CS Form No. 34-B Revised 2018

For Accredited/Deregulated National Government Agencies/ Government-Owned or Controlled Corporations/ State Universities and Colleges

(Stamp	of	Date	of	Receipt)	Ī

Republic	of the	Philippines
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VISAYAS STATE UNIVERSITY

(Name of Agency)

PLANTILLA OF CASUAL APPOINTMENTS

Department/Office: **INSTRUCTIONS:**

ITEEM

Source of Funds:

- (1) Only a maximum of fifteen (15) appointees must be listed on each page of the Plantilla of Casual Appointments.
- (2) Indicate 'NOTHING FOLLOWS' on the row following the name of the last appointee on the last page of the Plantilla.
- (3) Provide proper pagination (Page n of n page/s)."

	NAME OF APPOINTEE/S			POSITION TITLE	EQUIVALENT		PERIOD OF EMPLOYMENT		NATURE OF APPOINTMENT	ACKNOWLEDGEMENT OF APPOINTEE/S		
	Last Name	First Name	Name Extension (Jr/III)	Middle Name	POSITION TITLE (Do not abbreviate)	SALARY/ JOB/ PAY GRADE	DAILY WAGE	From (mm/dd/yyyy)	To (mm/dd/yyyy)	(Original/ Reappointment/ Reemployment)	Signature	Date Received
1	CAPIN	ORLAN	N/A	CABATINGAN	Administrative Aide III	SG-3	616.91	11/02/2021	12/31/2021	Original	Just.	12-1-21
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The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

APPOINTING OFFICER / AUTHORITY:

ACCREDITED PURSUANT TO:

This is to certify that all the requirements and supporting documents pursuant to CSC MC No. 24, s. 2017, as amended, have been complied with, reviewed and

OIC HRMO

EDGARDO E. TULIN

President

CSC Resolution No.: 1801514 s. 2018

18/12/2018

CSC/HRMO NOTATION										
	ACT	Recorded by								
□ Validated	per RAI for the month of									
□ Invalidate	ed per CSCRO/FO letter dated			1145571						
□ Appeal	-	DATE	FILED	STATUS	and the legal of the converse of the second					
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