

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Rola		
FIRST NAME	Cherry	NAME EXTENSION (JR., SR) MA	
MIDDLE NAME	Nuñez		
3. DATE OF BIRTH (mm/dd/yyyy)	12/04/1978	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	Guadalupe, Baybay, Leyte	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		PHILIPPINES
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	54 cm		House/Block/Lot No. Street
8. WEIGHT (kg)	58 kgs		Zone - 3 Guadalupe
9. BLOOD TYPE	A+		Subdivision/Village Barangay
10. GSIS ID NO.	021-1111-1691-8		Baybay City Leyte
11. PAG-IBIG ID NO.	1210-0643-7290		City/Municipality Province
12. PHILHEALTH NO.	13-000101373-5	18. PERMANENT ADDRESS	
13. SSS NO.	N/A		House/Block/Lot No. Street
14. TIN NO.	353-943-385-000		Zone - 3 Guadalupe
15. AGENCY EMPLOYEE NO.	V000710		Subdivision/Village Barangay
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09202991714
		21. E-MAIL ADDRESS (if any)	crola@vsu.edu.ph

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	Rola		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Jude	NAME EXTENSION (JR., SR) N/A	Justin John N. Rola	April 16, 2002
MIDDLE NAME	Bulwawan		Kurt Daniel N. Rola	December 05, 2005
OCCUPATION	College Instructor			
EMPLOYER/BUSINESS NAME	Visayas State University			
BUSINESS ADDRESS	VSU, Visca, Baybay City, Leyte			
TELEPHONE NO.	(053) 565-0600			
24. FATHER'S SURNAME	Nuñez			
FIRST NAME	Petronilo	Sr.		
MIDDLE NAME	Burgos			
25. MOTHER'S MAIDEN NAME				
SURNAME	Andoy			
FIRST NAME	Maria			
MIDDLE NAME	Lorejas			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Visca Foundation Elementary School		1986	1992		1992	None
SECONDARY	Visca Laboratory High School		1992	1996		1996	None
COLLEGE	Visayas State College of Agriculture	Bachelor of Science in Development Communication	1996	2000		2000	None
GRADUATE STUDIES	Southern Leyte State University-Tomas Oppus & Cebu Normal University	Master of Arts in Education Major in English Language Teaching	2007	2013		2019	None
	Cebu Normal University	Doctor of Arts in Literature and Communication	2015	2019		2019	VSU Fellowship

(Continue on separate sheet if necessary)

SIGNATURE		DATE	03-29-2023	CS FORM 212 (Revised 2017), Page 1 of 4
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[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

CPA

03-28-2023

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

[illegible]

(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
- a. within the third degree?
- b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO
If YES, give details: _____

- b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO
If YES, give details: _____

- b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

- a. Are you a member of any indigenous group?
- b. Are you a person with disability?
- c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No: _____
☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Maria Vanessa E. Gabunada	VSU, Visca, Baybay City, Leyte	63635650600-Local 1028
Jett C. Quebec	VSU, Visca, Baybay City, Leyte	63635650600-Local 1028
Ma. Theresa P. Loreto	VSU, Visca, Baybay City, Leyte	63635650600-Local 1028



CHERRY N. ROLA

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government issued ID: VSU ID

ID/License/Passport No.: V000710

Date/Place of Issuance: VSU, June 2019

Cherry N. Rola

Signature (Sign inside the box)

March 28, 2023

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this

29 MAR 2023

affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN J. GUINOCOR
VSU Chief Legal Officer

Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.
2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: January 10, 2023 – Present
- Position: Associate Professor II
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Jett C. Quebec
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - Taught English and major subjects of AB English.
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in DLABS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
 - Responsible for teaching English and major subjects of AB English Language Studies
 - Perform task assigned by the head, dean and other university authorities
- Submit grades and accomplish other necessary requirements asked by the department, the university and other governing bodies.

- Duration: November 1, 2019 – January 9, 2023
- Position: Assistant Professor II
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor(s): Dr. Jett C. Quebec
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - Taught English and major subjects of AB English.
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in DLABS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
 - Responsible for teaching English and major subjects of AB English.
 - Perform task assigned by the head, dean and other university authorities

- Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.

- Duration: November 1, 2015 – October 31, 2019
- Position: Instructor III
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor(s): Dr. Guiraldo C. Fernandez, Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Taught English and major subjects of AB English Language Studies.
 - Designed and revised a number of course syllabi and instructional materials
 - Participated in DLABS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
 - Responsible for teaching English and major subjects of AB English.
 - Perform task assigned by the head, dean and other university authorities
- Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.

- Duration: January 06, 2011 – October 31, 2015
- Position: Instructor I
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor(s): Dr. Guiraldo C. Fernandez, Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Taught English and major subjects of AB English.
 - Participated in DLABS and also in the University's activities
 - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
- Summary of Actual Duties
 - Responsible for teaching English and major subjects of AB English.
 - Perform task assigned by the head, dean and other university authorities
- Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.



CHERRY N. ROLA

(Signature over Printed Name of
Employee/Applicant)

Date: 03/28/2023