CS Form No. 212

Revised 2017

## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes ( and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only) 2. SURNAME BURLAS NAME EXTENSION (JR., SR) FIRST NAME MARLON MIDDLE NAME GARANDE 3. DATE OF BIRTH 9/17/1982 16. CITIZENSHIP ☑ Filipino ☐ Dual Citizenship (mm/dd/yyyy) by birth by naturalization 4. PLACE OF BIRTH MARIVELES, BATAAN If holder of dual citizenship Pls. indicate country: please indicate the details. 5 SEX ☑ Male ☐ Female ☐ Single ✓ Married 17. RESIDENTIAL ADDRESS SITIO AHAG 6 CIVIL STATUS House/Block/Lot No ☐ Widowed Separated BARANGAY CAN-UNTOG Other/s: Subdivision/Village Barangay ORMOC CITY 7. HEIGHT (m) LEYTE 165 m City/Municipality Province 8. WEIGHT (kg) 70 kg ZIP CODE 6541 18. PERMANENT ADDRESS SITIO AHAG 9. BLOOD TYPE House/Block/Lot No. **BARANGAY CAN-UNTOG** 10. GSIS ID NO BP# 2005109901 Subdivision/Village Barangay **ORMOC CITY** LEYTE 11 PAG-IBIG ID NO 1211-1123-7133 City/Municipality Province 12 PHILHEALTH NO 13-050135919-0 6541 ZIP CODE 13 SSS NO CRN 0111-4823603-6 19. TELEPHONE NO. +63917 106 0910 14 TIN NO 936-201-622 20 MOBILE NO +63917 634 1520 15. AGENCY EMPLOYEE NO. N/A 21 F-MAIL ADDRESS (if any) wasdakamrln@gmail.com FAMILY BACKGROUND **ELEGIO** 22. SPOUSE'S SURNAME 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) N/A FIRST NAME MAY JAY N/A N/A MIDDLE NAME **ESGUERRA** N/A N/A OCCUPATION KEY ACCOUNT SPECIALIST N/A N/A EMPLOYER/BUSINESS NAME DELFI MARKETING, INCORPORATED N/A **BUSINESS ADDRESS** PARANG, MARIKINA CITY N/A N/A N/A TELEPHONE NO 0922-8659048 N/A 24. FATHER'S SURNAME BURLAS NAME EXTENSION (JR., SR) FIRST NAME MARIO MIDDLE NAME DADIZON 25. MOTHER'S MAIDEN NAME SURNAME GARANDE LUZ FIRST NAME MIDDLE NAME FONTILAR (Continue on separate sheet if necessary) SCHOLARSHIP/ HIGHEST LEVEL UNITS EARNED PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE ACADEMIC I FVFI (Write in full) (Write in full) GRADUATED HONORS (if not graduated) RECEIVED From To VALEDICTORI ELEMENTARY CAN-UNTOG ELEMENTARY SCHOOL PRIMARY EDUCATION GRADUATE 1989 1995 1995 AN SECONDARY EDUCATION SALUTATORI SECONDARY IPIL NATIONAL HIGH SCHOOL 1995 1999 1999 GRADUATE AN VOCATIONAL / N/A TRADE COURSE **EASTERN VISAYAS STATE UNIVERSITY -BACHELOR OF SCIENCE IN** 2008 2011 2011 **ORMOC CAMPUS** MECHANICAL ENGINEERING COLLEGE **EASTERN VISAYAS STATE UNIVERSITY BACHELOR OF SCIENCE IN** 1999 2004 2004 **TACLOBAN MAIN CAMPUS GEOTHERMAL ENGINEERING** GRADUATE STUDIES N/A SIGNATURE DATE July 24, 2017

	ERVICE ELIGIBII							LIGENCE (#	
SPECIAL LAWS/ CES/ CSEE			RATING (If Applicable)	DATE OF EXAMINATION /	TION / CONFER	MENT	LICENSE (if applicable)		
BARANGAY ELIGIBILITY / DRIVER'S LICENSE				CONFERMENT	AMNUGAZI			NUMBER	Validity
Netv - p.		NICAL ENGINEER	81.5%	10/24/2011	GUADALUPE, CEBU CITY			0077404	2017
PROFESSIONAL DRIVER'S LICENSE NIA			N/A	01/18/05	ORMOC CITY, LEYTE			H0305000191	2019
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		u II							
V. WORK E	XPERIENCE		C	ontinue on separate sheet in	f necessary)				
		Start from your recent	work) Descriptio	n of duties should be i	ndicated in the attached	Work Experi			
(mi	JSIVE DATES m/dd/yyyy)	POSITION T (Write in full/Do not		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	То	- Land		GENERAL SERVICE	30,000.00	INCREMENT	languran i		
11/3/2016	PRESENT	ENGINEE	-	STATE	STATE UNIVERSITY  LEYTE AGRI CORPORATION/IPIL, ORMOC		SG 16	REGULAR END OF	Y
1/24/2013 5/18/2012	6/24/2015	MECHANICAL E		CITY	CITY, LEYTE PULP SPECIALTIES PHILIPPINE			CONTRACT END OF	N
3/10/2012	11/0/2012	CADET ENG	INCER	INCORPORATEDA	TINAG-AN, ALBUERA	10,000.00		CONTRACT	N
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			(C	ontinue on separate sheet i	CONTROL CONTROL CONTROL				
SIGNATURE				THE BUILDING	DATE	July 2	24, 2017		

29. NAME & ADDRESS OF		/ PEOPLE / VOL	VE DATES			
29. NAME & ADDRESS OF (Write in		(mm/d	d/yyyy) To	NUMBER OF HOURS	(B) (127 ) 6 S	POSITION / NATURE OF WORK
KRISTYANONG KABATAAN PARA SA BAYAN	01/20/08 PRESENT		N/A	ME	MEMBER/VOLUNTARY ORGANIZATION	
						र्म स्थ
	<i>(</i> C	ontinue on separate	sheel if necessary	4		
VII. LEARNING AND DEVELOPMENT (L&D Start from the most recent L&D training program and inc	) INTERVENTIONS/TRAINING P	ROGRAMS ATTI	ENDED		agerial positions)	
30. TITLE OF LEARNING AND DEVELOPMENT IN (Write in		ATTEN	DATES OF DANCE (d/yyyy)	NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
BASIC OCCUPATIONAL SAFETY AND HEALT	H SEMINAR (BOSH)	03/09/15	03/12/15	40 HOURS	TECHNICAL	TAMKENE PHILIPPINES INCORPORATE
EXCELLENCE IN SUPERVISION SEMINAR		10/25/14	10/25/14	8 HOURS	SUPERVISORY	ORMOC CHAMBER OF COMMERCE AND INDUSTRY
S0 -9001 VERSION 2008 (AWARENESS SEMIN	IAR)	07/13/12	07/13/12	10 HOURS	SUPERVISORY	DI II D SDECIAL TIES DUIL IDDINE
AUTOMOTIVE MECHANIC		07/03/06	12/29/06	280 HOURS	TECHNICAL	ORMOC CITY TRAINING AND MANPOWE
DOMESTIC REFRIGERATION AND AIR CONDI	TIONING	07/04/06	12/30/06	281 HOURS	TECHNICAL	CENTER ORMOC CITY TRAINING AND MANPOWE CENTER
"VIEW						
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	12-4					
						- 1-100
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		8150111	- M-2			RIAN THE PLANT
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		2 4 2 2			7.27	
VIII. OTHER INFORMATION	(Co	ontinue on separate s	theel if necessary	)		
31. SPECIAL SKILLS and HOBBIES						33. MEMBERSHIP IN ASSOCIATION/ORGANIZATIO (Write in full)
COMPUTER LITERATE			PHILIPPINE SOCIETY OF MECHANICAL ENGINERS - ORMOC KANANGA CHAPTER			
AUTOCAD (2D AND 3D)	N/A ENGINERS - ORMOC KANANGA CHAPTER					
PLAYING GUITAR AND KEYBOARD	1 -					
	t - militari			1 18		
		ontinue on separate s	441.57374			
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34. Are you related by consanguinity or affinity to the					
chief of bureau or office or to the person who has imme Bureau or Department where you will be apppointed,	ediate supervision over you in the Office,				
a. within the third degree?		YES NO			
b. within the fourth degree (for Local Government Unit	YES NO				
		If YES, give details:			
35. a. Have you ever been found guilty of any administrative	e offense?	YES NO			
		If YES, give details:			
b. Have you been criminally charged before any court?	b. Have you been criminally charged before any court?				
		If YES, give details:			
		Date Filed: Status of Case/s:			
36 Have you ever been convicted of any crime or violation	of any law decree ordinance or regulation by	YES V NO			
any court or tribunal?	36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?				
		If YES, give details:			
37. Have you ever been separated from the service in any	of the following modes: resignation.	✓ YES □ NO			
retirement, dropped from the rolls, dismissal, termination		If YES, give details:			
(abolition) in the public or private sector?	SSE/CH OF THE PLOT TO SELECTION TO	PRIVATE SECTOR-FINISHED CONTRACT			
38. a. Have you ever been a candidate in a national or local Barangay election)?	al election held within the last year (except	☐ YES ☑ NO			
bulangay dictions:		If YES, give details:			
b. Have you resigned from the government service dur		☐ YES ☑ NO			
election to promote/actively campaign for a national or		If YES, give details:			
39. Have you acquired the status of an immigrant or perma	anent resident of another country?	☐ YES ☑ NO			
		If YES, give details (country):			
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b	Magna Carta for Disabled Persons (RA				
7277); and (c) Solo Parents Welfare Act of 2000 (RA 8	972), please answer the following items:				
a. Are you a member of any indigenous group?		YES NO			
b. Are you a person with disability?		If YES, please specify:			
b. Are you a person with disability?		☐ YES ☑ NO If YES, please specify ID No:			
c. Are you a solo parent?		YES V NO			
		If YES, please specify ID No:			
41. REFERENCES (Person not related by consanguinity or affinity to app	licant /appointee)				
NAME	ADDRESS	TEL NO.			
MARIO LILIO VALENZONA	VISAYAS STATE UNIVERSITY, BAYBAY	09176341514			
ROQUE PEÑALOSA	CITY, LEYTE LINAO, ORMOC CITY, LEYTE	09199902580			
	LINAO, ORMOC CITT, LETTE	09199902560			
HOMAR SALVA	LAO, ORMOC CITY LEYTE	09171178882			
<ol> <li>I declare under oath that I have personally accomple complete statement pursuant to the provisions of p</li> </ol>	ished this Personal Data Sheet which is a tr	ue, correct and			
Philippines. I authorize the agency head/authorized rep	presentative to verify/validate the contents state	d herein.			
agree that any misrepresentation made in this	document and its attachments shall cause	the filing of PHOTO			
administrative/criminal case/s against me.					
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)					
PLEASE INDICATE ID Number and Date of Issuance	m M				
Government Issued ID: UNIFIED MULTI-PURPOSE ID	J Alaha	<i>L</i>			
ID/License/Passport No.: CRN 0111-4823603-6	x)				
Date/Place of Issuance: 2015/ORMOC CITY	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1				
	Date Accomplished	Right Thumbmark			
SUBSCRIBED AND SWORN to before me this	, affiant exhibiting	g his/her validly issued government ID as indicated above.			
	// Manne				
	ATTY. RYSAN C. GUINOCO	R			
	UNTIL DECEMBER Administrating Date				
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	BI 1030724 TAOLOBAN CITY - 42	ENITE			