

CS Form No. 33-B
Revised 2025

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: JOSE ENRIQUE E. REYES

You are hereby appointed as Instructor (SG 12, Step 1) (Marine Biology)
(Position Title)

under Substitute status at the Department of Biological Sciences
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of THIRTY-TWO THOUSAND TWO HUNDRED FORTY-FIVE

(₱ 32,245.00) pesos per month.

The nature of this appointment is Original vice Balondo, Ern
(Original, Promotion, etc.)

Oliver C. who End of Term with plantilla Item No. VISCAB-INST1-20-2002 Page 31 of
(Transferred, Retired, etc.)

42 pp.

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,



PROSE IVY G. YEPES
Appointing Officer/Authority

August 11, 2025

Date of Signing

Until 12/31/2025

Accredited/Deregulated Pursuant to
CSC Resolution No. 2500358, s. 2025
dated 04/30/2025

DRY SEAL

(Stamp of Date of Receipt)

Certification

This is to certify that all requirements and supporting papers pursuant to the 2025 Omnibus Rules on Appointments and Other Human Resource Actions, have been complied with, reviewed, and found to be.

The position was published at _____ N/A _____ from _____ 20__ to _____, 20__ and posted in _____ from _____ to _____, 20__ in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on August 04, 2025.


HONEY SOFIA V. COLIS
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/**Placement Committee** during the deliberation held on August 04, 2025.


ROTACIO S. GRAVOSO
Chairperson, HRMPSB/**Placement Committee**

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
☐ Validated per RAI for the month of _____			
☐ Invalidated per CSCRO/FO letter dated _____			
☐ Appeal	DATE FILED	STATUS	
☐ CSCRO/CSC-Commission			
☐ Petition for Review			
☐ CSC-Commission			
☐ Court of Appeals			
☐ Supreme Court			

Original Copy - for the Appointee
Original Copy - for the Civil Service Commission
Original Copy - for the Agency

Acknowledgement
Received original ~~photocopy~~ of appointment on _____

JOSE ENRIQUE E. REYES
Appointee