

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms. **Helen Grace F. Oracion** has assumed the duties and responsibilities as **Instructor I** of **Department of Pure and Applied Chemistry, Visayas State University** effective Jan. 1, 2020.


This certification is issued in connection with the issuance of the appointment of Ms. **Oracion** as **Instructor**.

Done this 1st day of Jan-2020 in _____.


JACOB GLENN F. JANSALIN
Head of Office/Department/Unit

Date: 1/1/2020

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*