

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	LINA		
FIRST NAME	VIVIAN		NAME EXTENSION (JR., SR)
MIDDLE NAME	POLE		
3. DATE OF BIRTH (mm/dd/yyyy)	05/31/1991	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BAGUMBAYAN, HILONGOS, LEYTE	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Philippines ▼
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Apartment 13 Kilbourne House/Block/Lot No. Street VSU Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.52	ZIP CODE	6521
8. WEIGHT (kg)	67		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	House/Block/Lot No. Street Purok 2 Tambis Subdivision/Village Barangay Hilongos Leyte City/Municipality Province
10. GSIS ID NO.	CRN: 021-1563-5436-6	ZIP CODE	6524
11. PAG-IBIG ID NO.	1211-3421-3553		
12. PHILHEALTH NO.	13-000108424-1		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	424-219-201	20. MOBILE NO.	0929 114 1790
15. AGENCY EMPLOYEE NO.	V01257	21. E-MAIL ADDRESS (if any)	vivian.lina@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	LINA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	EUSEBIO	NAME EXTENSION (JR., SR)	EUNAH ZAVIEN P. LINA	01/06/2021
MIDDLE NAME	RUIZ	JR		
OCCUPATION	COLLEGE TEACHER			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	VISCA, BAYBAY CITY, LEYTE			
TELEPHONE NO.	09293697060			
24. FATHER'S SURNAME	POLE			
FIRST NAME	BASILIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	LASPIÑAS			
25. MOTHER'S MAIDEN NAME				
SURNAME	NOTARTE			
FIRST NAME	VISITACION			
MIDDLE NAME	PETAGRA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAGUMBAYAN ELEMENTARY SCHOOL	N/A	1998	2004	N/A	2004	SALUTATO- RIAN
SECONDARY	STA. MARGARITA NATIONAL HIGH SCHOOL	N/A	2004	2008	N/A	2008	SALUTATO- RIAN
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BS IN CHEMISTRY	2008	2012	N/A	2012	DOST-SEI SCHOLARSHIP (RA 7687)
GRADUATE STUDIES	UNIVERSITY OF SAN CARLOS TALAMBAN CAMPUS	MS CHEMISTRY	2018	present	28 units	N/A	DOST- ASTHRDP

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 21, 2025
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(Continue on separate sheet if necessary)

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

INCLUSIVE DATES				SALARY/ JOB/ PAY	
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(Continue on separate sheet if necessary)

SIGNATURE	
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DATE _____

July 21, 2025

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Integrated Chemists of the Philippines	11/04/2016	11/04/2019	36 months	MEMBER
	Pilipinas Monitoring & Evaluation Society	04/16/2016	04/16/2017	12 months	MEMBER
	CHEMICAL SOCIETY,VISAYAS STATE UNIVERSITY	06/01/2011	03/01/2012	10 months	VICE PRESIDENT
	COLLEGE OF ARTS AND SCIENCES,VISAYAS STATE UNIVERSITY	06/01/2011	03/01/2012	10 months	VICE PRESIDENT
	DOST SCHOLARS SOCIETY,VISAYAS STATE UNIVERSITY	06/01/2008	04/11/2012	44 months	MEMBER
	BARANGAY BAGUMABAYAN SANGGUNIANG KABATAAN (SK)	10/29/2008	10/25/2010	12 months	SK CHAIRMAN
	SUPREME STUDENT GOVERNMENT,Sta. Margarita National High School, Hilongos Leyte	06/01/2007	03/31/2008	10 months	PRESIDENT

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

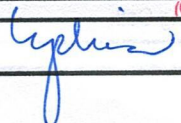
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Webinar on Food Additives: Safety and Usage	03/06/2025	03/06/2025	8 hours	technical	DOST-Food and Nutrition Research Institute
	High Performance Liquid Chromatography Practical Seminar	02/21/2025	02/22/2025	16 hours	technical	Philippine Institute of Pure and Applied Chemistry
	Technical Season 1: Caring for Soils: Measure	12/02/2024	12/02/2024	8 hours	technical	Bureau of Soils and Water Management
	ECONOMIC AND SOCIETAL IMPACT OF THE LAB OF THE FUTURE	04/04/2024	04/05/2024	16 hours	technical	Philippine Alliance of Laboratory Equipment Users (PALEU)
	Validation of Chromatographic Methods	08/19/2023	08/19/2023	8 hours	technical	Philippine Institute of Pure and Applied Chemistry
	Important Tips on Writing a Research Proposal	01/24/2023	01/24/2023	8 hours	technical	Research Innovation Publication Center, San Pedro College, Davao City
	VSU Faculty Onboarding	09/05/2022	09/07/2022	24 hours	technical	Visayas State University
	Training- Workshop on Quality Assurance/ Quality Control (QA/QC) and Method Verification/Validation	08/03/2022	08/04/2022	16 hours	technical	Bureau of Soils and Water Management
	ICP Webinar on Forensics: Chemistry and the Law	07/19/2022	07/20/2022	16 hours	technical	The Integrated Chemists of the Philippines (National Chapter)
	HPLC: Principles and Application in Food Analysis	04/18/2022	04/18/2022	1.5 hours	technical	Institute of Chemistry UP Diliman/Shimadzu Phil. Corporation
	ISO 22000:2005	11/20/2017	11/20/2017	8 HOURS	technical	DOST-NCR
	Compliance to R.A. 10657: Certificate to Operate for Chemical Laboratories	02/16/2017	02/16/2017	8 HOURS	technical	Integrated Chemists of the Philippines (ICP)
	Awareness Seminar on ISO 9001:2015 and Risk Management based on 31000:2009	12/19/2016	12/20/2016	16 HOURS	technical	Department of Science and Technology- National capital Region (DOST-NCR)
	Basic Life Saving	12/01/2016	12/01/2016	8 HOURS	technical	Department of Science and Technology- National capital Region (DOST-NCR)
	Energy Assessment Awareness	10/26/2016	10/26/2016	8 HOURS	technical	Department of Science and Technology- National capital Region (DOST-NCR)
	Statistical Data Management and Analysis using MS Excel	10/12/2016	10/14/2016	24 HOURS	technical	Department of Science and Technology- National capital Region (DOST-NCR)
	Preparing Effective Research Proposals and Managing Student Researches	09/27/2016	09/27/2016	4 HOURS	technical	Department of Science and Technology- National capital Region (DOST-NCR)
	Resource Efficient Cleaner Production Assessor's Training	06/14/2016	06/16/2016	24 HOURS	technical	Department of Science and Technology- National capital Region (DOST-NCR)
	Production Planning and Control	04/28/2016	04/29/2016	16 HOURS	technical	Department of Science and Technology-Metals Industry Research and Development Center
	Fundamentals of Monitoring and Evaluation	04/16/2016	04/16/2016	8 HOURS	technical	Pilipinas Monitoring & Evaluation Society (PMES)
	Occupational Safety and Health Standard and 5S	04/12/2016	04/12/2016	4 HOURS	technical	Department of Science and Technology- National capital Region (DOST-NCR)
	Basic Good Manufacturing Practices (GMP), Sanitation Standard Practices Operating Procedures (SSOP) and Productivity Tools	07/21/2015	07/21/2015	16 HOURS	technical	Department of Science and Technology- National capital Region (DOST-NCR)
	Forest Products Research and Development Institute (FPRDI) Technologies	04/22/2015	04/22/2015	4 HOURS	technical	Department of Science and Technology- National capital Region (DOST-NCR)
	SAFETY IN THE LABORATORY	09 /03 /2013	10 /03 /2013	5 HOURS	technical	VISAYAS SATE UNIVERSITY/MERCK INC.
	BEST PRACTICES FOR LABORATORY MANAGEMENT	05 /22 /2013	6 /22 /2013	4 HOURS	technical	VISAYAS STATE UNIVERSITY/F.A.S.T.LABORATORY

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Excellent computer skills,proficient in MS Office		Plaque of Appreciation: A recognition of invaluable service and commitment from DOST-NCR		N/A
	Excellent leadership skills				
	Good communication and interpersonal skills				
	Good analytical skills				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 21, 2025
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A color portrait photograph of a woman with long, dark hair, wearing a patterned jacket over a white collared shirt. The photo is mounted on a white card.

Vivian
VIVIAN P. LINA

PHOTO

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.
 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 16, 2021 to present
- Position: INSTRUCTOR I
- Name of Office/Unit: Department of Pure and Applied Chemistry
- Immediate Supervisor: Dr. Elizabeth S. Quevedo / Mark Ryan R. Tripole ✓
- Name of Agency/Organization and Location: Visayas State University – Baybay City Leyte

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties
 1. Teaches assigned subjects and performs other teaching-related functions, among others, the following:
 - a. Prepares and revised teaching materials/guides and submit to the department head
 - b. Prepares and gives examinations (mid/final/long/quizzes)
 - c. Checks test papers and returns to students one week after the examination
 - d. Submits grade sheets within the prescribed period to the Registrar through the department
 - e. Turns over class records to department heads within two weeks after the final examination
 - f. Makes himself available for consultation by his/her students during scheduled consultation hours
 2. Performs other functions relative to committee memberships and other ad hoc assignments and functions assigned by the department head, College Dean, Vice Presidents, and the University President.

- Duration: November 9, 2015 to MAY 31, 2018
- Position: SCIENCE RESEARCH ASSISTANT
- Name of Office/Unit: Technical Operations Division
- Immediate Supervisor: Engr. Arman P. Bionat
- Name of Agency/Organization and Location: Department of Science and Technology- National Capital Region (DOST-NCR) – Taguig City, Metro Manila

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties
 - Member, Monitoring and Evaluation Unit
 - Monitors project implementation and the impacts of DOST interventions to MSMEs
 - Assists in the conduct of Technology Needs Assessment
 - Prepares needed reports and updates projects' database
 - Training Coordinator, Training Unit
 - Facilitates the preparation, implementation and conduct of technology trainings
 - Promotes DOST Programs and Services
 - Member, Food Safety Consultancy Services
 - Schedules requests for training on Food Safety Awareness
 - Conducts a lecture on Food Safety Awareness
 - Assists in the conduct of Food Safety Assessment

- Member/Secretariat, DOST NCR Personnel Selection Board
- Screens, evaluates and selects position applicants for recruitment and promotion

- Duration: November 10, 2014 – November 8, 2015
- Position: PROJECT ASSISTANT I
- Name of Office/Unit: Technical Operations Division
- Immediate Supervisor: Engr. Arman P. Bionat
- Name of Agency/Organization and Location: Department of Science and Technology- National Capital Region (DOST-NCR) – Taguig City, Metro Manila

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

- Member, Monitoring and Evaluation Unit
 - Monitors project implementation and the impacts of DOST interventions to MSMEs
 - Assists in the conduct of Technology Needs Assessment
 - Prepares reports and updates projects' database

- Duration: May 3, 2012 – April 30, 2014
- Position: SCIENCE RESEARCH ASSISTANT
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Dr. Rosario Salas / Dr. Marcelo Quevedo
- Name of Agency/Organization and Location: Visayas State University – Baybay City Leyte

- List of Accomplishments and Contributions (if any)

- Published articles (*See attached A.*)

- Summary of Actual Duties

- Assist in the implementation and maintenance of the research project titled "GRAS Coatings to Enhance Shelf-life of Vegetables."
- Gather, collate and analyze data
- Make and submit periodic reports
- Supervise laborers
- Perform other research related activities that may be assigned by the Project Leader
- Make IEC materials or brochures


VIVIAN P. LINA

(Signature over Printed Name
of Employee/Applicant)

Date: July 21, 2025