

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MANADONG		
FIRST NAME	MAUREN JOY	NAME EXTENSION (JR, SR) N/A	
MIDDLE NAME	FALLER		
3. DATE OF BIRTH (mm/dd/yyyy)	09/25/1991	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TALISAY CITY, CEBU	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	B8 L8 MERCYVILLE House/Block/Lot No. Street DIIT Subdivision/Village Barangay TACLOBAN CITY LEYTE City/Municipality Province 6500
7. HEIGHT (m)	1.51		
8. WEIGHT (kg)	50	ZIP CODE	
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	B8 L8 MERCYVILLE House/Block/Lot No. Street DIIT Subdivision/Village Barangay TACLOBAN CITY LEYTE City/Municipality Province 6500
10. GSIS ID NO.	N/A	ZIP CODE	
11. PAG-IBIG ID NO.	121074502524		
12. PHILHEALTH NO.	13-025101846-5		
13. SSS NO.	06-2918748-5	19. TELEPHONE NO.	N/A
14. TIN NO.	285-403-657	20. MOBILE NO.	09088815362
15. AGENCY EMPLOYEE NO.	V01242	21. E-MAIL ADDRESS (if any)	maurenmanadong@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	MANADONG		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	GONZALO	NAME EXTENSION (JR, SR) JR.	KATE NAOMI F. MANADONG	8/25/2015
MIDDLE NAME	PARDALES		KIARA ZOE F. MANADONG	6/23/2021
OCCUPATION	OFW			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	FALLER			
FIRST NAME	CASTOR	NAME EXTENSION (JR, SR)		
MIDDLE NAME	QUEBEC			
25. MOTHER'S MAIDEN NAME				
SURNAME	VILLAR			
FIRST NAME	EVA			
MIDDLE NAME	ALICAYA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	TIGBAO-DIIT ELEMENTARY SCHOOL	PRIMARY EDUCATION	2001	2004	GRADUATE	2004	WITH HONORS
SECONDARY	VISAYAS STATE UNIVERSITY - LABORATORY HIGH SCHOOL	SECONDARY EDUCATION	2004	2008	GRADUATE	2008	N/A
VOCATIONAL / TRADE COURSE	TESDA REGIONAL TRAINING CENTER - TACLOBAN	TRAINERS METHODOLOGY LEVEL I	Jul-19	Aug-19	COMPETENT	2019	N/A
COLLEGE	ASIAN DEVELOPMENT FOUNDATION COLLEGE	BS in TOURISM MANAGEMENT	2013	2017	GRADUATE	2017	CUM LAUDE
GRADUATE STUDIES	Lyceum of the Philippines - Manila	Master in International Tourism Management	2022	PRESENT	ONGOING	N/A	N/A

SIGNATURE		DATE	12/20/2023
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (If applicable)	
					NUMBER	Date of Validity
	LICENSURE EXAMINATION FOR TEACHERS		09/30/2018	SNHS TACLOBAN CITY, LEYTE	1737825	1/1/2019
	HONOR GRADUATE PD No. 907		03/25/2017	CSC	N/A	N/A
	ARMED FORCES OF THE PHILIPPINES SERVICE		Oct-16	LNU TACLOBAN CITY, LEYTE	N/A	Oct-19
	DRIVER'S LICENSE		Dec-16	LAND TRANSPORTATION OFFICE RO3	H02-16-003634	Sep-21

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE	Lauren Monden	DATE	12	20	2023
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A		
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Extension Training-Workshop on Developing Extension Project Proposal	Nov 13, 2023	Nov 17, 2023	45	Technical	Visayas State University
	Regional Tour Guiding Training	Aug 9, 2023	Sep 9, 2023	240	Technical	Department of Tourism Region 8
	TURNITIN Feedback Studio Instructor's Workflow Training	April 17, 2023	April 17, 2023	8	Technical	Visayas State University
	Capability Training for College/ Department-Based Guidance Facilitator: RACE Against Suicide	April 13, 2023	April 13, 2023	8	Supervisory	Visayas State University
	Learn and Re-learn: VSU Table of Specifications and Test Item Analysis	April 4, 2023	April 4, 2023	4	Technical	Visayas State University
	Deep Dive on Various Approaches in Dealing with Qualitative Data	March 25, 2023	March 25, 2023	4	Technical	Lyceum of the Philippines-Manila Graduate School Statistics Seminar
	Data 360: Data Collection to Visualization Workshop	March 23, 2023	March 24, 2023	16	Technical	Coalescing Organizations Towards Locally Led Actions to Boost Development (USAid and AER)
	Workshop for PRIDE Course 5: Policy Evaluation	March 1, 2023	March 1, 2023	8	Technical	Coalescing Organizations Towards Locally Led Actions to Boost Development (USAid and AER)
	The Ethics behind great researches and the research that you will undertake	Feb 25, 2023	Feb 25, 2023	4	Technical	Lyceum of the Philippines-Manila Graduate School Statistics Seminar
	Claro M. Recto Academy of Advance Studies Lecture and Research Convocation (Series 2 – AY 2022-2023)	Feb 17, 2023	Feb 17, 2023	4	Technical	Lyceum of the Philippines-Manila Graduate School
	Mandatory Orientation and Re-orientation of Academic Advisers, and Department Enrolment Focal Persons, 2nd Semester A.Y. 2022-2023	Feb 10, 2023	Feb 10, 2023	4	Supervisory	Visayas State University
	Establishing the Methodological Framework of a Research Work – Formulation of the Research Questions and Objective of the Work	Feb 4, 2023	Feb 4, 2023	4	Technical	Lyceum of the Philippines-Manila Graduate School Statistics Seminar
	The Art of Crafting your Conceptual Framework of Study	Jan 28, 2023	Jan 28, 2023	4	Technical	Lyceum of the Philippines-Manila Graduate School Statistics Seminar
	Workshop for PRIDE Course 4: Data Analysis	Jan 27, 2023	Jan 27, 2023	8	Technical	Coalescing Organizations Towards Locally Led Actions to Boost Development (USAid and AER)
	Workshop for PRIDE Course 3: Data-Driven Development: Data Governance	Jan 18, 2023	Jan 18, 2023	8	Technical	Coalescing Organizations Towards Locally Led Actions to Boost Development (USAid and AER)
	Basic GIS Training: "Vanguard: GIS at the forefront of Development and Innovation" Series 1: Data Collection using KoboCollect	Nov 16, 2022	Dec 07, 2022	16	Technical	College of Engineering and Technology, thru the initiative of the Department of Geodetic Engineering (DGE), and in collaboration with the Viscan YouthMappers, and GEP-VSU Student Chapter
	"Training-Workshop on Data Collection, Visualization, and Presentation using Geospatial Tools Series 2: Data Visualization and Presentation using Quantum GIS"	Nov 16, 2022	Dec 07, 2022	16	Technical	
	Extension Training-Workshop on Developing Extension Project Proposal	Nov 23, 2022	Nov 25, 2022	24	Managerial	Office of the Vice President for Research, Extension and Innovation
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	EXCELLENT WRITTEN AND COMMUNICATION SKILLS		YMCA OUTSTANDING STUDENT AWARDEE		PATA Young Tourism Professional Member	
	PROFICIENT IN MICROSOFT OFFICE		CONGRESSWOMAN YEDDA ROMULADEZ ACADEMIC EXCELLENCE AWARDEE		YMCA LEYTE	
	WRITE RESEARCH PAPERS AND PRESENTER OF RESEARCH PROPOSAL		MOST OUTSTANDING TRIBE LEADER		GOD'S KINGDOM MISSION CHRISTIAN CHURCH	
	DONE STINTS AS AN EMCEE OF SCHOOL EVENTS					
	ATHLETE REPRESENTATIVE SPORT ENTHUSIAST					
	INTEREST IN READING AND TRAVELLING					
	LOVE WATCHING DOCUMENTARY FILMS					
(Continue on separate sheet if necessary)						
SIGNATURE		DATE		12/20/2023		

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES


☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
MARICHU S. ARMADA	Tacloban City	9166576135
JANICE LAURICE SUPNET	Tacloban City	9988446175
HON.RACHELLE ERICA CHUA-PINEDA	Tacloban City	9173874457

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



MAUREN JOY F. MARADONG

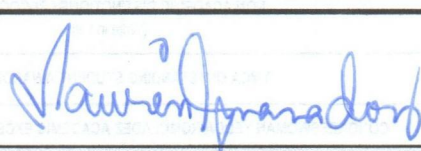
PHOTO

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: Driver's License

ID/License/Passport No.: H02-16-003634


Date/Place of Issuance: Tacloban City



Signature (Sign inside the box)

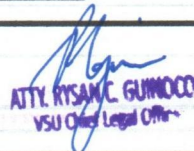
12/20/2023

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 27 DEC 2023, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY. RYSANE GUINOCOR
VSU Office Legal Officer

Person Administering Oath

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WORK EXPERIENCE SHEET

- Duration: March 24, 2021 – Present
- Position: Instructor 1
- Name of Office/Unit: Department of Tourism and Hospitality Management
- Immediate Supervisor: Hannah Mae E. Quimbo
- Name of Agency/Organization and Location: Visayas State University, Baybay City

- List of Accomplishments and Contributions (if any)

- Develops a module as learning material for students
- Implemented a series of activities based learning programs, which resulted in increased student interest in regular lessons
- Developed and implemented a teaching program that catered to the social, academic, and cognitive development of students
- Academic and different organizations adviser
- Research adviser
- Student research committee chairperson and member
- Community extension component leader
- Department Committees chairperson and member

- Summary of Actual Duties

- Involvement in the Research, Extension, and Instruction: develops syllabi that clearly outline the course requirements, rationale, goals, and objectives; and prepares class sessions and assignments to help students grasp course content and how it integrates with overall student learning outcomes for the course. Identify, prepare and organize course materials and learning resources for course delivery and provide academic assistance in a variety of learning situations.

- Duration: January 28, 2020 – January 2021
- Position: Part-time Instructor
- Name of Office/Unit: College of Technology
- Immediate Supervisor: Marichu Salud Armada
- Name of Agency/Organization and Location: Eastern Visayas State University, Tacloban City

- List of Accomplishments and Contributions (if any)

- Develops a module as learning material for students
- Implemented a series of activities based learning programs, which resulted in increased student interest in regular lessons
- Developed and implemented a teaching program that catered to the social, academic, and cognitive development of students

- Summary of Actual Duties

- Develops syllabi that clearly outline the course requirements, rationale, goals, and objectives; and prepares class sessions and assignments to help students grasp course content and how it integrates with overall student learning outcomes for the course. Identify, prepare and organize course materials and learning resources for course delivery and provide academic assistance in a variety of learning situations.

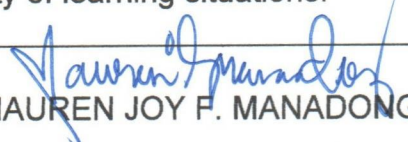
- Duration: January 6, 2017 – June 15, 2019
- Position: Senior High School/ College Instructor
- Name of Office/Unit: Liberal Arts Department
- Immediate Supervisor: Rachelle Erica Pineda
- Name of Agency/Organization and Location: Asian Development Foundation College

- List of Accomplishments and Contributions (if any)

- Faculty advisor to student classes and organization's
- Implemented a series of activities based learning programs, which resulted in increased student interest in regular lessons
- Developed and implemented a teaching program that catered to the social, academic, and cognitive development of students

- Summary of Actual Duties

- Develops syllabi that clearly outline the course requirements, rationale, goals, and objectives; and prepares class sessions and assignments to help students grasp course content and how it integrates with overall student learning outcomes for the course. Identify, prepare and organize course materials and learning resources for course delivery and provide academic assistance in a variety of learning situations.


MAUREN JOY F. MANADONG

Name

(Signature over Printed
of Employee/Applicant)

Date: _____