

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ISRAEL		
FIRST NAME	ANTONIETA CORAZON		NAME EXTENSION (JR., SR)
MIDDLE NAME	DIAZ		
3. DATE OF BIRTH (mm/dd/yyyy)	13/06/1969-08/10/1969	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Married <input checked="" type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	156.5 m	17. RESIDENTIAL ADDRESS	#19 A. MABINI STREET House/Block/Lot No. Street Subdivision/Village Zone 7 BAYBAY CITY LEYTE City/Municipality Province
8. WEIGHT (kg)	60 kg	ZIP CODE	6521
9. BLOOD TYPE	"O"	18. PERMANENT ADDRESS	#19 A. MABINI STREET House/Block/Lot No. Street Subdivision/Village Zone 7 BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	69061301224	ZIP CODE	6521
11. PAG-IBIG ID NO.	1210-7546-6112		
12. PHILHEALTH NO.	13-000065403-6		
13. SSS NO.	06-1625485-5	19. TELEPHONE NO.	NA
14. TIN NO.	186-774-847	20. MOBILE NO.	09173041369
15. AGENCY EMPLOYEE NO.	V000615	21. E-MAIL ADDRESS (if any)	annette.israel@vsu.edu.ph / jadi_34@yahoo.com

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	ISRAEL		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	JOHN	NAME EXTENSION (JR., SR)	JOHANN ANGELO D. ISRAEL	05/05/2002
MIDDLE NAME	FLANDEZ			
OCCUPATION	DECEASED			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	DIAZ			
FIRST NAME	AQUILINO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ESCUADRA			
25. MOTHER'S MAIDEN NAME				
SURNAME	CALUNGSOD			
FIRST NAME	CHRISTINA			
MIDDLE NAME	MONTEFOLKA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Baybay South Central School	Primary Education	1975	1981	-	1981	-
SECONDARY	Franciscan College of the Immaculate Conception	Secondary Education	1981	1985	-	1985	-
VOCATIONAL / TRADE COURSE	NA	-	-	-	-	-	-
COLLEGE	University of San Carlos	Bachelor of Science in Commerce	1985	1989	-	1989	-
GRADUATE STUDIES	NA	-	-	-	-	-	-

(Continue on separate sheet if necessary)

SIGNATURE		DATE	6/10/25
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE

DATE _____

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	NONE				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

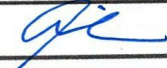
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	WORKING TOWARDS PERSONAL EFFECTIVENESS	9/24/2024	9/27/2024	28	Technical	PERSONNEL OFFICERS ASSOCIATION OF THE PHILIPPINES (POAP)
	SEMINAR WORKSHOP ON BASIC RECORDS AND ARCHIVES MANAGEMENT (BRAM)	7/30/2024	7/31/2024	16	Technical	VISAYAS STATE UNIVERSITY / HRMO
	FROM POLICY TO PRACTICE: EODB, DPA OF 2012, AND PIA REORIENTATION FOR VSU PERSONNEL	7/29/2024	7/29/2024	8	Technical	VISAYAS STATE UNIVERSITY / HRMO
	WEBIBAR IB "EXPLORING INITIATIVESIN SOLVING WATER AND SANITATION CRISIS	3/22/2023	3/22/2023	8	Technical	VISAYAS STATE UNIVERSITY / ISR
	FORUM ON"LAYO NA, PERO LAYO PA: CONVERSATIONS ON CREATING A GENDER-EQUAL AND SOCIALLY-INCLUSIVE UNIVERSITY"	3/8/2023	3/8/2023	8	Technical	VISAYAS STATE UNIVERSITY / ISR / GRC
	TRAINING ON FRONTLINE AND EXCELLENT CUSTOMER SERVICE	11/09/2022	11/11/2022	24	Technical	PERSONNEL OFFICERS ASSOCIATION OF THE PHILIPPINES (POAP)
	ORIENTATION-RE-ORIENTATION OF DUTIES AND RESPONSIBILITIES OF dDRCs AND AdDRCs, AND CASCADING OF DOCUMENTS AND RECORDS CONTROL PROCEDURE MANUALS AND GUIDELINES	9/7/2022	9/7/2022	8	Technical	VISAYAS STATE UNIVERSITY / ODQA
	ISO 9001:2015 AWARENESS/RE-AWARENESS SEMINAR	8/30/2022	8/31/2022	16	Technical	VISAYAS STATE UNIVERSITY
	ISO 9001:2015 AWARENESS/RE-AWARENESS SEMINAR	11/27/2020	11/27/2020	8	Technical	VISAYAS STATE UNIVERSITY
	TRAINING ON IDENTIFICATION OF PROPER AND COMPLETE ITEMS TECHNICAL SPECIFICATION AND PARAMETERS AND ORIENTATION OF THE PURCHASE REQUEST (PR) MODULE OF THE SUPPLY PROPERTIES PROCUREMENT MANAGEMENT INFORMATION SYSTEM (SPPMIS)	8/28/2020	8/28/2020	8	Technical	VISAYAS STATE UNIVERSITY / SPPMIS

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Computer Literate		None		LSU-AdPA

(Continue on separate sheet if necessary)

SIGNATURE		DATE	6/10/25
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☐ YES☒ NO

If YES, please specify ID No: _____

☒ YES☐ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Prof. Francisco G. Gabunada, Jr.	VSU, ViSCA, Baybay City, Leyte	09059132929
Dr. Ma. Juliet C. Ceniza	VSU, ViSCA, Baybay City, Leyte	09173095016
Dr. Victor B. Asio	VSU, ViSCA, Baybay City, Leyte	09176341438

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

PHOTO

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: UMID

ID/License/Passport No.: 006006882860

Date/Place of Issuance: Baybay City, Leyte

Signature (Sign inside the box)

6/10/25

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 14 JUL 2025, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. KAREN ABEGAIL S. MONTERON
VSU Director, Legal Affairs and Services

Person Administering Oath

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: **January 3, 2003 - present**
 - Position: **Administrative Aide IV**
 - Name of Office/Unit: **Office of the University and Board Secretary**
 - Immediate Supervisor: **Ms. Hazelle V. Asaldo**
 - Name of Agency/Organization and Location: **Visayas State University, Visca, Baybay City**
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- List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Recording and filing of incoming documents.


ANTONIETA CORAZON D. ISRAEL
Employee

Date: 6/10/25