

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	GALO		
FIRST NAME	DENNIS	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	GINGCO		
3. DATE OF BIRTH (mm/dd/yyyy)	12/12/1988	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH		If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Philippines
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	163		House/Block/Lot No. Street
8. WEIGHT (kg)	77		PUROK 4 MAHALIT
9. BLOOD TYPE	B+		Subdivision/Village Barangay
10. GSIS ID NO.	N/A		MERIDA LEYTE
11. PAG-IBIG ID NO.	1210-0839-3175		City/Municipality Province
12. PHILHEALTH NO.	13-050122457-0	ZIP CODE	6540
13. SSS NO.	06-262684303-6	18. PERMANENT ADDRESS	
14. TIN NO.	995-555-879		House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	N/A	19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09771603274
		21. E-MAIL ADDRESS (if any)	dennis.galo1212@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	GALO		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	RICA ROSE	NAME EXTENSION (JR., SR)	RABEK T. GALO	10/15/2015
MIDDLE NAME	TORCINO		AZRIEL T. GALO	02/18/2024
OCCUPATION	ADMIN AIDE-I JOB ORDER CLERK			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	MARVEL, ISABEL, LEYTE			
TELEPHONE NO.	(053) 556-9012			
24. FATHER'S SURNAME	GALO			
FIRST NAME	ANTONIO	N/A		
MIDDLE NAME	AYING			
25. MOTHER'S MAIDEN NAME				
SURNAME	GINGCO			
FIRST NAME	MA. ANA			
MIDDLE NAME	DAMELES		(Continue on separate sheet if necessary)	




III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CALUNASAN ELEMENTARY SCHOOL	PRIMARY EDUCATION	1995	2001	N/A	2001	N/A
SECONDARY	MERIDA VOCATIONAL SCHOOL	SECONDARY EDUCATION	2001	2005	N/A	2005	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	ASSOCIATE IN COMPUTER TECHNOLOGY	2008	2010	N/A	2010	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/15/2025
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p>     <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">RESIGNATION</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p>												
	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
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	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 40%;">NAME</th><th style="width: 40%;">ADDRESS</th><th style="width: 20%;">TEL. NO.</th></tr></thead><tbody><tr><td>ENGR. PLOEM D. GALUPO</td><td>BAYBAY CITY, LEYTE</td><td>09264463556</td></tr><tr><td>MARGIE L. TUÑACAO</td><td>MANDAUE CITY, CEBU</td><td>09913582394</td></tr><tr><td>BRYAN I. VILLANUEVA</td><td>PUERTO PRINCESA CITY, PALAWAN</td><td>09275089500</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	ENGR. PLOEM D. GALUPO	BAYBAY CITY, LEYTE	09264463556	MARGIE L. TUÑACAO	MANDAUE CITY, CEBU	09913582394	BRYAN I. VILLANUEVA	PUERTO PRINCESA CITY, PALAWAN	09275089500
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="padding: 2px;">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td></tr><tr><td style="padding: 2px;">PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td style="padding: 2px;">Government Issued ID: NATIONAL ID</td></tr><tr><td style="padding: 2px;">ID/License/Passport No.: 4201-4395-1689-1348</td></tr><tr><td style="padding: 2px;">Date/Place of Issuance: 02/19/2023 MERIDA, LEYTE</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)	PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: NATIONAL ID	ID/License/Passport No.: 4201-4395-1689-1348	Date/Place of Issuance: 02/19/2023 MERIDA, LEYTE	<div style="display: flex; justify-content: space-between;"><div style="width: 45%;"><table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="height: 60px; vertical-align: bottom; padding: 5px;">Signature (Sign inside the box)</td></tr><tr><td style="padding: 5px;">Date Accomplished: 01/15/2025</td></tr></table></div><div style="width: 45%; text-align: center;"> <b>DENNIS G. GALO</b></div></div> <div style="text-align: center; margin-top: 20px;"> Right Thumbmark</div>	Signature (Sign inside the box)	Date Accomplished: 01/15/2025					
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<p>SUBSCRIBED AND SWORN to before me this <u>06 FEB 2025</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="text-align: center; margin-top: 20px;"> <b>ATTY. KAREN ABEON S. MONTERON</b> YSU Director, Legal Affairs and Services Person Administering Oath</div>													



### WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

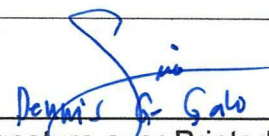
2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: Aug. 16, 2023 - March 31, 2024
- Position: DRIVER
- Name of Office/Unit: PHILIPPINE RED CROSS
- Immediate Supervisor: MARGIE L. TUNAO
- Name of Agency/Organization and Location: CEBU REGIONAL WAREHOUSE, MANDAVE CITY

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

1. Transport staff and volunteer safely to all assigned trip.
2. Maintained the service unit in good running condition and maintained rest.
3. Performed 'BLOWBAGETS' method before the trip.
4. Do always logbook entry for the trip being made.
5. Monitoring unit's PMJ schedule.
6. Communicate Head of Fleet during problems meet.

  
(Signature over Printed Name  
of Employee/Applicant)

Date: January 14, 2025