY	1995	2007	GRADUATED	2007	None
GRADUATE STUDIES	MINDANAO STATE UNIVERSITY-ILIGAN INSTITUTE OF TECHNOLOGY, ILIGAN CITY	DOCTOR IN SUSTAINABLE DEVELOPMENT STUDIES	2017	2019	GRADUATED	2020	CHED K12 Program

(Continue on separate sheet if necessary)


SIGNATURE		DATE	
		September 26, 2022	

[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	September 26, 2022

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	None	None	None	None	None

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	40 Hour Basic Training Course for Pollution Control Officers	3/21/2022	3/26/2022	5 days	Participant	VSU
	2021 Service Excellence Summit for Leadership (SESL)	9/9/2021	9/10/2021	2 days	Participant	VSU
	International Conference on Environmental and Forest Conservation (ICEF) held at Dakak Beach Resort, Dapitan City, Philippines.	11/18/2018	11/20/2018	3 days	Paper Presenter	CHED K12
	International Seminar on Biodiversity Conservation for Human Wellbeing held at the International Academy for Nature Conservation Isle of Vilm, Germany	7/16/2017	7/21/2017	6 days	Co-Paper Presenter	GIZ-Protected Area Management Enhancement Project
	3rd International River Summit, "Healthy Watersheds-Clean Rivers-Safer Communities", Pryce Plaza Hotel, Cagayan de Oro City	11/24/2016	11/26/2016	3 days	Participant	GIZ-Protected Area Management Enhancement Project
	2nd National Protected Area Conference: "Sustaining Ecosystem Services and Benefits from Protected Areas", Holiday Inn Manila Galleria, Ortigas Center, Pasig	4/6/2016	4/8/2016	3 days	Participant	Biodiversity Management Unit, DENR-8
	Seminar-Writeshop on Proposal Writing and Scientific Articles for Publication held at CFES Training Room, VSU, Baybay City, Leyte	12/9/2015	12/10/2015	2 days	Participant	College of Forestry and Environmental Science- VSU
	Participatory Coastal Resource Assessment Training, Inopacan and Himokilan, Hindang, Leyte	11/4/2015	11/6/2015	3 days	Trainer	GIZ-Protected Area Management Enhancement Project
	CFES RDE In-House Review, CFES Training Room, VSU, Baybay City, Leyte	10/7/2015	10/8/2015	2 days	Paper Presenter	College of Forestry and Environmental Science- VSU
	13th National Symposium on Marine Science (PAMS), Green Leaf Hotel, General Santos City	10/22/2015	10/24/2015	3 days	Co-Paper Presenter	Marine Protected Area Support Network (MSN)
	6th Para el MAR-MPA Awards and Recognition at Green Leaf Hotel, General Santos City	10/24/2015		1 day (8hrs)	Evaluator	Marine Protected Area Support Network (MSN)
	Training on Marine Spatial Planning, 3 J's Hotel and Restaurant, Hilongos, Leyte	9/22/2015	9/23/2015	2 days	Resource Person	Ecosystems Improved for Sustainable Fisheries (ECOFISH)
	GIZ-PAME Technical and Admin Orientation, Conference Hall, DENR 8, Tacloban City	9/11/2015		1 day (8hrs)	Project Presenter	GIZ-Protected Area Management Enhancement Project
	Province-Wide Search for CFRM Champions 2012, Southern Leyte	5/7/2012	5/12/2012	6 days	Evaluator	GIZ-EnRD, PENR Management Office, Maasin So. Leyte
	Orientation Workshop on Sustainable Fisheries Management, VSU, Baybay, Leyte	7/9/2008	7/10/2008	2 days	Participant	FISH, USAID & DA-BFAR
	Project Packaging Seminar and Workshop, Bohol, Philippines	4/24/2008	4/27/2008	4 days	Participant	InWEnt & AUFTRAG
	Training on Technology of Participation: Level II, LSU, Baybay, Leyte	4/12/2007	4/16/2007	4 days	Participant	InWEnt & AUFTRAG
	Integrated Coastal Zone Management Dissemination Training Course for Coastal Resources Managers in the Philippines & Experts' Meeting, Negros Occidental	12/6/2006	12/10/2006	5 days	Participant	InWEnt, COASTMAN & AUFTRAG
	Unlocking Opportunities Through the Alumni Network, Manila, Philippines	11/24/2006	11/25/2006	2 days	Participant	InWEnt & AUFTRAG
	COASTMAN South East Asia (SEA) Regional Workshop: Achievements, impacts and new challenges for the future, Apo View Hotel, Davao City, Philippines	5/16/2006	5/19/2006	5 days	Participant	PCAMRD
	Pilot Site Assessments for Hinundayan, Southern Leyte "Enhancing Management Effectiveness of MPAs: Capacity Building in Indonesia and the Philippines" Project,	4/18/2006	4/21/2006	4 days	Resource Person	NOAA URI-CRC
	Training of Trainers Workshop on "Enhancing Management Effectiveness of MPAs: Capacity Building in Indonesia and the Philippines", LSU, Baybay, Leyte	2/13/2006	2/17/2006	5 days	Resource Person	NOAA URI-CRC
	Mangrove Rehabilitation for Biodiversity Conservation, Hilongos, Leyte	1/18/2006	1/19/2006	2 days	Participant	DENR Reg. 8
	Building Consensus and Coalitions: A Pathway for Peace and Development, Cebu City	12/9/2005	12/10/2005	2 days	Participant	InWEnt, COASTMAN & AUFTRAG
	Save Pawikan Campaign for Cuatro Islas and the Visayan Sea: Enhancing Capability in Protecting Pawikan Nesting Sites , LSU, Baybay, Leyte	12/1/2005	12/3/2005	3 days	Facilitator	EURONATUR'ITE-LSU'













(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	SCUBA DIVING		Loyalty Award 2019		Federation of Institution for Marine and Freshwater Sciences (FIMFS)
	SPORTS DANCING		Dr. Angel C. Alcala Best Paper Award (Co-Author-Professional Category) 2016		Philippine Association of Marine Science (PAMS), INC.
			Model Science Research Assistant Award 2011		Visayas State University Faculty Association (VSU-FA)
					Association of United Filipinos Trained in Germany (AUFTRAG)

(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 26, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>DR. PACIECIA P. MILAN</td><td>DPM, VSU, BAYBAY CITY, LEYTE</td><td>0948 499 2730</td></tr><tr><td>DR. CORAZON B. BATOY</td><td>HOLY NAME UNIVERSITY, TAGBILARAN</td><td>0933 619 1801</td></tr><tr><td>DR. FILIPINA B. SOTTO</td><td>UNIVERSITY OF SAN CARLOS, CEBU</td><td></td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	DR. PACIECIA P. MILAN	DPM, VSU, BAYBAY CITY, LEYTE	0948 499 2730	DR. CORAZON B. BATOY	HOLY NAME UNIVERSITY, TAGBILARAN	0933 619 1801	DR. FILIPINA B. SOTTO	UNIVERSITY OF SAN CARLOS, CEBU	
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date</td></tr><tr><td>Government Issued ID: VSU</td></tr><tr><td>ID/License/Passport No.: V00600</td></tr><tr><td>Date/Place of Issuance: July 1, 2011/LSU, Baybay, Leyte</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date	Government Issued ID: VSU	ID/License/Passport No.: V00600	Date/Place of Issuance: July 1, 2011/LSU, Baybay, Leyte	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>September 26, 2022</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	September 26, 2022	Date Accomplished				
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SUBSCRIBED AND SWORN to before me this <u>27 SEP 2022</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td></td></tr><tr><td>ATTY. RYSA C. GUINOCOR VSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>			ATTY. RYSA C. GUINOCOR VSU Chief Legal Officer	Person Administering Oath									
													
ATTY. RYSA C. GUINOCOR VSU Chief Legal Officer													
Person Administering Oath													

WORK EXPERIENCE SHEET

- Duration: July 1, 2019 – present
 - Position: **Associate Professor I**
 - Immediate Supervisor: Dr. Dennis P. Peque
 - Duration: January 1, 2017 – June 30, 2019
 - Position: **Assistant Professor IV**
 - Immediate Supervisor: Dr. Marlito M. Bande
 - Duration: January 1, 2015 – December 31, 2016
 - Position: **Assistant Professor III**
 - Immediate Supervisor: Dr. Humberto R. Montes, Jr.
 - Duration: June 16, 2011 – December 31, 2014
 - Position: **Instructor I**
 - Immediate Supervisor: Dr. Maria Juliet C. Ceniza
 - Name of Office/Unit: Institute of Tropical Ecology and Environmental Management
 - Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
-
- List of Accomplishments and Contributions (if any)
 1. Developed instructional materials for undergraduate and graduate students of the institute;
 2. Conducted lecture and laboratory classes to BSEM/ES and MSTREC students;
 3. Conducted aquatic (marine and freshwater) and DRR research activities as study leader and project leader;
 4. Conducted extension activities such as trainings and seminars to project partners of the 5th District of Leyte and Southern Leyte particularly the Integrated Municipal Fisheries and Aquatic Resource Management Council (IMFARMC), LGUs and other stakeholders;
 5. Facilitated the awarding of plaques of recognition to outstanding project partners, and LGU supporters of the institute;
 6. Served as the university focal person, such as the Baybay City Ecological Solid Waste Management and Cuatro Islas Protected Area Management Board;
 7. Developed management best practices in conformance with the applicable guidelines to stop the spread of the Covid19 in the workplace;
 8. Complied all the requirements, thru the established/adequate implementation, maintenance, and improvement, of the QMS of the core processes of the Institute under ISO 9001:2015;
 9. Facilitated, assisted, and monitored faculty pursuing advanced degree programs;
 10. Recruited and hired regular staff and instructors (part-time) for the Institute.
-
- Summary of Actual Duties
 1. Teaches assigned subjects and performs other teaching-related functions, among others, the following:
 - a. Prepares and revised teaching materials/guides and submits to the department head;
 - b. Prepares and gives examinations (mid/final/long/quizzes);
 - c. Checks test papers and returns to students one week after the examination;
 - d. Submits grade sheets within the prescribed period to the Registrar through the department;
 - e. Turns over class records to department heads within two weeks after final examination;
 - f. Makes self-available for consultation by students during scheduled consultation hours.
 2. Performs research and/or extension functions, among others the following:
 - a. Prepares research/extension proposals;
 - b. Implements duly approved research/extension projects within the time frame;
 - c. Prepares reports within the prescribed period;
 - d. Presents research/extension outputs during RDE, conferences/fora of legitimate professional organizations;
 - e. Submits output for possible publication/patenting.
 3. Performs administrative functions:
 - a. Serves as Division Head of the Aquatic Ecosystems Division (AED) of the Institute of Tropical Ecology and Environmental Management (ITEEM) from January 1, 2020 – December 31, 2020;
 - b. Serves as the director of the ITEEM from August 2020 until the present.

4. Performs other functions, among others:

- a. Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions;
- b. Performs other functions assigned by the Institute Director, College Dean, Vice Presidents and the University President.

ELIZA D. ESPINOSA

(Signature over Printed Name
of Employee/Applicant)

Date: September 27, 2022