1						
CS Form No. 212 Revised 2017	PERSO	NAL DAT	A SHEET			
WARNING: Any misrepresenta concerned.	ntion made in the Personal Data Sheet and the	Work Experience Sheet sh	all cause the filing of administrative/c	riminal case/s against the person		
READ THE ATTACHED GUIDE	TO FILLING OUT THE PERSONAL DATA SHE	ET (PDS) BEFORE ACCOMP	PLISHING THE PDS FORM.			
I. PERSONAL INFORMATION	es (Ind use separate sheet if necessary. Indica	te N/A if not applicable. DO NO	OT ABBREVIATE. 1. CS ID No.	(Do not fill up. For CSC use only)		
2. SURNAME	CRUZ					
FIRST NAME				NAME EXTENSION (JR., SR)		
	WILLIAM					
MIDDLE NAME 3. DATE OF BIRTH	ALAAN					
(mm/dd/yyyy)	12/31/1998	16. CITIZENSHIP	☑ Filipino □	☐ Dual Citizenship ☐ by birth ☐ by naturalization		
4. PLACE OF BIRTH	MAASIN CITY	If holder of dual citize	enship,	Pls. indicate country:		
5. SEX	☑ Male ☐ Female	please indicate the d	etails. Philippines	~		
6 CIVIL STATUS	✓ Single	17. RESIDENTIAL ADDRESS	N/A	N/A		
	☐ Widowed ☐ Separated ☐ Other/s:		House/Block/Lot No. N/A	Street MARIA CLARA		
7 ((5)(17/5)			Subdivision/Village MAASIN CITY	Barangay SOUTHERN LEYTE		
7. HEIGHT (m)	1.64		City/Municipality	Province		
8. WEIGHT (kg)	63	ZIP CODE	6600			
9. BLOOD TYPE	AB	18. PERMANENT ADDRESS	N/A House/Block/Lot No.	N/A Street		
10. GSIS ID NO.	NONE		N/A	MARIA CLARA		
11. PAG-IBIG ID NO.	9193-5397-3758		Subdivision/Village MAASIN CITY	Barangay SOUTHERN LEYTE		
40 BW 15115115			City/Municipality	Province		
12. PHILHEALTH NO.	06-251294764-1	ZIP CODE	6600			
13. SSS NO.	NONE	19. TELEPHONE NO.	NONE			
14. TIN NO.	753-351-512	20. MOBILE NO.	09	058039883		
15. AGENCY EMPLOYEE NO.	NONE	21. E-MAIL ADDRESS (if any)	williamalaa	ncruz@gmail.com		
II. FAMILY BACKGROUND)					
22. SPOUSE'S SURNAME	NONE		23. NAME of CHILDREN (Write full name and	ist all) DATE OF BIRTH (mm/dd/yyyy)		
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	NONE	N/A		
MIDDLE NAME	N/A					
OCCUPATION	N/A					
EMPLOYER/BUSINESS NAME	N/A					
BUSINESS ADDRESS	N/A					
TELEPHONE NO.	N/A	- 				
24. FATHER'S SURNAME	CRUZ					
FIRST NAME	RUFO	NAME EXTENSION (JR., SR) N/A				
MIDDLE NAME	RODRIGUEZ					
25. MOTHER'S MAIDEN NAME	4					
SURNAME	ALAAN					

MIDDLE NAME	LEYSON	(Continue on separate sheet if necessary)						
III. EDUCATIONAL BA	CKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full) From		ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)		SCHOLARSHIP/ ACADEMIC HONOR: RECEIVED
					To			
ELEMENTARY	Ma. Clara Elementary School	BASIC EDUCATION		06/03/2005	03/28/2011	N/A	2011	FIRST HONORABLE
SECONDARY	Ichon National High School	SECONDARY EDUCATION		06/07/2011	04/09/2015	N/A	2015	N/A
VOCATIONAL / TRADE COURSE	NONE	NONE		N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	TERTIARY EDUCATION		06/06/2015	06/14/2019	N/A	2019	VARSITY
GRADUATE STUDIES	NONE	N/A		N/A	N/A	N/A	N/A	N/A
		(Continue on separate sheet if neces	sary)					
SIGNATURE	Can the state of	Carp Anna			DATE			ı /

ASUNCION

FIRST NAME

	SPECIAL LAWS	0 (BOARD/ BAR) UNDER	RATING (If Applicable)	EXAMINATION /			LICENSE (if ap	Date of	
		/ / DRIVER'S LICENSE		CONFERMENT				H-12-19-	Validity
NON-PRO	OFESSIONAL D	RIVERS LICENSE		01/07/2019	LIO BAYBAY	CITY, LEY	E	000077	12/31/202
WORK EX	XPERIENCE			ontinue on separate sheet i		had Work E	anarianaa aha		
INCLUS	SIVE DATES n/dd/yyyy)	t. Start from your rece POSITION 1 (Write in full/Do not	TITLE	DEPARTMENT / AGE	ne indicated in the attac	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV'T SERVIC (Y/ N)
From	То						INCREMENT	PERSONNEL	
9/02/2019	PRESENT 06/30/2020	SCIENCE RESEARCE		PHILROOTCROPS - VISAYAS STATE UNIVERSITY PHILROOTCROPS - VISAYAS STATE UNIVERSITY		18,784.00	N/A N/A	SERVICES JOB ORDER (PROJECT-BASED)	YES
				- SNI	VERONT				
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9. NAME & ADDRESS OF C (Write in ful		INCLUSIVE DATES (mm/dd/yyyy) From To		NUMBER OF HOURS		POSITION / NATURE OF WORK
N/A						
		ntinue on separate s)		
LEARNING AND DEVELOPMENT (L&D, rt from the most recent L&D/training program and inclu				ief Executive/Manage	erial positions)	
		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)			Type of LD (Managerial/ Supervisory/	
TITLE OF LEARNING AND DEVELOPMENT INT (Write in fu				NUMBER OF HOURS		CONDUCTED/ SPONSORED BY (Write in full)
		From	То		Technical/etc)	
ST JOINT VICARP AND RRDEN SYMPOSIUM AND	st Philarm Convention	26/11/2019	27/11/2019	16	RESEARCH	RDE HALL, OVPRE, VISAYAS STATE UNIVERSITY DEPARTMENT OF HORTICULTURE, VISAYAS
TALKS: POSTHARVEST OPERATIONS AND LOSSES ON MAJ	OR CROPS OF THE PHILIPPINES	10/29/2018	10/29/2018	8	TECHNICAL	STATE UNIVERSITY
SION 8 SUMMIT ON BIOCHAR		11/13/2018	11/13/2018	8	TECHNICAL	Ormoc City, Agriculture Office
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		-	-	-		
III. OTHER INFORMATION	(0	ontinue on separate	sheet if necessar	y)		
	hir	ON-ACADEMIC DIST	NCTIONS / PECC	IGNITION		MEMBERSHIP IN ASSOCIATION/ORGANIZAT
31. SPECIAL SKILLS and HOBBIES	SPECIAL SKILLS and HOBBIES 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)					33. (Write in full)
MOUNTAINEERING	C	KNIGHTS OF THE COLOMBUS				
CHESS						
	+		-			
	+					-
		ontinue on separate	sheet if necessa	n)		
SIGNATURE	() de pr	~		D	ATE	JULY 09, 2020

34.	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Care		✓ NO ✓ NO :				
35.	a. Have you ever been found guilty of any administrative offe	ense?	☐ YES ☑ NO If YES, give details:				
	b. Have you been criminally charged before any court?		☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:				
36.	Have you ever been convicted of any crime or violation of an any court or tribunal?	ny law, decree, ordinance or regulation by	☐ YES ☑ NO If YES, give details:				
37.	Have you ever been separated from the service in any of the dropped from the rolls, dismissal, termination, end of term, find the public or private sector?		YES If YES, give details	☑ NO			
38.	A. Have you ever been a candidate in a national or local ele Barangay election)?	ction held within the last year (except	☐ YES ☑ NO If YES, give details:				
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local	☐ YES ☑ NO If YES, give details:					
39.	Have you acquired the status of an immigrant or permanent	☐ YES ☑ NO If YES, give details (country):					
a. b. c.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag and (c) Solo Parents Welfare Act of 2000 (RA 8972), please Are you a member of any indigenous group? Are you a person with disability? Are you a solo parent?	☐ YES ☑ NO If YES, please specify: ☐ YES ☑ NO If YES, please specify ID No: ☐ YES ☑ NO If YES, please specify ID No:					
41.	REFERENCES (Person not related by consanguinity or affinity to applica	nt /appointee)					
	NAME	ADDRESS	TEL. NO.				
L	JOSE L. BACUSMO	VISCA, BAYBAY CITY, LEYTE	09173108076	75			
H	LISA I. ARCE	BATO LEYTE	09273967451	9			
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized representation made in this document and the provisions of pertine Philippines. I authorize the agency head/authorized representation made in this document and the provisions of pertine Philippines.	nent laws, rules and regulations of the entative to verify/validate the contents state	Republic of the	WILLIAM A. CRMZ			
G	overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) LEASE INDICATE ID Number and Date of Issuance overnment Issued ID: DRIVERS LICENSE //License/Passport No.: H12-19-000077 ate/Place of Issuance: 01/07/2019	ox)	Right Thumbmark				
	SUBSCRIBED AND SWORN to before me this	ATTY RYSAY C. GUINOC. VSULEGResson Administering Oat	an	povernment ID as indicated above.			

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: September 1, 2019– February 29,2020
- Position: Science Research Assistant
- Name of Office/Unit: Philrootcrops
- Immediate Supervisor: Dr. Jose L. Bacusmo
- Name of Agency/Organization and Location: Visayas State University VSU, Baybay City Leyte
 - · List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties

Assist in the maintenance of sweetpotato germplasm. Help in the collections, characterization and documentation of sweetpotato germplasm. Conduct single plant and unreplicated trials of F1 sweetpotato hybrids/genotypes. Assist in making reports of the project.

WILLIAM A. CRUZ

(Signature over Printed Name of Employee/Applicant)

Date: July 09, 2020