


Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. JENZEN JHON M. VILLARUEL
has assumed the duties and responsibilities as Security Guard
of VISAYAS STATE UNIVERSITY effective February 18, 2019

This certification is issued in connection with the issuance of the
appointment of Ms/Mr. JENZEN JHON M. VILLARUEL as Security Guard

Done this 18 day of February, 2019 in Visayas State
University, Baybay City, Leyte.



CELSON GUMAOD
Head of Office/Department/Unit

Date: 2/18/2019

Attested by:



LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

***For submission to CSCFO
within 30 days from the
date of assumption of the
appointee***