

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte

CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered by and between:

**Visayas State University**, a state university with office address at **Baybay City, Leyte**, herein presented by **Dr. Jose L. Bacusmo**, president, hereinafter referred to as the "First Party".

-and-

**Engr. Elvira E. Ongy**, of legal age; Filipino, married, and with residence/office address at Brgy. Naungan, Ormoc City, hereinafter referred to as the "**Second Party**".

WITNESSETH

- 1.) That the First Party is in need of the services of the Second Party who shall perform work not performed by the regular personnel of the first party;
- 2.) That the Second Party has signified his/her intention, to which the First Party has accepted, to provide the service needed by the latter;
- 3.) That the Second Party hereby possesses the education, experience and skills required to perform the job as described herein;
- 4.) That the Second Party hereby attests that he/she is not related within the third degree (fourth degree in case of LGUs) of consanguinity of affinity to the: 1.) hiring authority and/or 2.) representative of the First Party; that he/she has not been previously dismissed from government service by reason of an administrative offense; and that he/she has not already reached the compulsory retirement age of sixty-five (65);
- 5.) That in view hereof, the Second Party is hereby contracted as Science Research Specialist for the period **August 1-October 30, 2009** in consideration of the monthly rate of **P12,500.00**, to be paid twice a month, charge to the **Jatropha Project with Project Code No. 416-10.13.13**;
- 6.) That as Science Research Specialist, the Second Party is expected to perform the following functions:
  - a. *Assists the Project Leader in the implementation and management of the Project*
  - b. *Conducts intensive technical performance evaluation of the newly-developed Jatropha De-shelling Machine and prepare technical drawings for possible IPR registration*
  - c. *Prepares and finalizes Project Final Report*
  - d. *Does other jobs that may be assigned by the project leader*
- 7.) That the Second Party shall perform work at a time and schedule to be agreed upon by both parties;
- 8.) That it is understood that this contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

*Engr. Elvira E. Ongy*  
*[Signature]*  
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IN WITNESS WHEREOF, both parties have hereunto set their hands this 1<sup>st</sup> day of Sept., 2009 at Baybay, Leyte.

**Visayas State University**  
Name of Agency

**ELVIRA E. ONGY**  
Second Party

By: **JOSE L. BACUSMO**  
President

SIGNED IN THE PRESENCE OF:

**ROBERTO C. GUARTE**  
Project Leader

**LOURDES B. CANO**  
Director for Administration

REPUBLIC OF THE PHILIPPINES )  
PROVINCE OF LEYTE ) S. S.  
CITY OF BAYBAY )

**BEFORE ME**, a Notary Public for and in above jurisdiction, personally appeared the following:

Name	Com. Tax Cert. No.	Date/Place Issued
<b><u>JOSE L. BACUSMO</u></b>	<b><u>09419240</u></b>	<b><u>01/09/09/Baybay, Leyte</u></b>
<b><u>ELVIRA E. ONGY</u></b>	<b><u>09433850</u></b>	<b><u>02/09/09/Baybay, Leyte</u></b>

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free will and voluntary act and deed.

This instrument consist of two (2) pages, including this page on which this acknowledgment is written, and is signed by the parties and their instrument witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 1<sup>st</sup> day of Sept., 2009 at Baybay, Leyte, Philippines.

**GLORIO A. YUNDA GUINOCOR**  
Notary Public

NOTARY PUBLIC  
UNTIL DEC 31, 2010

Until December 31, 2009  
PTR NO. 743105-12/17/08  
Issued at MCLE COMPL. NO. 11-0014009  
TIN ROLL NO. 42328

Doc. No. 606 :  
Page No. 17 :  
Book No. 4X10 :