

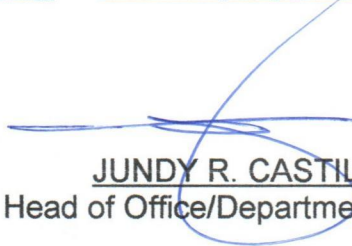
Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Mr. Mark Anthony S. Arcayan has assumed the duties and responsibilities as Instructor I of Department of Mechanical Engineering effective October 5, 2020.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Arcayan as Instructor I.

Done this 5 day of October 2020 in VSU, Baybay City, Leyte.

  
JUNDY R. CASTIL  
Head of Office/Department/Unit

Date: 10/5/2020

Attested by:

  
LOURDES B. CANO  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*