

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	GUARTE		
FIRST NAME	JACQUELINE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	MENDOZA		
3. DATE OF BIRTH (mm/dd/yyyy)	1/1/1962	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	Tacloban City, Leyte	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	VAC Duplex Faculty Cottage House/Block/Lot No. Visca Subdivision/Village Baybay City City/Municipality
7. HEIGHT (m)	1.54		Clemente St. Street Pangasugan Barangay Leyte Province
8. WEIGHT (kg)	62	ZIP CODE	6521-A
9. BLOOD TYPE	A	18. PERMANENT ADDRESS	VAC Duplex Faculty Cottage House/Block/Lot No. Visca Subdivision/Village Baybay City City/Municipality
10. GSIS ID NO.	CRN 006-0051-2754-2		Clemente St. Street Pangasugan Barangay Leyte Province
11. PAG-IBIG ID NO.	None yet	ZIP CODE	6521-A
12. PHILHEALTH NO.	13-0000166392	19. TELEPHONE NO.	(053)563-7730
13. SSS NO.	614694718	20. MOBILE NO.	0916-405-7852
14. TIN NO.	104-768-290	21. E-MAIL ADDRESS (if any)	<a href="mailto:jacqueline_guarte@vsu.edu.ph">jacqueline_guarte@vsu.edu.ph</a>
15. AGENCY EMPLOYEE NO.	V-00259		

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	GUARTE		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ROBERTO	NAME EXTENSION (JR., SR)	ROBERTO M. GUARTE JR.	01/16/1990
MIDDLE NAME	CARIÑO		JANINA M. GUARTE	09/29/1994
OCCUPATION	Professor			
EMPLOYER/BUSINESS NAME	Visayas State University			
BUSINESS ADDRESS	Baybay City, Leyte			
TELEPHONE NO.	(053)563-7108			
24. FATHER'S SURNAME	MENDOZA			
FIRST NAME	SIMEON	NAME EXTENSION (JR., SR)		
MIDDLE NAME	VILLAFRANCA			
25. MOTHER'S MAIDEN NAME				
SURNAME	BURIAS			
FIRST NAME	JULITA			
MIDDLE NAME	PELIÑO			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Leyte Normal Laboratory School	Cert. of Elem. Educ.	1968	1975	N/A	1975	With Honors, Class Valedictorian
SECONDARY	Leyte Research and Development High School (LRDHS)	High School Diploma	1975	1979	N/A	1979	LRDHS Scholarship, Valedictorian
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	University of the Philippines Diliman	B.S. Statistics	1979	1983	N/A	1983	NSDB, Cum Laude
GRADUATE STUDIES	Cornell University, U.S.A	M.S. (Agricultural Economics)	1986	1988	N/A	1988	USAID-FSDP-EV
	University of the Philippines Diliman	M.S. (Statistics)	2002	2004	N/A	2004	PCASTRD
	University of the Philippines Diliman	Ph.D. (Statistics)	2006	2010	N/A	2010	PCASTRD

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/04/2018
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
Career Service Professional PD-907-Honor Graduate					
Career service sub-Professional	90.5	Dec. 6, 1981	Quezon City		
Career Service Professional	88.9	Oct. 14, 1984	Tacloban City		

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB PAY GRADE (if applicable) & STEP (Format '06-07') INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
From	To						
01/01/2018	Present	Professor III	Visayas State Univeristy	92,108	24-1	Permanent	Yes
01/01/2017	12/31/2017	Professor III	Visayas State Univeristy	78,960	24-1	Permanent	Yes
01/01/2017		Professor I	Visayas State Univeristy	64,416	24-1	Permanent	Yes
01/01/2016	12/31/2016	Professor I	Visayas State Univeristy	56,610	24-1	Permanent	Yes
03/16/2015	12/31/2015	Professor I	Visayas State Univeristy	49,750	24-1	Permanent	Yes
10/18/2014	3/15/2015	Associate Professor III	Visayas State Univeristy	39,927	21-1	Permanent	Yes
06/01/2012	10/27/2014	Associate Professor III	Visayas State Univeristy	39,493	21-1	Permanent	Yes
10/28/2011	5/31/2012	Associate Professor III	Visayas State Univeristy	35,219	21-1	Permanent	Yes
06/01/2011	10/27/2011	Associate Professor I	Visayas State Univeristy	33,008	19-7	Permanent	Yes
06/24/2010	5/31/2011	Associate Professor I	Visayas State Univeristy	29,859	19-7	Permanent	Yes
07/01/2009	6/23/2010	Associate Professor I	Visayas State Univeristy	26,710		Permanent	Yes
12/01/2008	6/30/2009	Associate Professor I	Visayas State Univeristy	23,562	19-7	Permanent	Yes
07/01/2008	11/30/2008	Associate Professor I	Visayas State Univeristy	22,988	19-6	Permanent	Yes
07/01/2007	6/30/2008	Associate Professor I	Visayas State Univeristy	20,898		Permanent	Yes
12/01/2005	6/30/2007	Associate Professor I	Visayas State Unvieristy	18,998	19-6	Permanent	Yes
12/01/2003	11/30/2005	Assistant Professor IV	Leyte State University	18,830.00	18-8	Permanent	Yes
07/01/2001	11/30/2003	Assistant Professor IV	Visayas State College of Agriculture	18,371.00	18-7	Permanent	Yes
12/01/2000	6/30/2001	Assistant Professor IV	Visayas State College of Agriculture	17,496.00	18-7	Permanent	Yes
01/01/2000	11/30/2000	Assistant Professor IV	Visayas State College of Agriculture	17,069.00	18-6	Permanent	Yes
10/01/1998	12/31/1999	Assistant Professor IV	Visayas State College of Agriculture	15,517.00	18-6	Permanent	Yes
12/01/1997	9/30/1998	Assistant Professor IV	Visayas State College of Agriculture	15,517.00	18-6	Temporary	Yes
11/01/1997	11/30/1997	Assistant Professor IV	Visayas State College of Agriculture	13,715.00		Temporary	Yes
01/01/1997	10/31/1997	Assistant Professor IV	Visayas State College of Agriculture	11,495.00		Temporary	Yes
01/01/1996	12/31/1996	Assistant Professor IV	Visayas State College of Agriculture	9,274.00		Temporary	Yes
01/01/1995	12/31/1995	Assistant Professor IV	Visayas State College of Agriculture	7,370.00		Temporary	Yes
01/01/1994	12/31/1994	Assistant Professor IV	Visayas State College of Agriculture	6,370.00		Temporary	Yes
12/01/1992	12/31/1993	Assistant Professor IV	Visayas State College of Agriculture	5,670.00		Temporary	Yes
07/01/1989	11/30/1992	Instructor III	Visayas State College of Agriculture	4,300.00		Temporary	Yes
01/01/1989	6/30/1989	Instructor VI	Visayas State College of Agriculture	3,072.00		Temporary	Yes

(Continue on separate sheet if necessary)

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## V. WORK EXPERIENCE (continuation)

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

[illegible]

# VI. VOLUNTARY WORK OR INVOLVEMENT IN COMMUNITY / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION'S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
None				

(Continue on separate sheet if necessary)

# VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/Supervisory/Technical/etc) H15H16:H50	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Seminar-Workshop on Classification and Regression Trees	02/16/2018	02/17/2018	16	Technical	Department of Statistics, Visayas State University
National Public Hearing/Consultation on the Proposed Policies, Standards, and Guidelines for the Bachelor of Science in Statistics Program	04/28/2016		3	Supervisory	Commission on Higher Education
Seminar-Workshop on Data Mining	08/19/2015	08/20/2015	16	Technical	University of the Philippines Cebu and Philippine Statistical Association Central Visayas
Conference on Senior High School Curriculum and New General Education Curriculum (GEC)	04/29/2015		3	Supervisory	Commission on Higher Education
Training on "How to Monitor Household Benefits to Community Interventions: the PSAI-UNICEF-CBMS Experience of Monitoring Yolanda Victims"	09/10/2014		7	Technical	Philippine Statistical Association, Inc.
Capacity-Building Training-Workshop on Outcomes-Based Education (OBE)	05/27/2014	05/27/2014	4	Technical	Office of Programs and Standards, Commission on Higher Education
Workshop on Outcomes-based Education for Technical Committees	04/26/2013	04/26/2013	3	Supervisory	Commission on Higher Education
Training on Renewable Energy Electrification	03/11/2013	03/15/2013	40	Technical	Visayas State University, VSU-Affiliated Renewable Energy Center, Department of Energy
Intellectual Property Rights (IPR) Awareness Seminar	02/19/2013	02/19/2013	1	Technical	College of Arts and Sciences, Visayas State University
Planning-Workshop for Program Accreditation	02/4/2013	02/08/2013	2	Supervisory	Visayas State University
Training Course on Statistics and Statistical Analysis with R	10/16/2012	10/18/2012	24	Technical	Philippine Statistical Association Central Visayas and University of Cebu Lapulapu Mandaue
Training on Introduction to Stata	11/07/2011	11/07/2011	8	Technical	College of Economics and Management, Visayas State University
Seminar-Workshop on Preparation of Table of Specifications	07/22/2010	07/22/2010	3	Technical	Department of Mathematics, Physics, and Statistics
Seminar Workshop on the Filipino Educator	06/17/2010	06/17/2010	8	Technical	Visayas State University
Environmental Education Summer Course	04/12/2004	04/17/2004	48	Technical	Miriam College Environmental Studies Institute
Training for Seminar Teachers	06/07/2001	06/08/2001	16	Technical	Visayas State College of Agriculture(VISCA)
Training of New Accreditors	05/09/2001	05/10/2001	16	Technical	Accrediting Agency of Chartered Colleges and Universities in the Philippines and University of Eastern Philippines
Gender Sensitivity and Planning Workshop	10/09/2000	10/10/2000	16	Technical	Visayas State College of Agriculture
Seminar-workshop on Thesis and Dissertation Writing and Advising	05/03/2000	05/05/2000	24	Technical	Philippine Association of State Universities and Colleges 8 and Leyte Normal University

(Continue on separate sheet if necessary)

# VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Writing technical papers	Keeper of Service Awards (as student organization adviser for 14 years)	Lifetime member, Pi Gamma Mu (International Honor Society in Social Science)
Teaching, guiding, and advising college students	Loyalty Award (for 20 years of continuous and dedicated service to Visayas State University, 1988-2008)	Lifetime member, University of the Philippines Alumni Association
Reading books on statistics, mathematics, and health; biographies; novels on various themes; magazines on current events, health, gardening, parenting, homes, and good housekeeping.	Loyalty Award (for 25 years of continuous and dedicated service to Visayas State University, 1988-2013)	Lifetime member, Philippine Statistical Association, Inc.
Collecting children's books by Filipino authors		Member, American Statistical Association (since July 2016)
Collecting flowering and indoor plants		Member, International Statistical Institute (since August 2018)

(Continue on separate sheet if necessary)

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## VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED (continued)

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(Continue on separate sheet if necessary)

**SIGNATURE**

DATE \_\_\_\_\_

10/04/2018



<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>35. a. Have you ever been found guilty of any administrative offense?</p>  <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <hr/> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
Bacusmo, Jose L.	VSU, Visca, Baybay City, Leyte	09173108076
Milan, Paciencia P.	Brgy. Guadalupe, Baybay City, Leyte	09484992730

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **Unified Multi-Purpose ID**

ID/License/Passport No.: **006-0051-2754-2**

Date/Place of Issuance: **Ormoc City**

*[Signature]*

Signature (Sign inside the box)

**4-Oct-18**

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this **OCT 05 2018**, affiant exhibiting his/her validly issued government ID as indicated above.

*[Signature]*  
**ATTY. RYSA C. GUINOCOR**  
**VSU LEGAL OFFICER**  
Person Administering Oath