


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. DAVE PETER G. JAYME has assumed the duties and responsibilities as DRIVER II of Office of the University Service for Health, Emergency and Rescue effective February 5, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. MR. JAYME as DRIVER II.

Done this 5<sup>th</sup> day of February in Baybay City, Leyte.

  
**ELWIN JAY V. YU, MD. MPH**  
Head of Office/Department/Unit

Date: Feb. 5, 2024

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC  
CS Form No. 4  
Revised 2018

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*