

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Vanessa May B. Milan has assumed the duties and responsibilities as Administrative Aide IV (Clerk II) of Ecological Farm Resources and Management Institute effective August 1, 2023

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Vanessa May B. Milan as Administrative Aide IV (Clerk II).

Done this 9th day of August in Ecological Farm Resources and Management Institute.



JEROME O. ARRIBADO
Head of Office/Department/Unit

Date: 8/1/2023

Attested by:



HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*