Republic of the Philippines Visayas Sate University Baybay, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Department/Division: NARC

Source of Funds: A.III.c & A.III.d

Date Prepared by ODA-HRD 01/01/13

Name of Appointee/s	Position	Level	SG	Daily Wage/ Salary	Period Of From	Employment To	If Renewal (incl. Date of previous employment)
Maria Helen P. Seco	Admn. Asst. II	I	8	578.86	January 1, 2013	June 30, 2013	July 1, 2012 – December 31, 2012
2. Cielo F. Señara	Admn. Aide III	1	3	402.45	January 1, 2013	June 30, 2013	July 1, 2012 – December 31, 2012
3. Maria Zaida A. Flores	Admn. Aide III	T	3	402.45	January 1, 2013	June 30, 2013	July 1, 2012 – December 31, 2012
4. Bertulfo M. Gumba	Lab. Tech.	- 1	6	502.82	January 1, 2013	June 30, 2013	July 1, 2012 – December 31, 2012

The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any of all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION

This is to certify that all requirements are pursuant to CSC MCNo. 40, s. 1998 as amended, have been complied with, reviewed and found in order.

APPROVED:

Director, ODAHRD 01/01/13 JOSE L. BACUSMO Appointing Authority 01/01/13 Pinagtibay alinsunod sa resolusyon ng Komisyon ng Serbisyo Sibil Blg. 93-58-42 na may petsa Enero 1, 1994.

THIS IS TO CERTIFY THAT POSITIONS STATED HEREIN WHERE PUBLISHED ON 11/15/12 IN CSC BULLETIN PURSUANT TO CSC MC NO.20,S 2002

LOURDES B. CANO Director, ODAHRD

VERIFIED BY: