

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. Merle M. Gravador has assumed
the duties and responsibilities as Administrative Aide III of
VSU, Baybay City, Leyte effective July 1, 2018.

This certification is issued in connection with the issuance of the
appointment of Ms/Mr Gravador as Administrative Aide III.


Done this 25th day of June, 2018 in VSU, Baybay City, Leyte

Tosk - Quinsola

Head of Office/Department/Unit

Date: 6-29-18

Attested by:


LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*