

CS Form No. 33-B  
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

Mr./Mrs./Ms.: SUSANA B. MIÑOZA

You are hereby appointed as Administrative Aide IV (SG 4, Step 1)  
(Position Title) Clerk II

under Permanent status at the RERC  
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of TWELVE THOUSAND SIX HUNDRED SEVENTY FOUR  
(P 12,674.00) pesos per month.

The nature of this appointment is promotion vice ABAMO, Lorna B.  
(Original, Promotion, etc.)

who was promoted with plantilla Item No. VISCAB-ADA4-129-2004 Page 12 of 20 pp.  
Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

  
EDGARDO E. TULIN  
Appointing Officer/Authority

March 1, 2019

Date of Signing

Accredited/Deregulated Pursuant to  
CSC Resolution No. 1400350, s. 2014  
dated 3/3/2014

DRY SEAL

(Stamp of Date of Release)



### Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended have been complied with, reviewed and found to be in order.

The position was published at CSC BULLETIN from 2/08 to 2/18, 2019  
and posted in BULLETIN BOARDS from 2/08 to 2/18, 2019  
in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on 2/22, 2019.

  
**LOURDES B. CANO**  
HRMO

### Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/**Placement Committee** during the deliberation held on Feb. 22, 2019.

  
**REMBERTO A. PATINDOL**  
Chairperson, HRMPSB/ **Placement Committee**

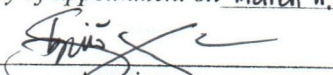
### CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee  
Original Copy- for the Civil Service Commission  
Original Copy- for the Agency

#### Acknowledgement

Received original/photocopy of appointment on March 11, 2019

  
Appointee