

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

|                               |  |   |  |
|-------------------------------|--|---|--|
| 2. SURNAME                    | RATILLA  |   |  |
| FIRST NAME                    | MARK   |   | NAME EXTENSION (JR., SR)   |
| MIDDLE NAME                   | CATINGAN   |   |  |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 6/6/1993   | 16. CITIZENSHIP   | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship<br><input type="checkbox"/> by birth <input type="checkbox"/> by naturalization<br>Pls. indicate country: |
| 4. PLACE OF BIRTH             | CALUBIAN, LEYTE  | If holder of dual citizenship, please indicate the details. |  |
| 5. SEX                        | <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female   |   |  |
| 6. CIVIL STATUS               | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS                                     | APT. 22 KILBOURNE ST.<br>House/Block/Lot No. Street<br>VSU, VISCA PANGASUGAN<br>Subdivision/Village Barangay<br>BAYBAY CITY LEYTE<br>City/Municipality Province                                  |
| 7. HEIGHT (m)                 | 1.6  | ZIP CODE  |  |
| 8. WEIGHT (kg)                | 80 kg  | 18. PERMANENT ADDRESS                                       | APT. 22 KILBOURNE ST.<br>House/Block/Lot No. Street<br>VSU, VISCA PANGASUGAN<br>Subdivision/Village Barangay<br>BAYBAY CITY LEYTE<br>City/Municipality Province                                  |
| 9. BLOOD TYPE                 | AB   | ZIP CODE  | 6521-A   |
| 10. GSIS ID NO.               | 2004517700   | 19. TELEPHONE NO.   | 053 563 7123   |
| 11. PAG-IBIG ID NO.           | 121122194404   | 20. MOBILE NO.  | 09167752780  |
| 12. PHILHEALTH NO.            | 13-025154978-9   | 21. E-MAIL ADDRESS (if any)                                 | mark.ratilla@vsu.edu.ph  |
| 13. SSS NO.                   | NONE   |   |  |
| 14. TIN NO.                   | 451-259-273  |   |  |
| 15. AGENCY EMPLOYEE NO.       | V000838  |   |  |

II. FAMILY BACKGROUND

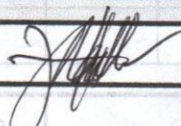
|                          |           |                          |   |                            |
|--------------------------|-----------|--------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME     | N/A       |                          | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME               | N/A       | NAME EXTENSION (JR., SR) | N/A   | N/A                        |
| MIDDLE NAME              | N/A       |                          |   |                            |
| OCCUPATION               | N/A       |                          |   |                            |
| EMPLOYER/BUSINESS NAME   | N/A       |                          |   |                            |
| BUSINESS ADDRESS         | N/A       |                          |   |                            |
| TELEPHONE NO.            | N/A       |                          |   |                            |
| 24. FATHER'S SURNAME     | RATILLA   |                          |   |                            |
| FIRST NAME               | TEODOMERO | NAME EXTENSION (JR., SR) |   |                            |
| MIDDLE NAME              | CABUSAO   |                          |   |                            |
| 25. MOTHER'S MAIDEN NAME |           |                          |   |                            |
| SURNAME                  | CATINGAN  |                          |   |                            |
| FIRST NAME               | BERTA     |                          |   |                            |
| MIDDLE NAME              | DINAUANAO |                          |   |                            |

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

| 26. LEVEL                 | NAME OF SCHOOL (Write in full)                  | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE |      | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|---------------------------|---|---|----------------------|------|--|----------------|---------------------------------------|
|                           |   |   | From                 | To   |  |                |                                       |
| ELEMENTARY                | VISCA FOUNDATION ELEMETARY SCHOOL               | Elementary Education                          | 1999                 | 2005 |  | 2005           | NONE                                  |
| SECONDARY                 | VISAYAS STATE UNIVERSITY LABORATORY HIGH SCHOOL | Secondary Education                           | 2005                 | 2009 |  | 2009           | WITH HONORS                           |
| VOCATIONAL / TRADE COURSE | N/A   |   |                      |      |  |                |                                       |
| COLLEGE                   | VISAYAS STATE UNIVERSITY                        | Acrobusiness                                  | 2009                 | 2013 |  | 2013           | MAGNA CUM LAUDE                       |
| GRADUATE STUDIES          | MASARYK UNIVERSITY, CZECH REPUBLIC              | Business Management                           | 2014                 | 2016 |  | 2016           | NONE                                  |

(Continue on separate sheet if necessary)

|           |   |      |              |   |
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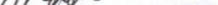


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V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

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## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

[illegible]

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

| 30. | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS<br>(Write in full)                     | INCLUSIVE DATES OF ATTENDANCE<br>(mm/dd/yyyy) |               | NUMBER OF HOURS | Type of LD<br>( Managerial/<br>Supervisory/<br>Technical/etc) | CONDUCTED/ SPONSORED BY<br>(Write in full)  |
|-----|--|---|---------------|-----------------|---|---|
|     |  | From  | To            |                 |   |   |
|     | Training Cum Writeshop on the Establishment of Agribusiness Technology Business Incubators               | 14 March 2017                                 | 16 March 2017 | 24              | Technical   | DOST-PCAARRD  |
|     | Workshop on Economic Research Methods  | 9 Jan 2017                                    | 13 Jan 2017   | 40              | Technical   | Department of Economics, Visayas State University   |
|     | BUSINESS PLAN PREPARATION WORKSHOP   | 4-Jun-14                                      | 6-Jun-14      | 16              | Technical   | PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) -<br>RPCOB INVESTMENTS IN RURAL ENTERPRISES AND<br>AGRICULTURE AND FISHERIES PRODUCTIVITY (I-REAP)<br>COMPONENT |
|     | CAPITAL MARKET INVESTMENT TEACHING ACCREDITATION PROGRAM (CMITAP), 9TH RUN                               | 12-May-14                                     | 16-May-14     | 40              | Technical   | CAPITAL MARKETS INSTITUTE OF THE PHILIPPINES, INC   |
|     | WORKSHOP ON INSTRUCTIONAL MATERIALS DEVELOPMENT FOR THE VISAYAS STATE UNIVERSITY                         | 28-Jan-14                                     | 29-Jan-14     | 16              | Technical   | VISAYAS STATE UNIVERSITY ONLINE PROGRAMS OFFICE   |
|     | INVESTMENT GAP ANALYSIS WORKSHOP   | 14-Feb-13                                     | 15-Feb-13     | 16              | Technical   | DEPARTMENT OF AGRICULTURE REGIONAL FIELD UNIT<br>NO. 8 - TACLOBAN CITY  |
|     | TRAINING AND WORKSHOP IN AGRICULTURE AND FISHERIES INVESTMENT NEED ASSESSMENT: A<br>VALUE CHAIN APPROACH | 21-Nov-12                                     | 23-Nov-12     | 24              | Technical   | DEPARTMENT OF AGRICULTURE REGIONAL FIELD UNIT<br>NO. 8 - TACLOBAN CITY  |
|     | ENTREPRENEURSHIP SEMINAR   | 16-Oct-09                                     | 16-Oct-09     | 8               | Technical   | AGRICULTURE, FORESTRY AND NATURAL RESOURCES<br>(AFNR)   |

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

| 31. SPECIAL SKILLS and HOBBIES  | 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION<br>(Write in full)   | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION<br>(Write in full)   |
|---|--|---|
| • Conduct value chain research acquired from school trainings and work experiences          | Best Paper Awardee (Socio-economics category) on the paper entitled "Investment Needs Assessment Using Value Chain Approach: A Pilot Study in the Province of Leyte, Philippines" held during the 25th National Research Symposium on December 18, 2013 at the DA-BAR Complex, Diliiman, Quezon City, Philippines. | Knights of Columbus   |
| • Good command of Microsoft Office™ tools acquired from school trainings                    | Research Poster Contest Bronze Awardee on the paper entitled "Investment Needs Assessment Using Value Chain Approach: A Pilot Study in the Province of Leyte, Philippines" held during the 25th National Research Symposium on December 18, 2013 at the DA-BAR Complex, Diliiman, Quezon City, Philippines.        | Member of Visayas State University Faculty Association          |
| • Designing posters using XARA acquired through work experiences                            | Accredited Investment Teacher given by the Capital Markets Institute of the Philippines, Inc. on the 16th day of May 2014.   | Member of the Capital Market Institute of the Philippines, Inc. |
| • Use of SPSS Statistics in analysing research data acquired from school trainings and work |  |   |
| • Analyse financial statements using financial ratios acquired from school trainings        |  |   |
| • Prepare financial statements acquired from school trainings                               |  |   |
| • Develop feasibility studies acquired from school trainings                                |  |   |

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