Form No. 212 vised 2017

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE, 1. CS ID No. (Do not fill up. For CSC use only) 2 SURNAME BUAR NAME EXTENSION (JR., SR) FIRST NAME **CARA LUZ** 3 DATE OF BIRTH 11/18/1995 16. CITIZENSHIP (mm/dd/yyyy) ✓ Filipino Dual Citizenship by birth by naturalization 4. PLACE OF BIRTH Tagum City, Davao If holder of dual citizenship, Pls. indicate country: please indicate the details. 5 SFX Male ✓ Female ✓ Single Married 6 CIVIL STATUS 17 RESIDENTIAL ADDRESS NIA N/A Widowed Separated House/Block/Lot N Street N/A PANGASUGAN Other/s: Subdivision/Village Barangay BAYBAY 7. HEIGHT (m) 1.61 LEYTE City/Municipality Province 8. WEIGHT (kg) 79 ZIP CODE 6600 18. PERMANENT ADDRESS N/A 9. BLOOD TYPE N/A AB+ House/Block/Lot No Street 10. GSIS ID NO. N/A N/A GUADAI UPF Subdivision/Village Barangay 11. PAG-IBIG ID NO. MAASIN CITY SOUTHERN LEYTE N/A City/Municipality Province 12. PHILHEALTH NO 13-000123168-6 ZIP CODE 6600 13. SSS NO. 19 TELEPHONE NO N/A 14. TIN NO. 489-520-166 20. MOBILE NO. 09270619246 15. AGENCY EMPLOYEE NO. N/A 21. E-MAIL ADDRESS (if any) buarcaraluz@gmail.com FAMILY BACKGROUND 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) IAME EXTENSION (JR., SR) N/A FIRST NAME N/A N/A N/A N/A MIDDLE NAME N/A OCCUPATION N/A N/A N/A N/A N/A EMPLOYER/BUSINESS NAME N/A N/A BUSINESS ADDRESS N/A N/A TELEPHONE NO. N/A N/A N/A N/A N/A 24. FATHER'S SURNAME N/A NAME EXTENSION (JR., SR) N/A FIRST NAME N/A N/A N/A N/A MIDDLE NAME N/A N/A 25 MOTHER'S MAIDEN NAME N/A N/A SURNAME BUAR N/A JOSEPHINE N/A FIRST NAME N/A MIDDLE NAME CLIMACO (Continue on separate sheet if necessary) EDUCATIONAL BACKGROUND SCHOLARSHIP PERIOD OF ATTENDANCE HIGHEST LEVEL NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR ACADEMIC LEVEL UNITS EARNED (Write in full) GRADUATED HONORS (Write in full) (if not graduated) RECEIVED То From VALEDICTO ELEMENTARY **GUADALUPE ELEMENTARY SCHOOL** PRIMARY EDUCATION 06/06/2002 03/31/2008 N/A 2008 RIAN VALEDICTO SECONDARY **GUADALUPE NATIONAL HIGH SCHOOL** HIGH SCHOOL 06/06/2008 31/03/2012 2012 UA. RIAN VOCATIONAL / N/A NIA N/A N/A NIA N/A TRADE COURSE COLLEGE **VISAYAS STATE UNIVERSITY BACHELOR IN SECONDARY EDUCATION** 07/06/2012 13/04/2016 N/A 2016 **CUM LAUDE** GRADUATE STUDIES **VISAYAS STATE UNIVERSITY** Med Chem 07/31/2017 Present N/A N/A N/A SIGNATURE DATE 1/30/19

	SERVICE ELIGI		_			~			
27. CAF	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER RATING		RATING	DATE OF	8110-03-000			LICENSE (if applicable)	
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE (If Applicable)			(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMIN	PLACE OF EXAMINATION / CONFERMENT			Date of Validity
LICENSURE EXAM FOR TEACHERS		81.0	25/09/2016	25/09/2016 TACLO		BAN CITY		18/11/201	
	EXPERIENCE vate employmen	t. Start from your recen		ntinue on separate sheet i	i necessary) indicated in the attached	l Work Exper	ience sheet.		
28. INCI	LUSIVE DATES mm/dd/yyyy)	POSITION (Write in full/Do no	TITLE	DEPARTMENT / AGE	NCY / OFFICE / COMPANY Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
01/03/2017	PRESENT	INSTRUC	TOR		F MATHEMATICS AND		INCREMENT N/A	SUBSTITUTE	
05/08/2016	28/02/2017	INSTRUC		PHYSICS-VISAYAS STATE UNIVERSITY DEPARTMENT OF MATHEMATICS AND PHYSICS-VISAYAS STATE UNIVERSITY		120 PHP/HR	N/A	REGULAR	Y
						120 PHPHK	NA	PART-TIME	Y

			-						
-									
			NAME AND ADDRESS OF THE OWNER, TH	ntinue on separate sheet ii					
SIGN	IATURE				DATE	1/3	30/19	S FORM 212 (Revised 2)	

. VOLUNTARY WORK OR INVOLVEMEN	TIN CIVIC / NO OVERNMENT /	PEOPLE / VO	LUNTARY O	RGANIZATION	s()	
NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy) From To		NUMBER OF HOURS	POSITION / NATURE OF WORK	
/A		N/A	N/A	N/A	N/A	
· · · · · · · · · · · · · · · · · · ·		-				
		-				
		+				
		-	-			
		-				
II. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PR	OGRAMS AT				
art from the most recent L&D/training program and inc	lude only the relevant L&D/training taken fo		ears for Division (VE DATES OF	Chief/Executive/Man	agerial positions)	
	NING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)			NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY
ניינות הו זמה <u>)</u>		From	/dd/yyyy) To		Technical/etc)	(Write in full)
HILIPPINE PHYSICS SOCIETY ANNUAL NAT		04/08/2015	04/13/2015	120	TECHNICAL	PHILIPPINE PHYSICS SOCIETY
SAMAHANG PISIKA NG VISAYAS AT MINDANAO CONFERENC		10/05/2015	10/09/2015	120.0	TECHNICAL	SAMAHANG PISIKA NG VISAYAS AT MINDANAG
III. OTHER INFORMATION	(Co	ntinue on separat	e sheet if necessal	וֹעֵי		
	T	N-ACADEMIC DIST	INCTIONS / RECO	GNITION		MEMBERSHIP IN ASSOCIATION/ORGANIZATI
31. SPECIAL SKILLS and HOBBIES	32.		rite in full)			33. (Write in full)
crosoft Office (MS Word, Excel, PPT)						
Computer Skills (Internet, Email						
Volleyball						

SIGNATURE	1 /	ntinue on separat	e sheet if necessa		ATE	1/2/10
SIGNATURE	/W				ATE	0 1 3 0 1 9 CS FORM 212 (Revised 2017), Page

-	Are you related by consariguinity or affinity to the inting chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed,					
	a. within the third degree?	☐ YES ☑ NO				
	b. within the fourth degree (for Local Government Unit - Care	YES V NO If YES, give details:				
35.	a. Have you ever been found guilty of any administrative offe	YES NO If YES, give details:				
	b. Have you been criminally charged before any court?	☐ YES				
	Have you ever been convicted of any crime or violation of an any court or tribunal?	YES NO If YES, give details:				
	Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, end (abolition) in the public or private sector?	☐ YES ☑ NO If YES, give details:				
	a. Have you ever been a candidate in a national or local elec Barangay election)?	☐ YES				
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local of	☐ YES ☑ NO If YES, give details:				
39.	Have you acquired the status of an immigrant or permanent	YES NO If YES, give details (country):				
a. b.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), Are you a member of any indigenous group? Are you a person with disability? Are you a solo parent?	If YES, please specify: YES V NO If YES, please specify ID No: YES V NO If YES, please specify ID No:				
41.	REFERENCES (Person not related by consanguinity or affinity to applicant I	appointee)				
	NAME	ADDRESS	TEL NO.			
	ESPINA, CLIMACO D. JR.	DEPARTMENT OF MATH AND PHYSICS, VISAYAS STATE UNIVERSITY				
	ABAD, HANNAH RISSAH FORIO	DEPARTMENT OF MATH AND PHYSICS, VISAYAS STATE UNIVERSITY				
	AURE, REV RIZZA	DEPARTMENT OF MATH AND PHYSICS, VISAYAS STATE UNIVERSITY				
	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized represe agree that any misrepresentation made in this docu administrative/criminal case/s against me.	ent laws, rules and regulations of the ntative to verify/validate the contents state	Republic of the CARA LUZ BUAR			
PL	evernment Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) EASE INDICATE ID Number and Date of Issuance	Na				
1	vernment Issued ID: PRC License/Passport No.: 1506583	Signature (Sign inside the b				
I	License/Passport No.: 1506583 te/Place of Issuance: 12/20/2016-TACLOBAN CITY	ox) Rüght-Thurnbmark				
-	SUBSCRIBED AND SWORN to before me this	0 1 2019, affiant exhibiti	ng his/her validly issued government ID as indicated above.			
	ATTY. RYSAMC. GUINOCOR VSUILEGALISTIFICATION Oath					

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- The duration should include start and finish dates, if known month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: August 2016 Present
- Position: Substitute Instructor I
- Name of Office/Unit: Department of Mathematics and Physics
- Immediate Supervisor: Climaco D. Espina Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Teaches assigned subjects and performs other teaching related functions, among others, the following:
 - a. Prepares and revises teaching materials/guides and submit to department head.
 - b. Prepares and gives examinations (mid/final/long/quizzes).
 - c. Checks test papers and returns to students one week after examination.
 - d. Submits grade sheets within prescribed period to the Registrar through the department.
 - e. Turns over class records to College Dean within two weeks after final examination.
 - Makes herself available for consultation by his/her students during scheduled consultation hours.
 - g. Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions.

____CARA LUZ BUAR_ (Signature over Printed Name of Employment/Applicant)

Date: 1/30/19