

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	LORETO		
FIRST NAME	DALE	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	PICAL		
3. DATE OF BIRTH (mm/dd/yyyy)	July 17, 1973	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay City, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	NA House/Block/Lot No. Street NA Sitio Ligaya, Brgy Candadam Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
7. HEIGHT (m)	1.70	ZIP CODE	6521
8. WEIGHT (kg)	80		
9. BLOOD TYPE	"A"	18. PERMANENT ADDRESS	NA House/Block/Lot No. Street NA Sitio Ligaya, Brgy Candadam Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
10. GSIS ID NO.	73071701091	ZIP CODE	6521
11. PAG-IBIG ID NO.	170000269255		
12. PHILHEALTH NO.	13-000047148-9		
13. SSS NO.	33-2123253-8	19. TELEPHONE NO.	(053) 563-7229
14. TIN NO.	178-353-559	20. MOBILE NO.	+63955 420 1801
15. AGENCY EMPLOYEE NO.	V-00667	21. E-MAIL ADDRESS (if any)	dplore1@gmail.com


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	ABELLANA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MA. RUTZIE	NAME EXTENSION (JR., SR) N/A	KRIS MARIE A. LORETO	August 30, 2001
MIDDLE NAME	BARNES			
OCCUPATION	NURSE			
EMPLOYER/BUSINESS NAME	INTERCITY FM AKTOR COMO			
BUSINESS ADDRESS	DOHA, QATAR			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	LORETO			
FIRST NAME	DELFIN	Jr.		
MIDDLE NAME	ABELLERA			
25. MOTHER'S MAIDEN NAME				
SURNAME	PICAL			
FIRST NAME	LETICIA			
MIDDLE NAME	ESPINOSA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY NORTH CENTRAL SCHOOL	PRIMARY EDUCATION	June 1980	March 1986	NA	1986	NA
SECONDARY	EXPERIMENTAL RURAL HIGH SCHOOL	HIGH SCHOOL	June 1986	April 1990	NA	1990	NA
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	UNIVERSITY OF CEBU	BS COMPUTER ENGINEERING	June 1990	October 1994	NA	1994	NA
GRADUATE STUDIES	NA	NA	NA	NA	NA	NA	NA

(Continue on separate sheet if necessary)

SIGNATURE		DATE	December 7, 2023
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
Non-Professional Driver's License	NA	NA	NA	H03-01-035847	17/07/2033

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
1/1/2023	Present	Science Research Assistant	Visayas State University	P23,211.00	Salary Grade 9	Contractual	Yes
1/1/2020	31/12/2020	Science Research Assistant	Visayas State University	P18,784.00	Salary Grade 9	Contractual	Yes
1/1/2019	31/12/2019	Science Research Assistant	Visayas State University	P17,975.00	Salary Grade 9	Contractual	Yes
1/1/2018	31/12/2018	Science Research Assistant	Visayas State University	P17,473.00	Salary Grade 9	Contractual	Yes
01/01/2017	31/12/2017	Science Research Assistant	Visayas State University	P16,986.00	Salary Grade 9	Contractual	Yes
01/01/2016	31/12/2016	Science Research Assistant	Visayas State University	P16,512.00	Salary Grade 9	Contractual	Yes
01/01/2014	31/12/2015	Science Research Assistant	Visayas State University	P16,051.00	Salary Grade 9	Contractual	Yes
01/07/2013	31/12/2013	Science Research Assistant	Visayas State University	P14,857.00	Salary Grade 9	Contractual	Yes
01/01/2011	30/06/2013	Science Research Assistant	Visayas State University	P13,663.00	Salary Grade 9	Contractual	Yes
01/01/2010	31/12/2010	Science Research Assistant	Visayas State University	P12,469.00	Salary Grade 9	Contractual	Yes
01/07/2009	31/12/2009	Science Research Assistant	Visayas State University	P11,275.00	Salary Grade 9	Contractual	Yes
01/01/2009	30/06/2009	Science Research Assistant	Visayas State University	P11,275.01	Salary Grade 9	Contractual	Yes
01/07/2008	31/12/2008	Science Research Assistant	Visayas State University	P11,275.02	Salary Grade 9	Contractual	Yes
01/07/2007	30/06/2008	Science Research Assistant	Visayas State University	P10,250.00	Salary Grade 9	Contractual	Yes
01/01/2004	06/30/2007	Science Research Assistant	Leyte State University	P9,318.00	Salary Grade 9	Contractual	Yes
07/01/2003	12/31/2003	Science Research Assistant	Leyte State University	P9,318.00	Salary Grade 9	Contractual	Yes
01/01/2003	06/30/2003	Science Research Assistant	Leyte State University	P9,318.00	Salary Grade 9	Contractual	Yes
02/18/2002	12/31/2002	Science Research Assistant	Leyte State University	P9,318.00	Salary Grade 9	Contractual	Yes
03/01/2000	2/17/2002	Science Aide	Visayas State College of Agriculture	P6,211.00	Salary Grade 4	Contractual	Yes
01/01/2000	01/31/2000	Science Aide	Visayas State College of Agriculture	P6,211.00	Salary Grade 4	Contractual	Yes
02/08/1999	12/31/1999	Science Aide	Visayas State College of Agriculture	P6,211.00	Salary Grade 4	Contractual	Yes
01/03/1995	12/31/1996	Graphics/CAD Operator	SPI Technologies Inc.	P6,000.00	NA	Permanent	No

(Continue on separate sheet if necessary)

SIGNATURE



DATE

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S				
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		POSITION / NATURE OF WORK
		From	To	
	NA		NA	NA

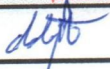
(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)					
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)
		From	To		
	Resource Person on Virtual Training-Workshop on Basic QGIS and Climate Risk Vulnerability Assessment in Region 10	03/10/2021	03/12/2021	24.0	Technical
	Resource Person on Webinar on Online Digital Marketing (How to make a website)	09/17/2020	09/17/2020	8.0	Technical
	Resource Person on Basic QGIS Training (Online Training)	07/28/2020	07/29/2020	16.0	Technical
	Resource Speaker during the Data Processing & Validation of Climate Risk Vulnerability Assessment (CRVA) of AMIA Project	12/19/2019	12/20/2019	16.0	Technical
	Resource Speaker during the Community for Resilience Training of Trainers (Core-Tot) on Vulnerability Risk Assessment and Mapping	09/25/2018	09/27/2018	24.0	Technical
	Resource Speaker during the "Regional Climate Change R&D Center Second Batch of the Community for Resilience Training of Trainers (Core-ToT)	12/4/2017	12/6/2017	24.0	Technical
	Resource Person during the "Basic Geographic Information System (GIS) Training using QGIS"	09/02/2017	11/02/2017	16.0	Technical
	Workshop on Climate Risk Vulnerability Assessment (CRVA)	10/01/2017	12/01/2017	24.0	Technical
	Training on Suitability mapping for the project "Suitability Assessment and mapping to Support Development of Resilient Communities and Livelihoods in Selected Vulnerable Communities in the Philippines"	01/12/2016	02/12/2016	16.0	Technical
	Resource Person on the UNDP-assisted QGIS Training	05/10/2015	08/10/2015	32.0	Technical
	WEBMAP Server-Training Workshop	21/09/2015	25/09/2015	40.0	Technical
	Training on Transition Course on Manifold to Quantum GIS	24/12/2014	28/12/2014	40.0	Technical
	Training of the Three Sessions of the Leyte Island Trainers Pool, Inc. -Geographic Information System Trainers Training using QGIS Software	7/9-11 & 30/2013	8/1,20-22/2013	72.0	Technical
	Training Course on Disaster Risk Reduction and Management	29/05/2013	30/05/2013	16.0	Supervisory
	Workshop on GIS Capacity Assessment in Region 8	27/11/2012	27/11/2012	8.0	Technical
	Region 8 GIS Network 6th Conference "GIS in Aide for Disaster Risk Reduction and Management" & 14" General Assembly	15/11/2012	17/11/2012	24.0	Technical

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION		
31.	32.	33.
SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Playing Basketball	NA	Visayas State University -Administrative Personnel Association

(Continue on separate sheet if necessary)

SIGNATURE	DATE
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):  
\_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Dr. Erlinda A. Vasquez	PhilRootcrops, VSU, Baybay City, Leyte	(053) 563-7229
Dr. Pastor P. Garcia	FARMI, VSU, Baybay City, Leyte	(053) 563-8264
Dr. Dilberto O. Ferraren	PhilRootcrops, VSU, Baybay City, Leyte	(053) 563-7229


42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government issued iD: GSIS UMID

ID/License/Passport No.: CRN:006-0118-6463-7

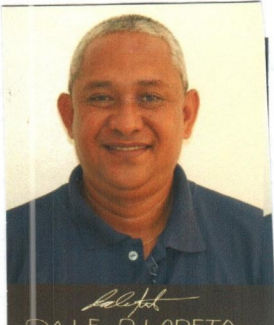
Date/Place of Issuance: Tacloban City



Signature (Sign inside the box)


December 7, 2023

Date Accomplished



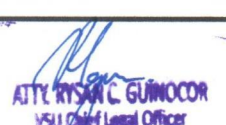
DALE P. LORETO

PHOTO



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 27 DEC 2023, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY. RYSAN C. GUINOCOR  
VSU Chief Legal Officer

Person Administering Oath

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## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: February 18, 2002 – present
- Position: Science Research Assistant
- Name of Office/Unit: PhilRootcrops
- Immediate Supervisor: Alan B. Loreto
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Developed Rootcrops Germplasm Database
  - Developed Interactive Multimedia CD for Rootcrops Cultural Management
  - Developed and Design PhilRootcrops Webpage
  - Developed GIS Maps for Rootcrops production and Suitability Maps for Rootcrops in Region VIII
  - Developed GIS Maps for CRVA for the Province of Negros Occ. and Region VII
  - Developed GIS Maps for Suitability of selected crops in selected Municipalities of So. Leyte with the impact of Climate Change
- Summary of Actual Duties
  - Responsible for the development of programming and maintenance of Rootcrops germplasm database (sweetpotato, cassava, taro, yam); repair & maintenance of Digital and Computer related equipments (Hardware & Software), In-charge in Local Area Network (LAN); update and maintained PhilRootcrops Webpage; GIS mapping and performs other related functions.

- Duration: February 2, 1998 – February 17, 2002
- Position: Science Aide
- Name of Office/Unit: ISRDS
- Immediate Supervisor: Buenaventura B. Dargantes
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Developed and digitized GIS maps for selected Crops of Region VIII and Suitability maps of selected crops in Region VIII
- Summary of Actual Duties

- Conduct survey of Shallow Tube Wells respondent in the Cebu Province; encode the data in the computer; maintenance of computer equipment (Hardware & software); developed GIS maps for food security and performs other related functions.

- Duration: March 3, 1995 – December 31, 1996
- Position: Graphics/CAD Operator
- Name of Office/Unit: SPI Technologies INC.
- Immediate Supervisor: Richard Dumaguet
- Name of Agency/Organization and Location: SPI Technologies INC., SPI Bldg., Pascor Drive, Sto. Niño, Parañaque, Metro Manila

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

- Assist in data encoding for the database of the cables and Manholes; digitized maps, cables, manholes with a specified identification; assigned as final checker for Quality Inspector and performs other related functions.

  
**DALE P. LORETO**

(Signature over Printed Name  
of Employee/Applicant)

Date: 12/07/2023