

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ABANERA		
FIRST NAME	EDUARDO	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	ROCA		
3. DATE OF BIRTH (mm/dd/yyyy)	05/03/1980	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street PATAG Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.65	ZIP CODE	6521-A
8. WEIGHT (kg)	72		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	House/Block/Lot No. Street PATAG Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	on process	ZIP CODE	6521-A
11. PAG-IBIG ID NO.	1212-0137-0456		
12. PHILHEALTH NO.	1305-0672-8997		
13. SSS NO.	NONE	19. TELEPHONE NO.	09319285318
14. TIN NO.	306-980-887	20. MOBILE NO.	
15. AGENCY EMPLOYEE NO.	on process	21. E-MAIL ADDRESS (if any)	abaneraeduardo@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	ABANERA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	CHARLYN	NAME EXTENSION (JR., SR)	JHAMAICA PEARL G. ABANERA	11/25/2011
MIDDLE NAME	GAYANAN		EDUARDO G. ABANERA, JR.	10/26/2016
OCCUPATION	Housewife			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	CALIPAYAN			
FIRST NAME	ROBLEDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CALIPAYAN			
25. MOTHER'S MAIDEN NAME	ROBLEDO			
SURNAME	ABANERA			
FIRST NAME	MARINA			
MIDDLE NAME	ROCA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GABAS ELEMENTARY SCHOOL	PRIMARY EDUCATION	1998	1994	Graduated	1994	NA
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL	SECONDARY EDUCATION	1995	1998	Graduated	1999	NA
VOCATIONAL / TRADE COURSE	HILONGOS NATIONAL VOCATIONAL SCHOOL	AUTOMOTIVE	2019	2002	Graduated	2002	NA
COLLEGE	NA						
GRADUATE STUDIES	NA						

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

[illegible]

[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

	INCLUDE DATES OF			
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[illegible]

34. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS/RECOGNITION	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION
	(Write in full)	(Write in full)

[illegible][illegible]

01/02/2024

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed:
Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:


☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

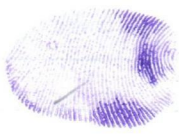
NAME	ADDRESS	TEL. NO.
ALICIA M. FLORES	Brgy. Guadalupe, Baybay City, Leyte	1009
DOREEN B. ALBA	Brgy. Guadalupe, Baybay City, Leyte	1082
JESSAMINE C. ECLEO	Baybay City, Leyte	1093

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



EDUARDO R. ABANERA

PHOTO



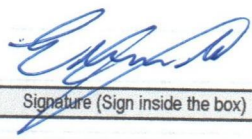
Right Thumbmark

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: VJ00452

ID/License/Passport No.:

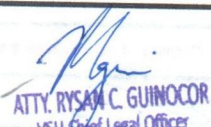
Date/Place of Issuance:



Signature (Sign inside the box)

Date Accomplished

SUBSCRIBED AND SWORN to before me this 08 JAN 2024, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY. RYSAM C. GUINOCOR
VSU Chief Legal Officer

Person Administering Oath

Legal

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: July 12, 2009 - December 31, 2023
- Position: Utility Messenger/Gas Tender
- Name of Office/Unit: Supply and Property Office
- Immediate Supervisor: Vivian V. Balbarino
- Name of Agency/Organization and Location: Visayas State Univeristy

- Summary of Actual Duties

1. Dispenses fuel/lubricants to VSU Fuel Station client's vehicle.
2. Monitors balances on hand of petroleum thru dipstick reading conducted regularly and lubricant through record of issuance.
3. Prepares, Requisition and Issue Slip (RIS), Voucher and other documents for billing issued petroleum products.
4. Prepares vouchers and other supporting documents for the replenishment of fuel and lubricant stocks.
5. Follow-up vouchers and billings of fuel/lubricants to different department/offices/centers.
6. Assist in checking of fuel balance on hand thru records and dipstick.
7. Records stock replenishment voucher, billings, RIS-V and other documents for the fuel station in the logbook.
8. Maintains cleanliness of the Fuel Station and its surroundings.
9. Does other duties assigned by immediate supervisor.


EDUARDO R. ABANERA

(Signature over Printed Name
of Employee/Applicant)

Date: _____