

FEB 05 1998 FEB 02 1998

RECEIVED
JAN 23 1998
0041

OPH 839
H7
2/17/98
RECEIVED

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

CLEARANCE FOR FACULTY/STAFF

98-22

86

Name FELICIANO G. SINON Position INSTRUCTOR
Dept. or Office NARC ViSCA First Day of Service in ViSCA _____

Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in six copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the college. After completion of this clearance return all copies to the Personnel Office.

The above-named faculty-employee is cleared of money, property and other responsibilities from ViSCA, Baybay, Leyte as indicated below:

Purpose: [] Resignation [] Retirement [] Transfer [x] Study Leave [] Others _____

Effective Date: Jan. 7, 1998 Until further notice faculty/employee's address: _____

Reasons if resignation: _____

DEPT/OFFICE	SIGNATURE/DATE	DEPT/OFFICE	SIGNATURE/DATE
1. Home Dept/Office	L. R. GONZAL	20. Director, PRCRTC	EVANGELITO
2. Director of Instruction	J. L. SEROY	21. Director, CSR/EDPC	B. DABUZA
3. Director of Res. & Extn	L. R. GONZAL	22. Director, RCRC	R. SANTIAGO
4. Director of Graduate School	F. FLORES	23. Director, NARC	L. R. GONZAL
5. Head, Agron. & Soil Sci.	D. P. PASCUAL	24. Director, FARM	D. ALGOBER
6. Head, An.Sci.&Vet.Med.	S. BANTUGAN	25. Chief, Librarian	M. MIRANDA
7. Head, Ag.Chem.&Food Sci.	A. ACABAE	26. College Registrar	M. MARISCAL
8. Head Ag.Eng'g.&App.Math	J. ROSILLO	27. College Physician	L. BERTULFO
9. Head, Horticulture	M. DIAZ	28. Director, PPO	N. ESPINOSA
10. Head, Dev. Com	W. ALESNA	29. Director, LUAPU	C. ESPANA
11. Head, Plant Protection	B. MADRAS	30. Chief, SPMD	S. BUZON
12. Head, Ag.Educ.&Extn.	C. SANDOVAL	31. Chief, Acctg.Office	R. LEMOS
13. Head, Ag.Econ.&Agrib.	R. LAGUNA	32. Chief, Cash Div.	A. FERNANDEZ
14. Head, Plt.Brdg.&Ag.Bot.	O. B. CAPUN	33. Director, HRMDO	L. B. CANO
15. Head, Home Science	E. CABILAN	34. Director, OSA	A. ALMENDRA
16. Head, Forestry	E. MANGALOG	35. Administrative Officer	L. B. CANO
17. Head, Arts & Letters	R. MOLLANEDA	36. Vice President, Admin.	N. P. PASCUAL
18. Head, Physical Education	E. PASTRANO	37. Vice President, Academic	V. A. SUTTON
19. Principal, ERHS	D. UGSA	38. APPROVED: PRESIDENT	S. S. GO