(Stamp of Date of Receip	t)
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Republic of the Philippines VISAYAS STATE UNIVERSITY VSU, Baybay City, Leyte (Name of Agency)

PLANTILLA OF CASUAL APPOINTMENT

Department/Office:

Security Service Office

Source of Funds: A. I. A

	NAME OF APPOINTEE/S		POSITION TITLE	EQUIVALEN		PERIOD OF EMPLOYMENT		NATURE OF APPOINTMENT	ACKNOWLEDGEMENT OF APPOINTEE/S		
Last Name	First Name	Name Extension (Jr/III)	Middle Name	(Do not abbreviate)		AY WAGE	From (mm/dd/yyyy)	To (mm/dd/yyyy)	(Original/ Reappointment/ Reemployment)	Signature	Date Receive
		JR.	ESTREMOS	Security Guard 1	SG-3	541.54	7/2/2018	12/31/2018		Ani	10 1000 10
EGOSA	ROSENDO		LUNGAY	Security Guard 1	SG-3	541.54	7/2/2018	12/31/2018		K .	13 July 18 18
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					-						
2	Last Name	_ast Name First Name	Last Name First Name Extension (Jr/III)	Last Name First Name Extension (Jr/III) RTE ENRIQUE JR. ESTREMOS	Last Name First Name Extension (Jr/III) RTE ENRIQUE JR. ESTREMOS Security Guard 1	Last Name First Name Extension (Jr/III) RTE ENRIQUE INAME Extension (Jr/III) INAME Extension (Jr/IIII) INAME Extension (Jr/IIII) INAME Extensio	Last Name First Name Name Extension (Jr/III) Middle Name (Do not abbreviate) POSITION TITLE (Do not abbreviate) DAILY WAGE RTE ENRIQUE JR. ESTREMOS Security Guard 1 SG-3 541.54	Last Name First Name Name Extension (Jr/III) Middle Name (Do not abbreviate) POSITION TITLE (Do not abbreviate) From (mm/dd/yyyy) RTE ENRIQUE JR. ESTREMOS Security Guard 1 SG-3 541.54 7/2/2018	POSITION TITLE (Do not abbreviate) First Name First Na	POSITION TITLE (Do not abbreviate) First Name First Name First Name Name Extension (Jr/III) REPLOYMENT APPOINTMENT APPOINTMENT T SALARY/ JOB/ PAY GRADE From (mm/dd/yyyy) (mm/dd/yyyy) REPLOYMENT APPOINTMENT From (mm/dd/yyyy) Reappointment/ Reappointment/ Reemployment) REGOSA ROSENDO R	POSITION TITLE (Do not abbreviate) From (mm/dd/yyyy) (mm/dd/y

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

APPOINTING OFFICER / AUTHORITY:

ACCREDITED PURSUANT TO:

This is to certify that all the requirements and supporting documents pursuant to CSC MC No. 24, 2017 have been complied with, reviewed and found in order.

CSC Resolution No.: 1400350

LOURDES B. CANO

Date: 3/3/2014

Highest Ranking HRMO

Date:

6/29/2018

Date: 6/29/2018

	CSC/HRMO NO	TATION	
ACTI	Recorded by		
□ Validated per RAI for the month of			
☐ Invalidated per CSCRO/FO letter dated			
Appeal	DATE FILED	STATUS	,
☐ CSCRO/ CSC-Commission			
□ Petition for Review			
☐ CSC-Commission			
☐ Court of Appeals			
☐ Supreme Court			