

CS Form No. _____
(Revised 1996)

Republic of the Philippines
LEYTE STATE UNIVERSITY
Visca, Baybay, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Department/Division: Institute of Tropical Ecology

Source of Funds: ITE Fund 101
Date Prepared: January 01, 2002

Name of Appointee/s	Position	Level	SG	Daily Wage/ Salary	Period of Employment		If Renewal (Inclusive date of previous employment)
					From	To	
1. Lim, Gemma S.	Clerk I	1	3	274.50	January 1, 2002	June 30, 2002	July 1 to December 31, 2001
2. Bastasa, Arturo	Utility Worker I	1	1	231.00	January 1, 2002	June 30, 2002	July 1 to December 31, 2001
3. Israel, Antonieta D. xxxxxxxxxxxxxxxxxxxx	Clerk I	1	3	274.50	January 1, 2002	June 30, 2002	July 1 to December 31, 2001
* with 1 day service break/mo.							

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their/his name(s) for the period indicated. It is understood that such employment will cease automatically at the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed for funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION

This is to certify that all requirements and supporting papers,
Pursuant to CSC MC No. 40 s. 1998 as amended, have been complied
with, reviewed found in order.

APPROVED


TERESITA L. QUINOLA
OIC, HRMDO

01-01-02
Date


PACIENCIA P. MILAN
President

01-01-02
Date

Pinagtibay alinsunod sa resolusyon ng Komisyon
Ng Serbisyo Sibil Bilg. 93-58-42 na may petsa Enero 1, 1994