

Prot 2163

CONTRACT FOR TEACHING SERVICES  
(Job Order Status)

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and executed into by and between:

The Visayas State University (VSU) a government academic institution and created by virtue of R.A. 9437, with principal office at Baybay, Leyte duly represented by the University President, Dr. JOSE L. BACUSMO hereinafter referred to as the FIRST PARTY;

-and-

Ms. Elvira E. Ongy, of legal age, married, Filipino and residing at VSU, Baybay, Leyte hereinafter referred to as the SECOND PARTY:

WITNESSETH:

WHEREAS, the FIRST PARTY is in need of one with the desired expertise who will teach Mgmt 21, 143 courses/subjects at the Dept. of Business and Management, VSU, Baybay, Leyte effective 1st Semester, SY 2010-2011 for a maximum of 378 contact hours required for this Semester at P150.00 per hour and not to exceed the monthly salary of an equivalent regular position.

WHEREAS, the SECOND PARTY possesses the needed expertise to undertake the aforementioned job and is willing to be paid on a per hour basis;

Now, THEREFORE, premises considered, the parties hereto have hereby agree as they have agreed under the terms and conditions, as follows:

THAT the SECOND PARTY hereby undertakes the aforementioned teaching job under the direct supervision of the FIRST PARTY or duly authorized representative: such as:

- A. To prepare teaching guides and submit them to the department head at the end of the semester; (one syllabus per course)
- B. To conduct classes as scheduled;
- C. To conduct examination (mid/final/long hours/quizzes);
- D. To correct and return test papers on time; (1 week after the exam)
- E. To submit grades and turn over class records to department head; two weeks after the finals examination;
- F. To participate in other teaching activities required of them.

That for and in consideration of the foregoing job, the FIRST PARTY agrees to pay the SECOND PARTY for services equivalent to the required total number of hours of service as certified by the Registrar which should be in accordance with the prescribed schedule of classes, unless there is an approved changes thereto.

That the Second Party is also required by the First Party to pass a clearance every end of the summer/semester to ensure that all academic requirements have been complied with. Last payment of service for the said semester shall be released only upon submission of the same.

That the second party should also adhere to existing rules and regulations of the University including the wearing of uniform.

That this agreement will not in any manner result to any employer-employee relationship between the parties.

IN WITNESS WHEREOF, we have hereunto affixed our signatures this \_\_\_\_\_ day of \_\_\_\_\_, at Baybay, Leyte, Philippines.

VISAYAS STATE UNIVERSITY  
Baybay, Leyte

By:


  
JOSE L. BACUSMO

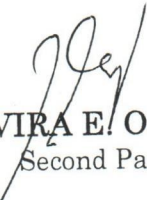
University President  
(First Party)

Signed in the presence of:

  
ANTONIO P. ABAMO  
Dept. Head

  
ANITA G. GODOY  
Administrative Officer II

  
LOURDES B. CANO  
Director, ODAHRD

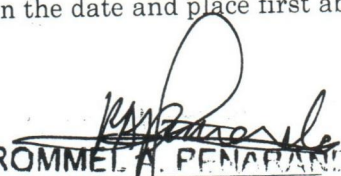
  
ELVIRA E. ONGY  
Second Party

PROVINCE OF LEYTE )  
REPUBLIC OF THE PHILIPPINES)S.S.  
MUNICIPALITY OF BAYBAY)

BEFORE ME, this 13th day of July, 2010, personally appeared Dr. Jose L. Bacusmo with Comm. Tax Receipt No. 13565669 issued on Jan. 6, 2010 at Baybay, Leyte and Ms. Elvira E. Ongy with Comm. Tax Receipt No. 09433850 issued on 29/09 at Baybay City known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This instrument consisting of two pages including this acknowledgement has been signed by the parties and their witnesses and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and place first above written.

  
JOSE ROMMEL A. PENARANDA  
NOTARY PUBLIC  
UNTIL DEC. 31, 2010  
PTR NO. 2987427 1-5-10  
BAYBAY CITY  
IBP NO. 771295 1-5-10  
LEYTE  
ROLL NO. 54290

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