

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. FIDELITO M. ALMERODA has assumed the duties and responsibilities as Administrative Aide I of ITEEM, VSU, Baybay City, Leyte effective January 01, 2025.

This certification is issued in connection with the issuance of the appointment of Mr. FEDILITO M. ALMERODA as Administrative Aide I.

Done this 1st day of January, 2025 in Baybay City, Leyte



TEOFANES A. PATINDOL
Head of Office/Department/Unit

Date: 01-01-2025

Attested by:



HONEY SOFIA V. COLIS
Director, HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*