

REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)		1. NAME OF EMPLOYEE LINA DARIO PEREZ (Family Name) (Given Name) (Middle Name)		
2. DEPARTMENT, CORPORATION OR AGENCY/ LOCAL GOVERNMENT LEYTE STATE UNIVERSITY		3. BUREAU OR OFFICE LSU		
4. DEPT./BRANCH/DIVISION		5. WORK STATION/PLACE OF WORK		
6a. PRES. APPRO ACT/ BOARD RES/ ORD NO.	6b. PREV. APPRO ACT/ BOARD RES/ ITEM NO. LS	7a. SALARY P.A.: P 134,004.00		
		7b. OTHER COMPENSATION: PERA/ACA		
8. OFFICIAL DESIGNATION OF POSITION Instructor I		9. WORKING PROPOSED TITLE		
10. WAPCO CLASSIFICATION OF THIS POSITION		11. OCCUPATION GROUP TITLE (leave blank)		
12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS				
MUNICIPALITY []		CITY []		PROVINCE []
1st []		2nd []	3rd []	4th []
				5th []
				6th []
13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attach additional sheets.				
Percent of Working Time: DUTIES				
50% - To handle lecture and laboratory classes in Agriculture. 25% - To take charge of LHS Seedbank project. 15% - To serve as CAT-I Commandant of LSULHS CAT-I Unit. 5% - To act as supervisor of students in school related activities. 5% - To perform other function that are assigned to me by the principal and other school authorities. 100%				

