REP	UBLIC OF THE PHILIPPINES	1. NAME OF EMPLOYEE
BC-CSC Form No. 1		VILLOGINO ALELI A.
(Position Description Form)		(Family Name) (Given Name) (Middle Name)
2. DEPARTMENT, CORPORATION OR AGENCY		3. BUREAU OR OFFICE MADE A SELECT
LOCAL GOVERNM		· · · · · · · · · · · · · · · · · · ·
()	LEYTE STATE UNIVERSITY	LSU
4. DEPT/BRANCH/DI		5. WORK STATION/PLACE OF WORK
	of Human Kinetics	LSU
6a. PRES. APPRO.	6b. PREV. APPRO	7a. SALARY P.A.:
ACT/	ACT/	and the
BOARD RES/	BOARD RES/	7b. OTHER COMPENSATION: FERNACA
ORD. NO.	ITEM NO. LS	The state of the s
8. OFFICIAL DESIGNATION OF POSITION		9. WORKING PROPOSED TITLE
10. WAPCO CLASSIF	ICATION OF THIS POSITION	11. OCCUPATION GROUP TITLE (leave blank)
MUNICIPALIT	1st 2nd	CITY [X] PROVINCE [] 3rd 4th 5th 6th
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13. STATEMENT OF	DUTIES AND RESPONSIBILITIES If mo	re space is needed please
attach additional	sheets.	
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5% 3. 0	ther tasks that maybe assigned	by immediate superior.
100%	The control of the co	A service of the serv
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4. FOSITION TITLE OF IMMEDIATE SUPERVISOR College Dean	15. POSITION TITLE OF NEXT HIGHER SUPERVISOR
	Vice-President for Academic Affairs
6. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECT only by their item nos. and titles)	CTLY SUPERVISE (if more than (7) list
7. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in athletic equipment	performance of work.
General Public [1] Occasional Frequent General Public [2] Other Agencies [2] Supervisors [1] Management [1] Others (Specify) [1]	19. WORKING CONDITION Normal Werking Condition x Field work [] Field Trips [] Exposed to Varied Weather Other's (Specify) []
October 21, 2008	lete.
Date	Signature of Employee
Describe briefly the general function of the Unit or Section. To provide instruction in Service I Physical Education courses. Describe briefly the general function of the position.	Physical Education and diploma in
To provide instruction in Physical	Education courses.
at and the state of the state o	ducation considered in filling up a
To provide instruction in Physical a Innicate the required qualifications by years and kind of equalifications for this position. (Keep the position in mind rathe	ducation considered in filling up a
To provide instruction in Physical a Indicate the required qualifications by years and kind of expectancy for this position. (Keep the position in mind rathe incumbent. This item should be filled for all positions other Education: Relevant masteral degree.	ducation considered in filling up a r than the qualifications of the present or than teaching).
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To provide instruction in Physical a Indicate the required qualifications by years and kind of early vacancy for this position. (Keep the position in mind rathe incumbent. This item should be filled for all positions other Education: Relevant masteral degree. Experience: Lyears of relevant experience; 8 b. Licenses or certificates required to do this work, if any. I PEREBY CERTIFY that the above answers are accurate	ducation considered in filling up a rethan the qualifications of the present or than teaching). hrs. of relevant training and complete. L. Cluba, DOLORES L. ALCOBER