



VISAYAS
STATE UNIVERSITY

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NOTICE OF SALARY ADJUSTMENT

19-April-2020

Mr. Roland Q. Tan

DPBG

VSU, Visca, City of Baybay, Leyte

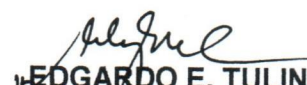
Dear Mr. Tan:

Pursuant to National Budget Circular No. 579 dated January 24, 2020 implementing Republic Act No. 11466 dated January 8, 2020, your salary is hereby adjusted effective January 1, 2020 as follows:

1. Adjusted monthly basic salary effective January 16, 2020, under the New Salary Schedule; SG: 4, Step: 1 **₱ 13,807.00** (165,684.00) p.a.
2. Actual monthly basic salary as of January 16, 2020; SG: 4, Step: 1 **₱ 13,214.00** (158,568.00) p.a.
3. Monthly salary adjustment effective: January 1, 2020 (1-2) **₱ 593.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

Position Title: Farm Worker II

Salary Grade: 4

Item No. FY 2019 Plantilla of Personnel: VISCAB-FAWK2-6-1998

cc: Records, ODA-HRD, PRPEO, Accounting, GSIS, Payroll

Vision: A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Control Number: _____