

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. Lucio C. Pole Jr. has assumed the duties and responsibilities as Construction Maintenance Foreman of General Services Division effective January 2, 2019

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Lucio C. Pole Jr. as Construction Maintenance Foreman.

Done this 3rd day of January in 2019

MARIO LILIO VALENZONA  
Head of Office/Department/Unit

Date: 1/3/19

Attested by:

  
LOURDES B. CANO  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*