

CS Form No. 33-B
Revised 2018

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: REYNA MAE C. CAINTIC

CIVIL SERVICE COMMISSION
WESTERN LEYTE SATELLITE OFFICE
ORMOC CITY

RECEIVED: _____
DATE/TIME

RECEIVING OFFICER: _____

for ACTION OFFICER

Date and Time Received

Date and Time Attested

ACTION OFFICER: _____

You are hereby appointed as Science Research Assistant (SG 9, Step 1)
(Position Title)

under Contractual status at the Department of Horticulture
(Permanent, Temporary, etc.) (Office/Department/Unit)


with a compensation rate EIGHTEEN THOUSAND SEVEN HUNDRED EIGHTY FOUR PESOS
(P 18,784.00) pesos per month.

The nature of this appointment is Reappointment vice _____
(Original, Promotion, etc.)

who _____ with plantilla Item No. LS Page of pp.
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,


EDGARDO E. TULINA
Appointing Officer/Authority

7/1/2020
Date of Signing

Until 12/31/2020

Accredited/Deregulated Pursuant to
CSC Resolution No. 1400350, s. 2014
dated 3/3/2014

CIVIL SERVICE COMMISSION
WESTERN LEYTE SATELLITE OFFICE
ORMOC CITY
RELEASED:

DATE/TIME

RELEASING OFFICER: _____

RECEIVED BY: _____

DRY SEAL

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 **as amended** have been complied with, reviewed and found to be in order.

The position was published at _____ NA _____ from _____ to _____, 20 and posted in _____ NA _____ from _____ to _____ in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on _____.


LOURDES B. CANO
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/**Placement Committee** during the deliberation held on _____.


REMBERTO A. PATINDOL
Chairperson, HRMPSB/ **Placement Committee**


CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee
Original Copy- for the Civil Service Commission
Original Copy- for the Agency

Acknowledgement

Received original/photocopy of appointment on 08/03/20


Appointee