

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: HAZELLE V. ASALDO

You are hereby appointed as Board Secretary V (SG 24, Step 1)
(Position Title)

under Coterminous status at the BOR and University Secretary
(Permanent, Temporary, etc.) (Office/Department/Unit)
with a compensation rate of NINETY THOUSAND SEVENTY-EIGHT (P 90,078.00) pesos per
month.

The nature of this appointment is Promotion vice NA
(Original, Promotion, etc.)

,who N/A with plantilla Item No. VISCAB-BS5-1-2002 Page 1 of 28 pp.
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

PROSE IVY G. YEPES
Appointing Officer/Authority

May 1, 2024
Date of Signing

Until March 10, 2028

Accredited/Deregulated Pursuant to
CSC Resolution No. 1801514, s. 2018
dated 12/18/2018


DRY SEAL

(Stamp of Date of Release)

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended have been complied with, reviewed and found to be in order.

The position was published at CSC BULLETIN OF VACANT POSITIONS from N/A to N/A, and posted in Admin Bldg, USSO Bulletin boards, jobs.vsu.edu.ph from N/A to N/A in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on _____.


HONEY SOFIA V. COLIS
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/**Placement Committee** during the deliberation held on _____.

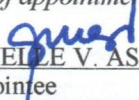

EDGARDO E. TULIN
Chairperson, HRMPSB/ **Placement Committee**

CSC/HRMO Notation

| ACTION ON APPOINTMENTS | | | Recorded by |
|--|------------|--------|-------------|
| <input type="checkbox"/> Validated per RAI for the month of _____ | | | |
| <input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____ | | | |
| <input type="checkbox"/> Appeal | DATE FILED | STATUS | |
| <input type="checkbox"/> CSCRO/ CSC-Commission | | | |
| <input type="checkbox"/> Petition for Review | | | |
| <input type="checkbox"/> CSC-Commission | | | |
| <input type="checkbox"/> Court of Appeals | | | |
| <input type="checkbox"/> Supreme Court | | | |

Original Copy - for the Appointee
Original Copy- for the Civil Service Commission
Original Copy- for the Agency

Acknowledgement

Received original/photocopy of appointment on May 24, 2024

HAZEL E. V. ASALDO
Appointee