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Asst. Prof. Roden D. Troyo				1031 565-0600 local	00
		Dept. 01	Horticulture, VSU	1031	
Dr. Catherine C. Arradaza	Dept. of	Horticulture, VSU	565-0600 local		
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WORK EXPERIENCE SHEET

Instruction: 1. Include only the work experience relevant to the position being applied to.

- The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998 – Present. Work experience should be listed from recent first.
- Duration: January 1, 2018 Present
- · Position: Science Research Assistant
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Dr. Gloria E. Bancale/ Prof. Roden D. Troyo
- Name of Agency/Organization and Location: Visayas State University, Brgy. Pangasugan, Baybay City, Leyte
- Duration: July 1, 2015 December 31, 2017
- Position: Science Research Assistant
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Asst. Prof. Roden D. Troyo
- Name of Agency/Organization and Location: Visayas State University, Brgy. Pangasugan, Baybay City, Leyte
- Duration: February 1, 1999 June 30, 2015
- Position: Science Research Assistant
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Prof. Elizabeth D. Briones
- Name of Agency/Organization and Location: Visayas State University, Brgy. Pangasugan, Baybay City, Leyte

List of Accomplishments and Contributions (if any)

 Attended trainings, conferences, workshop, symposium for research and extension.

Summary of Actual Duties

- Responsible for the implementation, facilitation, preparation, submission and presentation of research outputs.
- Assist in the propagation and selling of ornamental plants and flowers, stage decoration/indoor landscaping.
- Take charge for the collection, remittance and submission of monthly financial reports of the project and maintain efficient filling of records.
- Assist in the maintenance of ornamental Tissue Culture Laboratory and nursery.
- Supervise laborers, and
- Does other project related tasks assigned by the Supervisor.
- Duration: October 1, 1993 January 31, 1999
- Position: Graduate/Research Assistant
- Name of Office/Unit: Department of Horticulture, Visayas State College of Agriculture – German Technical Cooperation (GTZ)
- Immediate Supervisor: Prof. Elizabeth D. Briones
- Name of Agency/Organization and Location: Visayas State College of Agriculture, Visca, Baybay Leyte.

List of Accomplishments and Contributions (if any)

 Attended trainings, lectures, conferences, workshop, symposium for research and extension.

Summary of Actual Duties

- Take charge for the mass propagation of different flowering ornamentals, and orchids through tissue and embryo culture.
- Assist in the preparation of training materials for demonstration (hands on)
 of participants on different trainings/seminars on propagation, care and
 maintenance, and marketing of different ornamentals and flowers.
- Assist in the distribution of planting materials to farmers cooperator.
- Assist in the beautification/cleanliness of Garden show area, selling/marketing of ornamentals during ViSCA Anniversary.

- Assist stage decoration as requested.
- Submit monthly reports of accomplishments.
- Perform other related tasks assigned by the Supervisor.

NELITA C. BORNIAS

(Signature over Printed Name of Employee/Applicant)

Date: 01-12-2024