



**VISAYAS**  
STATE UNIVERSITY

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**Notice of Salary Adjustment**

06-February-2020

Pursuant to National Budget Circular No. 579 dated January 24, 2020, implementing Republic Act No. 11466 dated January 8, 2020, the salary of the following faculty/staff are hereby adjusted effective January 1, 2020, as follows:

Name of Faculty/Staff	Item No. FY 2019 Plantilla of Personnel	Position	Salary Grade	Step Increment
A. BORLEO, Michelle A.	ADA4-131-2004	Administrative Aide IV	4	4
B. LAO, Marvin M.	ADA4-115-2004	Administrative Aide IV	4	4
C. RABANOS, Charlito V.	ADA4-121-2004	Administrative Aide IV	4	4

- Adjusted monthly basic salary effective January 1, 2020, under the new Salary Schedule:  
SG 4 Step 4 **P 14,128.00**  
(169,536.00) p.a.
- Actual monthly basic salary as of December 31, 2019:  
SG 4 Step 4 **P 13,521.00**  
(162,252.00) p.a.
- Monthly salary adjustment effective January 1, 2020 (1-2) **P 607.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

**EDGARDO E. TULIN**  
President

cc: Records, GSIS, PRPEO, Payroll