

VISAYAS STATE UNIVERSITY  
Visca, Baybay, Leyte

CLEARANCE FOR FACULTY/STAFF

Name: CORAZON L. ALVAREZ

Position: Instructor I

Dept./Office: DLABS

Last day of Service in VSU: 12 SEP 2017

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others \_\_\_\_\_  
Effective Date: JUNE 2017 Reason if Resignation: \_\_\_\_\_

Until further notice faculty/staff's address: \_\_\_\_\_

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 Guiraldo C. Fernandez, Jr.	17. University Librarian	 Andreli D. Pardales 7/10/17
2. Dean, College of Agriculture	 Victor B. Asio	18. University Physician	 Josephine Lafico 7-19-17
3. Dean, College of Arts and Sciences	 Candelario L. Calibo	19. University Registrar	 Eliezer L. Velasco
4. Dean, College of Education	 Lijueraj J. Cuadra	20. Head, Accounting Office	 Erlinda S. Esguerra 7-9-17
5. Dean, College of Mgt. & Economics	 Antonio P. Abamo	21. Head, Cash Division	 Corazon U. Nuevo
6. Dean, College of Engineering	 Roberto C. Guarte	22. Head, Records Division	 Aster Sevilla 7/10/17
7. Dean, College of Forestry and Natural Resources	 Dennis Peque	23. Head, PRPEO	 Teresita L. Quiñanola 7/12/17
8. Dean, College of Veterinary Medicine	 Eugene B. Labada	24. Head, SPPMO	 Alicia M. Flores 7/11/17
9. Dean, Graduate School	 Anabella D. Tulin	25. Director, GSD	 Mario Lilio P. Valenzona
10. Dean of Students	 Manolo B. Loreto, Jr.	26. Director, ODA-HRD	 Lourdes B. Cano 7/28/17
11. Director, Institute of Human Kinetics	 Aleli A. Villocino 7/21/17	27. Director, Finance	 Louella C. Ampac 8/1/17
12. Director, ecoFARMI	 Romel B. Almecin	28. Vice-President for Research & Extension	 Othello B. Capuno 7/17/17
13. Director, NARC	 F. G. Sison	29. Vice-President for Instruction	 Beatriz S. Belonias 8/10/17
14. Director, NCRC	 Ma. Juliet C. Ceniza	30. Vice-President for Administration & Finance	 Remberto A. Patindol 7/31/17
15. Director, PhilRootcrops	 Erlinda A. Vasquez	31. Vice-President for Planning & Resource Generation	 Daniel M. Tudud, Jr. 8/11/17
16. VSU-FA			