


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. FRETZELJANE O. POGADO has assumed the duties and responsibilities as INSTRUCTOR I of DEPT. OF BIOLOGICAL SCIENCES, VISAYAS STATE UNIVERSITY effective June 3, 2022.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. POGADO as INSTRUCTOR I.

Done this 14th day of June, 2022 in Visayas State University, Visca Baybay City, Leyte.

  
**ANALYN M. MAZO**  
Head of Office/Department/Unit

Date: 6/3/2022

Attested by:

  
**HONEY SOFIA V. COLIS**  
OIC, HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*