CS Form No. 212 Revised 2017

SIGNATURE

## PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person

concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM 1. CS ID No. (Do not fill up. For CSC use only) Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. PERSONAL INFORMATION 2. SURNAME de los Reyes NAME EXTENSION (JR., SR) Nneka Mailee FIRST NAME MIDDLE NAME Capeña 3. DATE OF BIRTH 16. CITIZENSHIP 05/28/1995 ✓ Filipino Dual Citizenship (mm/dd/yyyy) ☐ by birth ☐ by naturalization Pls. indicate country: 4. PLACE OF BIRTH San Carlos City, Negros Occidental If holder of dual citizenship please indicate the details. ✓ Female ☐ Male 5. SEX 788 N/A Married 17. RESIDENTIAL ADDRESS √ Single 6 CIVIL STATUS House/Block/Lot No Stree ☐ Widowed ☐ Separated N/A Marcos Other/s: Subdivision/Village Barangay Baybay Leyte 7. HEIGHT (m) 1.6m City/Municipality Province 8. WEIGHT (kg) 49 kg ZIP CODE 6521 18. PERMANENT ADDRESS 788 N/A 9. BLOOD TYPE В House/Block/Lot No. Street N/A Marcos N/A 10 GSIS ID NO Subdivision/Village Barangay Baybay Leyte 11. PAG-IBIG ID NO. 121243702460 City/Municipality Province 13-050205973-5 ZIP CODE 6521 12 PHILHEALTH NO 13. SSS NO. 07-3906046-3 19. TELEPHONE NO. N/A 14. TIN NO. 616-962-562-00000 +639610568154 20. MOBILE NO 15. AGENCY EMPLOYEE NO N/A 21. E-MAIL ADDRESS (if any) dvmnneka@gmail.com FAMILY BACKGROUND 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) N/A FIRST NAME MIDDLE NAME N/A OCCUPATION N/A **EMPLOYER/BUSINESS NAME** N/A **BUSINESS ADDRESS** N/A TELEPHONE NO. N/A 24. FATHER'S SURNAME de los Reyes FIRST NAME Eliseo MIDDLE NAME Honorio 25. MOTHER'S MAIDEN NAME Capeña SURNAME FIRST NAME Bernadita MIDDLE NAME Posas (Continue on separate sheet if necessary) **EDUCATIONAL BACKGROUND** SCHOLARSHIP HIGHEST LEVEL PERIOD OF ATTENDANCE ACADEMIC HONORS NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR LEVEL UNITS EARNED GRADUATED (Write in full) (Write in full) (if not graduated) RECEIVED From To Primary Educatio **VISCA Foundation Elementary School** N/A 2008 With Honors ELEMENTARY 10/6/2002 03/26/2008 SECONDARY Visayas State University Laboratory High School 2012 With Honors Highschool 8/6/2008 03/27/2012 VOCATIONAL / N/A N/A N/A N/A N/A N/A N/A TRADE COURSE COLLEGE Visayas State University **Doctor of Veterinary Medicine** 7/6/2012 06/15/2018 N/A 2018 N/A **GRADUATE STUDIES** NIA N/A N/A N/A N/A N/A N/A

January 26, 2023

DATE

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II. LEARNING AND DEVELOPMENT (L&	D) INTERVENTIONS/TRAINING	PROGRAMS					
tart from the most recent L&D/training program and inc	clude only the relevant L&D/training taken fo			Chief/Executive/Ma	Page 100 and 100		
30. TITLE OF LEARNING AND DEVELOPMENT IN (Write in		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)	
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New Learnings on Veterinary Pu	blic Health Concerns	7/12/2022	7/12/2011	8.0	Technical	Philippine Veterinary Medical Association	
First Animal Welfare Tra	aining @ VSU	11/23/2022	11/23/22 10/31/2022 10/26/2022 10/24/2022 09/28/2022	8.0 8.0 4.0 8.0	Supervisory Technical Technical Technical Supervisory	College of Veterinary Medicine - Visayas State University  Philippine Veterinary Medical Association  College of Veterinary Medicine - Visayas State University  Philippine College of Canine Practitioners  Local Government Unit of Baybay	
Innovate, Integrate, Motive - One Health Appro		10/31/2022					
Seminar-workshop Series on Assessment of Env Poultry and Livestock Production, Series		10/26/2022					
1st Eastern Visayas Companior	Animal Conference	10/24/2022					
Pet Wellness Day and Rabies E	ducation Campaign	09/28/2022					
"PVMA Celebrates World Antimicrobial Awaren		11/23/2021	11/23/2021	8.0	Technical	Philippine Veterinary Medical Association	
Stewards of the Future: Mitigating Antimicrobia Philippines Pa	rtll	11/18/2021	11/18/2021	8.0	Technical	Philippine Veterinary Medical Association	
Stewards of the Future: Mitigating Antimicrobial Resistance in Animal Sector in the Philippines Part I			10/27/2021	8.0	Technical	Philippine Veterinary Medical Association	
WSAVA Vaccination guideline		05/25/2021	05/25/2021	3.0	Technical	World Small Animal Veterinary Association	
19th PVMA-CV Annual and 1st Visayas-wide scient education for the professional veterion		11/29/2018	11/30/2018	16.0	Technical	Philippine Veterinary Medical Association - Cent Visayas Chapter	
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III. OTHER INFORMATION	(Cor	ntinue on separat	e sheet if necessa	ry)		Termine a Secondari III de Villa Comunicación de Comunicación	
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATIO (Write in full)			
Computer literate	1	N/A				Philippine Veterinary Medical Association	
Good communication skills	(xod erti eciani ngi2), emisōpia				Arteana Taki Pedasa Jasuanta		
Reading & Writing	TOACLA		Leylo		StatPlace of Issuance 04/22/2021 Ornoc City		
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		3. hours				
34.	Are you related by consanguinity or affinity to the appointing			Augus		
	chief of bureau or office or to the person who has immediate	supervision over you in the Office,	STATE OF STA			
	Bureau or Department where you will be apppointed,		(Post of the			
	a. within the third degree?		YES V NO			
	b. within the fourth degree (for Local Government Unit - Car	eer Employees)?	☐ YES ☑ NO			
			If YES, give details:			
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35	a. Have you ever been found guilty of any administrative offe	ense?				
33.	a. Have you ever been lound gainly or any durinheadays on		YES NO			
			If YES, give details:			
	b. Have you been criminally charged before any court?	☐ YES ☑ NO				
	b. Have you been diffillially charged before any court:	If YES, give details:				
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	Have very even been consisted of any prime or violation of a	av law doctor ordinance or regulation				
36.	Have you ever been convicted of any crime or violation of arby any court or tribunal?	ny law, decree, ordinance or regulation	☐ YES ☑ NO			
	by any court of tribunar?	and the second	If YES, give details:			
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37	Have you ever been separated from the service in any of the	e following modes: resignation	✓ YES NO			
01.	retirement, dropped from the rolls, dismissal, termination, er		If YES, give details:			
	out (abolition) in the public or private sector?	finished contract				
20	a. Have you ever been a candidate in a national or local elec-	ction held within the last year (except	VES 12V @ EMINIST  NO TO NO			
30.	Barangay election)?	Such field William are fact year (except	123			
	Technical Philippine Veronary Medical Association	in Asia 10/31/2022 10/31/2022 8.0	If YES, give details:			
. 0	b. Have you resigned from the government service during the	STORE STREET OF STREET OF STREET OF STREET OF STREET OF STREET				
	election to promote/actively campaign for a national or local	If YES, give details:				
39.	Have you acquired the status of an immigrant or permanent	resident of another country?	☐ YES ☑ NO			
	Supervisory call Government Unit of Brybay	09/28/2022 09/28/2022 8:0	If YES, give details (country):			
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40	Technical Prince Association			10		
40.	The state of the s		ewards of the Puture, Midgaing Antimicrobial Recipiance in Animal Sect. Philippines Pert II			
	7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972),	please answer the following items.	swards of the F. Juret Militgating Anumicrobial Resistance in Animal Tack			
a.	Are you a member of any indigenous group?		☐ YES ☑ NO			
	Technical World Sniall Animal Veterinary Association		If YES, please specify: disching norted as V AVAZ V			
b.	Are you a person with disability?		YES Places and if the No. and the bus to the AVO AND A			
	Viseyes Chapter		If YES, please specify ID No:	-		
C.	Are you a solo parent?		☐ YES ☑ NO If YES, please specify ID No:			
			III TEO, piedae specify ID No.			
41.	REFERENCES (Person not related by consanguinity or affinity to applicant	/appointee)				
	NAME	ADDRESS	TEL. NO.			
			Table 110.			
	Renato A. Daganta, Jr.	Guadalupe, Baybay City, Leyte	9058396312			
	Cortez Rieve L. Aballe	Argao, Cebu City	9275304998			
	COTTEE NIEVE L. Abaile	Argao, cebu city	321 3304330			
	Ma. Delia A. Pagente	Guadalupe, Baybay City, Leyte	9651339424			
42.	I declare under oath that I have personally accomplished	I this Personal Data Sheet which is a t	rue correct and			
	complete statement pursuant to the provisions of pertin		Panublic of the			
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## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: September 12, 2022 January 25, 2023
- Position: Part-time Instructor 1
- · Name of Office/Unit: College of Veterinary Medicine
- Immediate Supervisor: Dr. Santiago T. Peña Jr.
- Name of Agency/Organization and Location: College of Veterinary Medicine, Visayas State University, Visca Baybay City Leyte
  - List of Accomplishments and Contributions (if any)
  - Summary of Actual Duties
    - o Facilitated face-to-face classes
    - Attended to student queries even outside class schedule.
    - Guided/assisted the students on how to effectively learn and conduct the laboratory exercises and tasks given to them.
    - Facilitated practical exams
    - Apply/conduct applicable modes of assessment of the learnings gained by his/her students from his/her classes.
- Duration: February 4, 2019 February 15, 2020
- · Position: Veterinarian
- · Name of Office/Unit: Cats n Dogs Veterinary Clinic
- Immediate Supervisor: Dr. Michelle O. Baylon
- Name of Agency/Organization and Location: Cats n Dogs Veterinary Clinic, Dumaguete City, Negros Oriental
  - List of Accomplishments and Contributions (if any)
  - Summary of Actual Duties
    - Responsible for conducting physical examination on both outpatient and inpatients, routine check-up, conducting necessary laboratory tests for diagnosis, administering supportive and drug therapy on patients, and assisted on surgeries and home services.

NNEKA MAILEE C. DE LOS REYES
(Signature over Printed Name
of Employee/Applicant)

Date: May 2, 2023