

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	LAMBERT			
FIRST NAME	MA. JESUSA CORAZON		NAME EXTENSION (JR., SR)	n/a
MIDDLE NAME	MORALDE			
3. DATE OF BIRTH (mm/dd/yyyy)	MARCH 05, 1982	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	CEBU CITY	If holder of dual citizenship, please indicate the details.		
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female			
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	APARTMENT 52 House/Block/Lot No. Street VISAYAS STATE UNIVERSITY PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province	
7. HEIGHT (m)	1.549 m	ZIP CODE	6521	
8. WEIGHT (kg)	63 kg	18. PERMANENT ADDRESS	APARTMENT 52 House/Block/Lot No. Street VISAYAS STATE UNIVERSITY PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province	
9. BLOOD TYPE	AB+	ZIP CODE	6521	
10. GSIS ID NO.	0200-3492963	19. TELEPHONE NO.	053 5632470	
11. PAG-IBIG ID NO.	1700-0032-4352	20. MOBILE NO.	09179564066	
12. PHILHEALTH NO.	13-0000-878252	21. E-MAIL ADDRESS (if any)	mjcorazon.lambert@vsu.edu.ph	
13. SSS NO.	121011504196			
14. TIN NO.	263-122-525			
15. AGENCY EMPLOYEE NO.	V00912			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	LAMBERT		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ANTHONY	NAME EXTENSION (JR., SR)	ABIEGAIL M. LAMBERT	12/26/2002
MIDDLE NAME	PASCUAL		ANTHONY DARYL M. LAMBERT	10/02/2012
OCCUPATION	INSTRUCTOR			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	BAYBAY CITY LEYTE			
TELEPHONE NO.	(053) 5637027			
24. FATHER'S SURNAME	MORALDE			
FIRST NAME	JOSE	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BATTUNG			
25. MOTHER'S MAIDEN NAME				
SURNAME	ANDAYA			
FIRST NAME	OFELIA			
MIDDLE NAME	JAKOALEM		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	UNIVERSITY OF SAN CARLOS	PRIMARY EDUCATION	1989	1995		1995	n/a
SECONDARY	CEBU INSTITUTE OF TECHNOLOGY	SECONDARY EDUCATION	1996	2000		2000	n/a
VOCATIONAL / TRADE COURSE	n/a	n/a					
COLLEGE	EASTERN VISAYAS STATE UNIVERSITY	BACHELOR OF TEACHING TECHNOLOGY - TECHNOLOGY AND HOME ECONOMICS	2004	2008		2008	n/a
GRADUATE STUDIES	EASTERN VISAYAS STATE UNIVERSITY	MASTER OF ARTS IN EDUCATION MAJOR IN HOME ECONOMICS	2008	2014		2014	n/a
	UNIVERSITY OF SAN CARLOS	PHD IN EDUCATION MAJOR IN RESEARCH AND EVALUATION	2017	2018	12 UNITS	n/a	n/a
	UNIVERSITY OF PUTRA MALAYSIA	PHD IN FAMILY ECONOMICS AND MANAGEMENT	2018	PRESENT		n/a	n/a


(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 15, 2022
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	LICENSURE EXAMINATION FOR TEACHERS (LET)	77.2	SEPT. 28, 2008	TACLOBAN CITY	1005695	MACH 05,2019
	NATIONAL CERTIFICATE II IN COOKERY (NC II)	n/a	OCT. 10, 2015	TACLOBAN CITY	n/a	OCT. 20,2020

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	Septmeber 15, 2022
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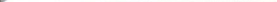
[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

VIII. OTHER INFORMATION

[illegible]

SIGNATURE		DATE	September 15, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details:<div></div></div></div>									
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details:<div></div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details:<div>Date Filed:<div></div>Status of Case/s:<div></div></div></div></div></div>									
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details:<div></div></div></div>									
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><div><input checked="" type="checkbox"/> YES<input type="checkbox"/> NO</div><div>If YES, give details:<div>Finish Contract</div></div></div>									
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details:<div></div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details:<div></div></div></div></div></div>									
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details (country):<div></div></div></div>									
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify:<div></div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No:<div></div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No:<div></div></div></div></div></div></div>									
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)										
<table><tr><td>DR.SHALOM C. SUGANO</td><td>VSUIHS, VSU, BAYBAY CITY, LEYTE</td><td>(053) 565 0600</td></tr><tr><td>DR. ROSARIO P. ABELA</td><td>VSU, BAYBAY CITY, LEYTE</td><td>9183641159</td></tr><tr><td>DR. CHARIS B. LIMBO</td><td>VSU, BAYBAY CITY, LEYTE</td><td>(053) 565 0600</td></tr></table>	DR.SHALOM C. SUGANO	VSUIHS, VSU, BAYBAY CITY, LEYTE	(053) 565 0600	DR. ROSARIO P. ABELA	VSU, BAYBAY CITY, LEYTE	9183641159	DR. CHARIS B. LIMBO	VSU, BAYBAY CITY, LEYTE	(053) 565 0600	
DR.SHALOM C. SUGANO	VSUIHS, VSU, BAYBAY CITY, LEYTE	(053) 565 0600								
DR. ROSARIO P. ABELA	VSU, BAYBAY CITY, LEYTE	9183641159								
DR. CHARIS B. LIMBO	VSU, BAYBAY CITY, LEYTE	(053) 565 0600								
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.										
<table><tr><td>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td><td rowspan="4"><div><div><div></div><div>Signature (Sign inside the box)</div><div>Septmeber 15, 2022</div><div>Date Accomplished</div></div></div></td><td rowspan="4"><div><div><div></div><div>Right Thumbmark</div></div></div></td></tr><tr><td>Government Issued ID: DRIVER'S LICENSE</td></tr><tr><td>ID/License/Passport No.: H03-07-002119</td></tr><tr><td>Date/Place of Issuance: 03-05-2019 Baybay City</td></tr></table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	<div><div><div></div><div>Signature (Sign inside the box)</div><div>Septmeber 15, 2022</div><div>Date Accomplished</div></div></div>	<div><div><div></div><div>Right Thumbmark</div></div></div>	Government Issued ID: DRIVER'S LICENSE	ID/License/Passport No.: H03-07-002119	Date/Place of Issuance: 03-05-2019 Baybay City	<div><div><div></div><div>PHOTO</div></div></div>			
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Government Issued ID: DRIVER'S LICENSE										
ID/License/Passport No.: H03-07-002119										
Date/Place of Issuance: 03-05-2019 Baybay City										
SUBSCRIBED AND SWORN to before me this 13 OCT 2022, affiant exhibiting his/her validly issued government ID as indicated above.										
<div><div><div></div><div>ATTY. RYSAN C. GUINOCOR</div><div>VSU Chief Legal Officer</div><div>Person Administering Oath</div></div></div>										

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: September 15, 2022 - Present
- Position: Assistant Professor II
- Name of Office/Unit: Visayas State University
- Immediate Supervisor: DR. Edgardo E. Tulin
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - Summary of Actual Duties
 1. Teaches assigned subject and performs other teaching related functions, among others the following:
 - a) Prepare appropriate teaching materials/guides and submit to department head.
 - b) Conducts examination (mid/final/long hours/quizzes)
 - c) Checks test papers and return 1 week after exam.
 - d) Submits grade sheet and turn over class records to department head two weeks after final Examination.
 2. Member in different committees.
 3. Participate in the co-curricular activities
 4. Perform other functions assigned by the Department Head.

- Duration: August 2016 – September 2022
- Position: Instructor III
- Name of Office/Unit: Visayas State University
- Immediate Supervisor: Dr. Edgardo E. Tulin
 - Summary of Actual Duties
 1. Teaches assigned subject and performs other teaching related functions, among others the following:
 - a) Prepare appropriate teaching materials/guides and submit to department head.
 - b) Conducts examination (mid/final/long hours/quizzes)
 - c) Checks test papers and return 1 week after exam.
 - d) Submits grade sheet and turn over class records to department head two weeks after final Examination.
 2. Member in different committees.
 3. Participate in the co-curricular activities
 4. Perform other functions assigned by the Department Head.

- Duration: June 2013 – July 2016
- Position: Instructor I
- Name of Office/Unit: Visayas State University
- Immediate Supervisor: Dr. Edgardo E. Tulin
 - Summary of Actual Duties

1. Teaches assigned subject and performs other teaching related functions, among others the following:

- a) Prepare appropriate teaching materials/guides and submit to department head.
- b) Conducts examination (mid/final/long hours/quizzes)
- c) Checks test papers and return 1 week after exam.
- d) Submits grade sheet and turn over class records to department head two weeks after final Examination.

2. Member in different committees.

3. Participate in the co-curricular activities

4. Perform other functions assigned by the Department Head.

- Duration: June 2011- March 2012
- Position: Part- time Instructor
- Name of Office/Unit: Cebu Normal University
- Immediate Supervisor: Dr. Marcelo T. Lopez

- Summary of Actual Duties

1. Teaches assigned subject and performs other teaching related functions, among others the following:

- a) Prepare appropriate teaching materials/guides and submit to department head.
- b) Conducts examination (mid/final/long hours/quizzes)
- c) Checks test papers and return 1 week after exam.
- d) Submits grade sheet and turn over class records to department head two weeks after final Examination.

2. Participate in the co-curricular activities

- Duration: June 2008- August 2010
- Position: Instructor I
- Name of Office/Unit: Visayas State University
- Immediate Supervisor: Dr. Jose L. Bacusmo

- Summary of Actual Duties

1. Teaches assigned subject and performs other teaching related functions, among others the following:

- a) Prepare appropriate teaching materials/guides and submit to department head.
- b) Conducts examination (mid/final/long hours/quizzes)
- c) Checks test papers and return 1 week after exam.
- d) Submits grade sheet and turn over class records to department head two weeks after final Examination.

2. Participate in the co-curricular activities.

MA. JESUSA CORAZON M. LAMBERT

(Signature over Printed Name
of Employee/Applicant)

Date: Sept. 15, 2022