REPUBLIC OF THE PHILIPPINES 2013 31 1. NAME OF EMPLOYEE BC-CSC PEQUE DENNIS **PASCUAL** (Position Description Form) (Family Name) (Given Name) (Middle Name) 2. DEPARTMENT, CORPORATION OR AGENCY/ 3. BUREAU OR OFFICE LOCAL GOVERNMENT SUC Levte State University 4. DEPARTMENT/BRANCH/DIVISION 5. WORK STATION/PLACE OF WORK Forestry Visca, Baybay, Leyte 6a. PRES. APPRO. 6b. PREV. APPRO 7a. SALARY P.A.: P 134.004.00 ACT/ ACT/ **BOARD RES/ BOARD RES/** ORD. NO. ORD. NO. 7b. OTHER COMPENSATION ITEM NO. ITEM NO. 8. OFFICIAL DESIGNATION OF POSITION 9. WORKING PROPOSED TITLE Instructor I Instructor I 10. WAPCO CLASSIFICATION OF THIS POSITION 11. OCCUPATION GROUP TITLE (leave blank) 12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS SOCITY I THE MANAGE OF THE PROVINCE IN FI MUNICIPALITY [ ] 3rd nother 4th if to not 5th larener 6th vitend edinosed SS 1st 2nd [ ] to provide instruttion in fortistry course 13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attached additional sheets. Percent of Bachelor's degree in ZalTUD Working Time 1. Teaches forestry courses. The Now side of behinder asteolithed to easted. I do? 60% 15 2. Prepares course syllabi. 3. Performs research and extension activities. 15 4. Perform other functions that may be assigned from time to time. 10 100%

16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles)  17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work. calculator, paper, ball pen, pencil, chalk, computer & other instructional facilities  18. CONTRACT    General Public   [	14. POSITION TITLE OF IMMEDIATE SUPERVISOR  Department Head	15. POSITION TITLE OF NEXT HIGHER SUPERVISOR  Director of Instruction
18. CONTRACT    Occasional   Frequent   19. WORKING CONDITION	16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles)	
General Public [x] [] Normal Working Condition [x] Other Agencies [x] [] Field work [] Supervisors [] [x] [x] Field Trips [] Supervisors [] [x] [x] Exposed to Varied Weather [] Other (Specify) [] [] [] Other (Specify) [] [] Other Specify [] ]  20. I CERTIFY that the above answers are accurate and complete.  April 30, 2002 Dennis P. PEQUE Signature of Employee  21. Describe briefly the general function of the Unit or Section.  To provide instruction, research and extension services.  22. Describe briefly the general function of the position  To provide instruction in Forestry courses.  23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching).  Education: Bachelor's degree in the area of specialization  Experience: None required  23b. Licenses or certificates required to do this work, if any.  NONE  24. I HEREBY CERTIFY that the above answers are accurate and complete.  EDUARDO O. MANGAOANG, Department Head Signature and Title of Immediate Supervisor		
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## 20-02 Date  EDUARDO O. MANGAOANG, Department Head Signature and Title of Immediate Supervisor  PACIENCIA P.MILAN	15 2 Prepares course syllably BNON	
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