

CS Form No. 212  
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME

FIRST NAME

MIDDLE NAME

CAPACAO

RODA

GONATO

3. DATE OF BIRTH  
(mm/dd/yyyy)

07/13/1993

16. CITIZENSHIP

☒ Filipino

☐ Dual Citizenship

☒ by birth

☐ by naturalization

Pls. indicate country:

4. PLACE OF BIRTH

TABGAS ALBUERA LEYTE

If holder of dual citizenship, please indicate the details.

5. SEX

☐ Male

☒ Female

6 CIVIL STATUS

☒ Single

☐ Married

☐ Widowed

☐ Separated

☐ Other/s:

17. RESIDENTIAL ADDRESS

House/Block/Lot No.

Street

MARCOS

Subdivision/Village

Barangay

BAYBAY CITY

LEYTE

City/Municipality

Province

6521

7. HEIGHT (m)

1.52

18. PERMANENT ADDRESS

House/Block/Lot No.

Street

MARCOS

Subdivision/Village

Barangay

BAYBAY CITY

LEYTE

City/Municipality

Province

6521

8. WEIGHT (kg)

61kg

19. TELEPHONE NO.

NA

9. BLOOD TYPE

NA

20. MOBILE NO.

09456038835

10. GSIS ID NO.

2006435910

21. E-MAIL ADDRESS (if any)

capacaoroda@gmail.com

11. PAG-IBIG ID NO.

1212-805-851-79

12. PHILHEALTH NO.

21-025350978-8

13. SSS NO.

02-3948470-1

14. TIN NO.

479-324-870

15. AGENCY EMPLOYEE NO.

V02152

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME

FIRST NAME

MIDDLE NAME

NA

NA

NA

NAME EXTENSION (JR., SR)

23. NAME of CHILDREN (Write full name and list all)

DATE OF BIRTH (mm/dd/yyyy)

NA

NA

OCCUPATION

EMPLOYER/BUSINESS NAME

BUSINESS ADDRESS

TELEPHONE NO.

NA

NA

NA

NA

24. FATHER'S SURNAME

FIRST NAME

MIDDLE NAME

CAPACAO

MAXIMO

MISPEROS

NAME EXTENSION (JR., SR)

25. MOTHER'S MAIDEN NAME

SURNAME

FIRST NAME

MIDDLE NAME

GONATO

DIVINA

BAGARINAO

III. EDUCATIONAL BACKGROUND

26. LEVEL

NAME OF SCHOOL  
(Write in full)

BASIC EDUCATION/DEGREE/COURSE  
(Write in full)

PERIOD OF ATTENDANCE

HIGHEST LEVEL/  
UNITS EARNED  
(if not graduated)

YEAR  
GRADUAT  
ED

SCHOLARSHIP/  
ACADEMIC HONORS  
RECEIVED

ELEMENTARY

PANGASUGAN ELEMENTARY SCHOOL

GRADUATED

2001

2007

NA

2007

3RD  
HONOURABLE  
MENTION

SECONDARY

ALTERNATIVE LEARNING SYSTEM

HIGH SCHOOL DIPLOMA

2007

2010

NA

2010

6TH PLACE

VOCATIONAL /  
TRADE COURSE

NA

NA

NA

NA

NA

NA

COLLEGE

VISAYAS STATE UNIVERSITY

CERTIFICATE OF SCIENCE IN AGRICULTURE

03/07/1905

2013

NA

2015

HIGH HONOR/  
COLLEGE  
SCHOLAR

BACHELOR OF SCIENCE IN AGRICULTURE

03/07/1905

2015

NA

2015

CUM LAUDE/  
GAWAD  
PATNUBAY

GRADUATE STUDIES

UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

MS PLANT PATHOLOGY

Jan. 2018

PRESENT

24 UNITS

NA

DOST - ASTHRDP

SIGNATURE

DATE

02/03/24

CS FORM 212 (Revised 2017), Page 1 of 4



## IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	HONOR GRADUATE ELIGIBILITY (PD 907)	NA	NA	NA	100108150381	NA
	AGRICULTURIST LICENSURE EXAMINATION (RA1080)	NA	22/06/2015	TACLOBAN CITY	0022430	13/07/2026

**(Continue on separate sheet if necessary)**

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE *R. Caparao*

DATE

12/03/2018



VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	HAYAG FAMILY DEVELOPMENT CENTER WORKING WITH CHILD FUND - ORMOC CITY	24/04/2013	26/04/2013	24.0	SWIMMING INSTRUCTOR FOR THE SWIM CAMP/DISASTER PREPAREDNESS TRAINING FOR CHILDREN AND YOUTH
	HAYAG FAMILY DEVELOPMENT CENTER IN PARTNERSHIP WITH PEACE CORPS PHILIPPINES - ORMOC CITY	22/06/2013	22/06/2013	8.0	TECHNICAL ASSISTANCE DURING THE OPEN WATER SAFETY TRAINING FOR CHILDREN AND YOUTH

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	36th Joint ViCARP-AFFREDN Regional RDE Symposium	11/27/2024	11/28/2024	16.0	Poster Presenter	VICARP-AFFREDN
	Identification and Management of Pest and Diseases of Vegetables and Cut Flowers	11/11/2024	11/11/24	8.0	Resource Person	VSU- funded Extension project, DPM
	Training Workshop on Understanding the Landscape of World University Rankings and Strengthening Institutional Strategies for Scopus Research Publications	10/18/2024	10/19/2024	16.0	Participant	VSU Research Office in collaboration with VSUFAN Association Inc
	Patent Drafting Lecture cum Writeshop	10/10/2024	10/11/2024	16.0	Participant	Office of the Vice President for Research, Extension and Innovation through the Innovation Office, VSU
	In-house Review Level I	07/08/2024	07/12/2024	40.0	Paper Presenter	VICARP-AFFREDN
	STATE UNIVERSITIES AND COLLEGES-ASSOCIATION OF COLLEGESOFAGRICULTURE INTHEPHILIPPINES, INC. BIENNIAL CONFERENCE AND GENERAL ASSEMBLY	06/12/2023	07/12/2023	16.0	Participant	STATE UNIVERSITIES AND COLLEGES-ASSOCIATION OF COLLEGES OF AGRICULTURE IN THE PHILIPPINES, INC.
	REGIONAL RDE SYMPOSIUM	30/11/2023	01/12/2023	16.0	Poster Presenter	VISAYAS CONSORTIUM FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES PROGRAM (VICARP)-RRDEN
	ISSAASS INTERNATIONAL SCIENTIFIC CONGRESS AND GENERAL MEETING 2023	08/09/2023	10/09/2023	24.0	Poster Presenter	INTERNATIONAL SOCIETY FOR SOUTHEAST ASIAN AGRICULTURAL SCIENCES PHILIPPINE CHAPTER
	CLIMATE SMART AGRICULTURE IN FOOD SECURITY FORUM 2018	22/10/2023	22/10/2023	8.0	Participant	UNIVERSITY OF THE PHILIPPINES LOS BANOS
	30TH NATIONAL RICE R&D CONFERENCE	05/09/2017	06/09/2017	16.0	Poster Presenter	PHILIPPINE RICE RESEARCH INSTITUTE
	19TH ANNUAL SCIENTIFIC MEETING AND SYMPOSIUM	26/08/2017	06/08/2017	8.0	Poster Presenter	MYCOLOGICAL SOCIETY OF THE PHILIPPINES, INC.
	49TH ANNIVERSARY AND ANNUAL SCIENTIFIC CONFERENCE OF THE PEST MANAGEMENT COUNCIL IN THE PHILIPPINES, INC.	10/05/2017	12/05/2017	24.0	Poster Presenter	PEST MANAGEMENT COUNCIL IN THE PHILIPPINES
	29TH NATIONAL RICE R&D CONFERENCE	07/09/2016	08/09/2016	16.0	Poster Presenter	PHILIPPINE RICE RESEARCH INSTITUTE
	BASIC GEOGRAPHIC INFORMATION SYSTEM (GIS) TRAINING-WORKSHOP FOR PHILRICE RESEARCHERS	15/11/2016	18/11/2016	32.0	Participant	PHILIPPINE RICE RESEARCH INSTITUTE
	HEALTH RISKS OF RICE FARMING	13/01/2016	13/01/2016	8.0	Participant	PHILIPPINE RICE RESEARCH INSTITUTE
	EDUCATION TO EMPLOYMENT INTERNSHIP PROGRAM	14/09/2015	20/11/2015	56.0	Trainee	LANDBANK OF THE PHILIPPINES AND PHILIPPINE RICE RESEARCH INSTITUTE
	RICE: RESEARCH TO PRODUCTION COURSE	10/08/2015	28/08/2015	152.0	Trainee	INTERNATIONAL RICE RESEARCH INSTITUTE
	46TH ANNIVERSARRY AND ANNUAL SCIENTIFIC CONFERENCE OF THE PEST MANAGEMENT COUNCIL IN THE PHILIPPINES	05/05/2015	08/05/2015	32.0	Poster Presenter	PEST MANAGEMENT COUNCIL IN THE PHILIPPINES
	SUMMER FIELD PRACTICUM			240.0	Trainee	VISAYAS STATE UNIVERSITY

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS/ RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ ORGANIZATION (Write in full)
	READING SCIENTIFIC REPORTS		PMCP-BAYER CROP SCIENCE BEST UNDERGRADUATE THESIS AWARD IN WEED SCIENCE		INTERNATIONAL SOCIETY FOR SOUTHEAST ASIAN AGRICULTURAL SCIENCE, INC. (ISSAAS) -
	WRITING RESEARCH PAPERS		1ST PLACE FOR THE ONGOING RESEARCH PAPER DURING THE CY 2023 RDE CLUSTER REVIEW AT VISAYAS STATE UNIVERSITY		PHILIPPINE ASSOCIATION OF AGRICULTURIST
	EXPLORING SCIENTIFIC IDEAS				
	PLAYING SPORTS				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	02/08/24
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:  
Finished contract

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):  
\_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:  
\_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No:  
\_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No:  
\_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
FE A. DELA PEÑA	MALIGAYA SCIENCE CITY OF MUÑOZ NUEVA ECIJA	9433479934
LUALHATI M. NORIEL	VISCA, BAYBAY CITY, LEYTE	9187755627
ROBELYN T. PIAMONTE	VISCA, BAYBAY CITY, LEYTE	9171546999

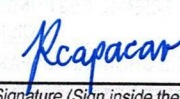
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: SSS ID


License No.: 0111-7291310-5

Date/Place of Issuance: Baguio City




Signature (Sign inside the box)

Date Accomplished

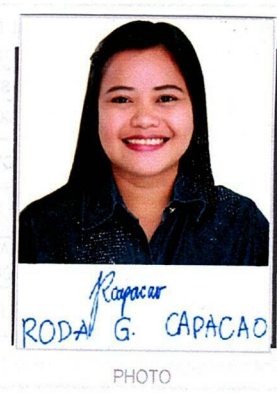


Right Thumbmark

SUBSCRIBED AND SWORN to before me this 03 DEC 2024, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY. RYSAN C. GUINOCOR  
YSU Chief Legal Officer  
Person Administering Oath



PHOTO

RODA G. CAPACAO

CS FORM 212 (Revised 2017), Page 4 of 4



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: December 1, 2015 – Decemeber 31, 2016
- Position: Science Research Analyst
- Name of Office/Unit: Crop Protection Division
- Immediate Supervisor: Dr. Fe A. Dela Peña
- Name of Agency/Organization and Location: Philippine Rice Research Institute
- List of Accomplishments and Contributions (if any)
  - Assisted in the conduct of the Genetic Diversity study of *Pyricularia grisea* in the Philippines
  - Performed other task assigned by the immediate supervisor
- Summary of Actual Duties
  - Serves as a research analyst of the project and prepares necessary documents needed for its implementation.

- Duration: January 1, 2017 – December 31, 2017
- Position: Science Research Specialist I
- Name of Office/Unit: Crop Protection Division
- Immediate Supervisor: Dr. Fe A. Dela Peña
- Name of Agency/Organization and Location: Philippine Rice Research Institute, Maligaya Science City of Muñoz, Nueva Ecija
- List of Accomplishments and Contributions (if any)
  - Assisted in the conduct of the Genetic Diversity study of *Pyricularia grisea* in the Philippines
  - Performed other task assigned by the immediate supervisor
- Summary of Actual Duties
  - Serves as a research specialist of the project and prepares necessary documents needed for its implementation.

- Duration: February 15, 2021- July 31, 2021
- Position: University Research Associate I
- Name of Office/Unit: Plant Pathology, IPB
- Immediate Supervisor: Dr. Fe Dela Cueva
- Name of Agency/Organization and Location: Institute of Plant Breeding, University of the Philippines Los Baños
- List of Accomplishments and Contributions (if any)
  - Assisted in the conduct of pest survey of high valued vegetable crops of Bayanihan II IPB project



- Collected disease specimens and cultured pathogen for identification.

- Summary of Actual Duties

- Serves as the research associate of the project and prepares necessary documents needed for its implementation.

- Duration: September 5, 2021 – February 1, 2023
- Position: Part- Time Instructor
- Name of Office/Unit: Department of Pest Management
- Immediate Supervisor: Dr. Elvira O. Oclarit
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City

- List of Accomplishments and Contributions (if any)

- Conducted classes as scheduled; checked student's papers and recorded their scores in a well-maintained class record book; attended student queries even outside the class schedule; assisted students in data gathering of their laboratory exercises; and submitted grades.
- Performed other task assigned by the Department Head to facilitate an effective delivery of teaching functions.

- Summary of Actual Duties

- Serves as a part- time instructor handling Microbiology 22 subject.

- Duration: March 1, 2023 – Jan. 31, 2024
- Position: Science Research Assistant
- Name of Office/Unit: NARC Diagnostic Laboratory
- Immediate Supervisor: Dr. Robelyn T. Piamonte
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City

- List of Accomplishments and Contributions (if any)

- Assisted in the conduct of the project entitled "Characterization and Quality Assessment of Locally made Biofertilizers"
- Performed other task assigned by the immediate supervisor

- Summary of Actual Duties

- Serves as the research associate of the project and prepares necessary documents needed for its implementation

- Duration: January 29, 2024 – Present
- Position: Instructor I
- Name of Office/Unit: Department of Pest Management
- Immediate Supervisor: Dr. Robelyn T. Piamonte / Dr. Maria Juliet C. Ceniza
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City

- List of Accomplishments and Contributions (if any)

- Conducted classes as scheduled; checked student's papers and recorded their scores; attended student queries even outside the class schedule; assisted students in data gathering of their laboratory exercises; and submitted grades.

- Serves as component leader of the VSU- funded Extension project entitled, "Pest Clinic (EXT10)"; study leader of the VSU funded project entitled, "Characterization and Quality Assessment of Locally Made Biofertilizers, and; as a study leader of the internationalization project entitled, "Development of Molecular Diagnostics for Important Viruses Infecting Sweetpotato in Support to its Commercialization and Distribution of Quality Planting Materials".
- Serves as a Summer Practicum Coordinator in the Department.
- Performed other task assigned by the Department Head to facilitate an effective delivery of teaching functions.

*Rodolfo G. Capacio*  
RODA / G. CAPACAO

(Signature over Printed Name  
of Employee/Applicant)

Date: Dec. 3, 2024