

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that **Engr. LINDY JANE L. ANDO** has assumed the duties and responsibilities as Instructor I of Department of Civil Engineering effective January 1, 2019.


This certification is issued in connection with the issuance of the appointment of Engr. Ando as Instructor I.

Done this 1<sup>st</sup> day of January 2019 in Baybay City.

  
**EPIFANIA G. LORETO**  
Head of Office/Department/Unit

Date: Jan. 1, 2019

Attested by:

  
**LOURDES B. CANO**  
**HRMO**

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*