PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriat oxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIA I CS ID No (Do not fill up. For CSC use only) 2. SURNAME Cortes NAME EXTENSION (JR., SR) FIRST NAME Jed Asaph NA MIDDLE NAME Duatin 3. DATE OF BIRTH 16 CITIZENSHIP 4/27/91 (mm/dd/yyyy) 4. PLACE OF BIRTH Baybay, Leyte If holder of dual citizenship, Pls. indicate country: please indicate the details 5. SEX MALE 1257 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS MARRIED ise/Block/Lot No Guadalupe Subdivision/Village Baybay 1.76 cm 7. HEIGHT (m) 8. WEIGHT (kg) 78 kg 7IP CODE 6521 18. PERMANENT ADDRESS 1257 "0" 9. BLOOD TYPE House/Block/Lot No Guadalupe 10. GSIS ID NO. 02004108410 Subdivision/Village Baranga Baybay Leyte 11. PAG-IBIG ID NO. 913259582892 City/Municipalit 12. PHILHEALTH NO ZIP CODE 1300-0105-0258 6521 13. SSS NO. 19. TELEPHONE NO. (053) 560 0462 14. TIN NO. 428-273-380 20. MOBILE NO. +63 908 814 4813 15. AGENCY EMPLOYEE NO. V000716 21. E-MAIL ADDRESS (if any jedcortes@vsu.edu.ph / jedcortes@gmail.com FAMILY BACKGROUND CUEVAS 22 SPOUSE'S SURNAME 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy IAME EXTENSION (JR, SR) JENNIFER FIRST NAME CORTES, HANS RAFAEL 11/4/2019 BACASON MIDDLE NAME **CORTES, SEF GABRIEL** 10/19/2021 OCCUPATION **BANK TELLER** METROPOLITAN BANK AND TRUST COMPANY EMPLOYER/BUSINESS NA **BUSINESS ADDRESS** REAL ST., ORMOC CITY TELEPHONE NO (053) 560 0462 24. FATHER'S SURNAME Cortes NAME EXTENSION (JR., SR) FIRST NAME Edgardo Salvatiera MIDDLE NAME 25. MOTHER'S MAIDEN NAME Duatin SURNAME FIRST NAME Joji Yulores MIDDLE NAME (Continue on separate sheet if necessary) EDUCATIONAL BACKGROUND SCHOLARSHIP NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR LEVEL 26 PERIOD OF ATTENDANCE ACADEMIC LEVEL (Write in UNITS RADUATE HONORS (Write in full) EARNED D From To RECEIVED Salutator ELEMENTARY Alpha Christian School 1995 2003 Elementary Education N/A 2003 ian SECONDARY LSU Laboratory High School 2003 2007 N/A 2007 Secondary Education High VOCATIONAL / NA N/A N/A NA NA NA N/A TRADE COURSE **BS** Development Cum Visayas State University 2007 2011 N/A 2011 Communication Laude University of the Philippines MS Development CHED GRADUATE STUDIES 2013 2019 2019 N/A Los Baños Communication FDP II ue on separate sheet if necessary) SIGNATURE DATE 06-24-35

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7. CAREER	SERVICE EL SERVICE/RA 108		DATINO	DATE OF		· · · · · · · · · · · · · · · · · · ·		LICENSE (if	applicable)
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE			RATING (If Applicable)	EXAMINATION / CONFERMENT	NATION / PLACE OF EXAMINATION / CONFERMENT				Date o Validity
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		CALLERS	DEPARTMENT / AGENCY / OFFICE / COMPANY		MONTHLY SALARY	SALARY/JOB/ PAY GRADE (if applicable)&	STATUS OF APPOINTMENT	GOV'T SERVICE	
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29. NAME &	NAME & ADDRESS OF ORGANIZATION (Write in full)			INCLUSIVE DATES (mm/dd/yyyy)		of ortwine	POSITION / NATURE OF WORK		
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III. LEARNING AND DEVEL Start from the most recent L&D/training					ef/Executive/Man	agerial positio	ins)		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)				ES OF ATTENDANCE //dd/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)		
News Writing & Basic Photograpy	03/24/2015	03/26/2015	16	Technica	ATI RTC 3 Hotel Pampanga City of San Fernando, Pampanga				
Ist PACE National Conference Proved Metacognition in High School Studenternet"	04/03/2014	04/05/2014 Imom-(8) earn)	24 -	Technica	PACE Renguet State University La Trinidad				
Video Production & Promotional Material Seminar			08/03/2013	:alpandidate?	ation ₈ at or lo	Technica	Catalyst - Senior MICE Planner Visayas State University		
Training-Workshop on Non-Linear Video Production			05/21/2013	05/24/2013	70 manamaq 32	LI HIB HOME	Visayas State University		
Disseminating Research Findings & Poster-Making Presentation			03/18/2013	1 1	8	Technical	ADCPN, Tacloban City, Philippines		
Basic Campus Journalism	11/05/2012	11/06/2012	THE PARTY OF THE	1002 010	Visayas State University - Villaba Campus				
Writing & Reviewing Research Pa	10/01/2012	10/05/2012		_	OVPRE, GS, ATR, OU Visayas State University				
Regional Tertiary Schools Press Conference Training-Worshop on Research Proposal making, Writing for Publication and			03/01/2012	03/03/2012	24	quality Training	RTSPAA, Visayas State University		
Research Mentoring for Selected Staff and EVHRDC Members	12/05/2011	12/09/2011		/	Tacloban City Streng of the poy StA				
Eastern Visayas Summit on Rese Educaion Institutions	arcn, Development	and Extension in Higher	11/17/2011	11/18/2011	16 So	developm	VSU, LNU, CHED Leyte Normal University,		
Fraining on IEC Materials Product	tion	TEL NO	10/18/2011	10/21/2011	32		ViCARP, Visayas State University		
Campus Journalism Workshop		053 565 0600	10/17/2011	10/18/2011	16	Developi	DDC Greenleaves Visayas State University		
Non-Linear Video Production	1	053 565 0600	10/04/2011	10/07/2011	32	Technica	Isabel		
Fraining Workshop on Basic Photo	ography	083 565 0600	06/20/2011	06/21/2011	16	echni an	CONTRACTOR		
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VIII. OTHER INFORMATION									
31. SPECIAL SKILLS and I	ECIAL SKILLS and HOBBIES 32. NON-ACADEMIC DISTINCTIONS / REC (Write in full)			IION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATIO (Write in full)			
exhibiting his her validity assisting government its as adicated above			4/4				Philippine Association of Communication Educators		
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SIGNATURE	Man	AIH	111	DATE	A/. 2	4-22	CS FORM 212 (Revised 2017), Page 3 of		

34. Are you related by consanguinity or affinity to the appointin chief of bureau or office or to the person who has immedia Bureau or Department where you will be apppointed,				
a. within the third degree?		☐ YES ☑ NO		
b. within the fourth degree (for Local Government Unit - Ca	YES NO			
	If YES, give details:			
35. a. Have you ever been found guilty of any administrative of	fense?			
30. a. rate year eror bear round gainly or any darminodative of	1011001	☐ YES ☑ NO If YES, give details:		
b. Have you been criminally charged before any court?		☐ YES ☑ NO		
		If YES, give details: Date Filed:		
	Liver March 1 Wash a Million as a sandon 2	Status of Case/s:		
36. Have you ever been convicted of any crime or violation of a	☐ YES ☑ NO			
by any court or tribunal?	If YES, give details:			
37. Have you ever been separated from the service in any of the	a following modes: resignation			
retirement, dropped from the rolls, dismissal, termination, e out (abolition) in the public or private sector?	☐ YES ☑ NO If YES, give details:			
38. a. Have you ever been a candidate in a national or local ele	ection held within the last year (except	YES NO		
Barangay election)?	ne 04/03/2014 04/05/2014	If YES, give details:		
b. Have you resigned from the government service during to last election to promote/actively campaign for a national or	☐ YES ☑ NO If YES, give details:			
39. Have you acquired the status of an immigrant or permanen	Have you acquired the status of an immigrant or permanent resident of another country?			
8 Perkin A ADOPN, Tactoban City, Shilippines	If YES, give details (country):			
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma	agna Carta for Disabled Persons (RA			
7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972)		Haracan and the		
a. Are you a member of any indigenous group?		☐ YES ☑ NO If YES, please specify:		
Are you a person with disability?		☐ YES ☑ NO		
c. Are you a solo parent?		If YES, please specify ID No:		
With a supply of the Control of the		If YES, please specify ID No:		
41. REFERENCES (Person not related by consanguinity or affinity to applicant	nt /appointee)	Profit of Profit of		
NAME PROPERTY OF THE PROPERTY	ADDRESS	TEL. NO.		
DR. ROTACIO S. GRAVOSO	VSU,VISCA, BAYBAY CITY, LEYTE	053 565 0600		
DR.EDITHA G. CAGASAN	DDC, VSU, BAYBAY CITY, LEYTE	053 565 0600		
DR. EDGARDO E. TULIN	VSU,VISCA, BAYBAY CITY, LEYTE	053 565 0600		
42. I declare under oath that I have personally accomplished	ed this Personal Data Sheet which is			
complete statement pursuant to the provisions of perti Philippines. I authorize the agency head / authorized re				
agree that any misrepresentation made in this doc				
administrative/criminal case/s against me.				
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)	Avuscason V leads along MAAAA			
PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: VSU ID	Allin			
ID/License/Passport No.: V000716	Signature (Sign inside the t			
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SUBSCRIBED AND SWORN to before me this	, affiant exhib	oiting his/her validly issued government ID as indicated above.		
20° - 1850;	M.			
	ATTY, RYSAN C. GUINOCOR VSU Chief Legal Officer	4.		
	Person Administering Oa	un .		
		CS FORM 212 (Revised 2017), Page 4 of		